**AGENDA **

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| TITLE | | | IWA Technical Services Special Interest Group | | | | | | Convenor: | Simon Perrin – Wannon Water | | | | |
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| **Date** | | | 24 July 2025 | | **Time** | | 10–12:30 | | **Location:** | Online via Teams | | | | | |
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| **Item No** | **Description** | | | | | | | **Allocated Time** | | | **Action** | | **Who** |
| 1 | **Acknowledgement of Country**  **Open & Welcome to the meeting** | | | | | | | **10:00am** (10 mins) | | | Discussion | | Convenor |
| 2 | **IWA update & questions** | | | | | | | **10.10am** (5 mins) | | | Information | | Convenor |
| 3 | **THEME: Re-prioritisation within a Pricing Submission**   * 10:15 - Presentation 1 – WSAA – James Goode (15 mins presentation and 10 minutes questions) * 10:40 - Presentation 2 – Melbourne Water – Tohi Otimi (10 mins presentation and 10 minutes questions) | | | | | | | **10:15pm** (45 mins) | | | Discussion | | All |
| **11:00 - BREAK – 15 Minutes** | | | | | | | | | | | | | |
| 4 | 11:15 - Presentation 3 – Hunter Water - Stuart Horvath (20 mins presentation and 10 minutes questions) | | | | | | | **11:15** (30 mins) | | | Discussion | | All |
| **GENERAL BUSINESS** | | | | | | | | | | | | | |
| 5 | **Around the Grounds**   * Ongoing or emerging issues and trends– Potential for collaboration between agencies? * Information share * Identify priority topics for a future SIG | | | | | | | **11.45pm** (30 mins) | | | Discussion | | All |
| 6 | **Next Meeting**  **IWA Conference & SIG Meetings – 19th and 20th November**   * Venue: Novotel Geelong * Wednesday 19th November: IWA AGM (morning) Half Day Conference (afternoon) and Conference Dinner (evening) * **Thursday 20th November: SIG Meetings (Face to face)**   November SIG topics:   1. Approvals process de-risking 2. Standard contracts | | | | | | | **12:15pm** (15 mins) | | | Information | | Convenor |
| 7 | **Close meeting** | | | | | | | No later than **12:30pm** | | | Close | | Convenor |
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| 1. We start & finish on time 2. We all contribute – everyone is given the opportunity to voice their opinions 3. We use improvement tools that enhance meeting efficiency & effectiveness | 1. We actively listen to what others have to say, seeking first to understand, then to be understood 2. We follow up on actions we are assigned responsibility for & complete them on time | 1. We give & receive open & honest feedback in a constructive manner 2. We use data to make decisions (whenever possible) |