

EA Special Interest Group Meeting
Thursday, 23 July 2026
10am – 12.00pm



Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/43194688836363?p=stHilR3X3UWmgx7KvC>

Meeting ID: 431 946 888 363 63

Passcode: ws9Z9HT7

Convenor: Leanne Bonner (South East Water)

Deputy Convenor: Roslyn Shipton (Yarra Valley Water)

AGENDA

SIG Purpose:

The Executive Assistants' SIG exists to provide a forum for sharing information, networking and professional development in the Victorian water industry.

Time	Agenda Item	Presenter
9am – 9:45am.	Plenary Session TBC	TBC
10am (10mins)	Welcome Acknowledgement of Country New attendee introductions Confirmation of minutes – Last Meeting March	Leanne Bonner, Convenor SEW.
10.10am (20 mins)	Online - Quiz / Poll Warm Up	Roslyn Shipton, Deputy Convenor YVW
10.30am (1 hour)	A practical session on building adaptability in the face of change. <ul style="list-style-type: none"> • Uses Fisher's Personal Transition Curve to enable participants recognise and explore their responses to change. • Introduces Above the Line / Below the Line (Conscious Leadership Group) as a practical tool for personal awareness and behaviour change. • Combines big group conversation and peer breakout discussion to reflect, share experiences, and apply the ideas in real work. 	Kieran Kristopherson, Learning & Development Manager South East Water
11.30am (10 mins)	Break – Check Emails	All
11.40am (20 mins)	Open Session – Lets chat, raise anything you would like to ask the group, bounce an idea around or test something out etc.	All
12pm	Close	

Month	Date & Event
March	12 – IWA Plenary Session & SIG Meetings
July	23 – IWA Plenary Session & SIG Meetings
Nov	17 – IWA Board / SIG Conveners' Dinner 18 – IWA AGM (AM) 18 – IWA Conference (1/2 day from lunchtime) 18 – IWA Annual Dinner 19 – IWA SIG Meetings