**AGENDA **

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| TITLE  | IWA Technical Services Special Interest Group | File:  |
|  |  |  |  |  |
| **Date** | 18 July 2024 | **Time** | 10am-12pm | Location: Online ([**Join the meeting now)**](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_ZjAyMTg5NjAtZDQ4OC00ODZlLWE5MTEtZjEyZWVkNjlmYzAz%40thread.v2/0?context=%7b%22Tid%22%3a%22cfc4daa6-b4e3-45e5-b691-bfecc9ec8e4e%22%2c%22Oid%22%3a%2211638951-ebd3-477a-9b72-38910d8641fc%22%7d) |
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| **Meeting Objective:**  |  |  |  |
| **Item No** | **Description** | **Allocated Time** | **Action** | **Who** |
| 1 | **Acknowledgement of Country** **Open & Welcome to the meeting****Confirm minutes from last meeting** | **10:00am** (5 mins) |  | Melissa and Angela |
| 2 | Nominations for Co-Convenor | 10:10am (10mins) | Discussion | Melissa and Angela |
| **THEME: PROCUREMENT AND CONTRACTS** |
| 2 | Collaborative delivery and the benefits of this approach | 10:20am (30mins) | Presentation | John MacKillop and Rachel Jilovsky (Stantec) |
| 3 | Procurement models – lessons and successes* Water Authority perspective
* Consultant perspective
* Contractor perspective
 | 10:50am (40mins) | Presentation/ Discussion | * Ian Stewart (LMW)
* David Kirby (Beca)
* TBC (Suez)
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| 4 | WSAA – Sustainable Procurement initiative update | 11:40 (20mins) | Presentation/ Information | Greg Ryan (WSAA) |
| **GENERAL BUSINESS** |
| 7 | **Around the Grounds** | 12:10pm (10mins) | Discussion | All |
| 8 | **Next Meeting Time & Place**To be confirmed**Next meeting Agenda Items** | 12:20pm (5 mins) | Propose items to discuss at next meeting | Melissa and Angela |
| 9 | **Reflections on meeting, Confirm record, Close meeting** | 12:25pm (5 mins) | Discussion and close | All |
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| 1. We start & finish on time
2. We all contribute – everyone is given the opportunity to voice their opinions
3. We use improvement tools that enhance meeting efficiency & effectiveness
 | 1. We actively listen to what others have to say, seeking first to understand, then to be understood
2. We follow up on actions we are assigned responsibility for & complete them on time
 | 1. We give & receive open & honest feedback in a constructive manner
2. We use data to make decisions (whenever possible)
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