**AGENDA **

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| TITLE | | | IWA Environment Special Interest Group | | | | | | File: |
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| **Date** | | | 21 November 2024 | | **Time** | | 10 AM – 3:30PM | | Location: In person Novotel Geelong – Room Moorabool 2 | | | | | |
|  |  | | | | | | | |  |  |  | | | | |
| **Meeting Theme: Environmental compliance and waste** | | | | | | | |  | |  | |  |
| **Item No** | **Description** | | | | | | | **Allocated Time** | | **Action** | | **Who** | |
| 2 | IWA Board Member update | | | | | | | **10:00 am** (10 mins) | | Presentation | | **-** | |
| 1 | Open and Welcome to the meeting.  Confirm minutes from last meeting. | | | | | | | **10:10 am** (10 mins) | | Discussion | | **Shelley Kyriazis SEW** | |
| 3 | Melbourne Water: Duty to manage duty to notify contamination – interpreting requirements and providing some examples on how this applies in real terms. | | | | | | | **10:20 am** (35 mins) | | Presentation and discussion | | **Tom Harper MW** | |
| **4** | Proposed changes to EPA reporting requirements for Wet Weather events – presentation of changes being proposed for VicWater on behalf of all Water Corporations and seeking endorsement for the changes. | | | | | | | **10:55 am** (30 mins) | | Presentation Follow up review and endorsement required. | | **Cody Narlock SEW** | |
| **5** | Barwon Water: Legacy Contamination Program (share Barwon Waters approach and learnings). | | | | | | | **11:25 am** (30 mins) | | Presentation and discussion | | **Karina Pierotti Barwon Water** | |
|  | **LUNCH BREAK** | | | | | | | **12:00** (60 mins) | |  | |  | |
| **6** | South East Water: Project Preliminary Environmental Checklist Tool – share approach and learnings. | | | | | | | **1:00 pm** (45 mins) | | Presentation and discussion | | **Bec Revere SEW** | |
| **General Business** | | | | | | | | | | | | | |
|  | **Around the Grounds** | | | | | | | **1:45 pm** (30 mins) | | Discussion | | All | |
| 7 | Convenor required – SEW tenure as convenor ends after the March 2025 meeting.  Reaching out to the group for volunteers to take on the next 2-year tenure – 6 meetings | | | | | | | **2:15 pm** (10 mins) | | Discussion | | **Shelley Kyriazis SEW**  All | |
| 8 | **Next Meeting Time & Place**   * March 2025, virtual meeting. * Agenda items required. | | | | | | | **2:25 pm** (10 mins) | | Propose items to discuss at next meeting | | All | |
| 9 | **Reflections on meeting, Confirm record, Close meeting** | | | | | | | **2:35 pm** (10 mins) | | Discussion and close | | All | |
|  | **AFTERNOON TEA** | | | | | | | **3:00 pm** | |  | |  | |
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| 1. We start & finish on time. 2. We all contribute – everyone is given the opportunity to voice their opinions. 3. We use improvement tools that enhance meeting efficiency & effectiveness. | 1. We actively listen to what others have to say, seeking first to understand, then to be understood. 2. We follow up on actions we are assigned responsibility for & complete them on time. | 1. We give & receive open & honest feedback in a constructive manner. 2. We use data to make decisions (whenever possible). |