**AGENDA **

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| TITLE  | IWA Technical Services Special Interest Group | Convenor:  | Simon Perrin – Wannon Water |
|  |  |  |  |  |
| **Date** | 24 July 2025 | **Time** | 10–12:30 | **Location:**  | Online via Teams |
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| **Item No** | **Description** | **Allocated Time** | **Action** | **Who** |
| 1 | **Acknowledgement of Country** **Open & Welcome to the meeting** | **10:00am** (10 mins) | Discussion | Convenor  |
| 2 | **IWA update & questions** | **10.10am** (5 mins) | Information | Convenor |
| 3 | **THEME: Re-prioritisation within a Pricing Submission*** 10:15 - Presentation 1 – WSAA – James Goode (15 mins presentation and 10 minutes questions)
* 10:40 - Presentation 2 – Melbourne Water – Tohi Otimi (10 mins presentation and 10 minutes questions)
 | **10:15pm** (45 mins) | Discussion | All |
| **11:00 - BREAK – 15 Minutes** |
| 4 | 11:15 - Presentation 3 – Hunter Water - Stuart Horvath (20 mins presentation and 10 minutes questions) | **11:15** (30 mins) | Discussion | All |
| **GENERAL BUSINESS** |
| 5 | **Around the Grounds** * Ongoing or emerging issues and trends– Potential for collaboration between agencies?
* Information share
* Identify priority topics for a future SIG
 | **11.45pm** (30 mins) | Discussion | All |
| 6 | **Next Meeting** **IWA Conference & SIG Meetings – 19th and 20th November*** Venue: Novotel Geelong
* Wednesday 19th November: IWA AGM (morning) Half Day Conference (afternoon) and Conference Dinner (evening)
* **Thursday 20th November: SIG Meetings (Face to face)**

November SIG topics: 1. Approvals process de-risking
2. Standard contracts
 | **12:15pm** (15 mins) | Information | Convenor |
| 7 | **Close meeting** | No later than **12:30pm** | Close | Convenor |
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| 1. We start & finish on time
2. We all contribute – everyone is given the opportunity to voice their opinions
3. We use improvement tools that enhance meeting efficiency & effectiveness
 | 1. We actively listen to what others have to say, seeking first to understand, then to be understood
2. We follow up on actions we are assigned responsibility for & complete them on time
 | 1. We give & receive open & honest feedback in a constructive manner
2. We use data to make decisions (whenever possible)
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