**AGENDA **

|  |  |  |
| --- | --- | --- |
| TITLE  | IWA Technical Services Special Interest Group | File:  |
|  |  |  |  |  |
| **Date** | 20 March 2025 | **Time** | 10am – 12:30pm | Location: Online via Teams |
|  |  |  |  |  |
| **Meeting Objective:**  |  |  |  |
| **Item No** | **Description** | **Allocated Time** | **Action** | **Who** |
| 1 | **Acknowledgement of Country** **Open & Welcome to the meeting****Confirm minutes from last meeting** (Review notes taken) | **10:00am** (10 mins) | Discussion | Simon Perrin |
| 2 | **IWA update & questions** | **10.10am** (15 mins) | Discussion | IWA Board member |
| 3 | **Nominations for Technical SIG Convenor / Working Group** | **10:25am** (5 mins) | Discussion | Simon Perrin |
| 4 | **THEME: Capital delivery challenges** * Pricing Submission strategies and lessons learnt
* Re-prioritisation within a Pricing Submission
* Delivery models
* Resource challenges – Internal and external
* Approvals – Delays and impacts
 | **10:30pm** (90mins) | Workshop | All |
| **GENERAL BUSINESS** |
| 5 | **Around the Grounds** * Ongoing or emerging issues and trends
* Information share
 | **12.00pm** (25mins) | Discussion | All |
| 6 | **Next Meeting** July – Virtual – Date to be confirmed | **12:25pm** (5 mins) | Discussion | Simon Perrin |
| 7 | **Close meeting** | No later than **12:30pm** | Discussion and close | All |
|  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| 1. We start & finish on time
2. We all contribute – everyone is given the opportunity to voice their opinions
3. We use improvement tools that enhance meeting efficiency & effectiveness
 | 1. We actively listen to what others have to say, seeking first to understand, then to be understood
2. We follow up on actions we are assigned responsibility for & complete them on time
 | 1. We give & receive open & honest feedback in a constructive manner
2. We use data to make decisions (whenever possible)
 |