**AGENDA **

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| TITLE | | | IWA Technical Services Special Interest Group | | | | | | File: |
|  | | |  | |  | |  | |  | | | | | |
| **Date** | | | 18 July 2024 | | **Time** | | 10am-12pm | | Location: Online ([**Join the meeting now)**](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjAyMTg5NjAtZDQ4OC00ODZlLWE5MTEtZjEyZWVkNjlmYzAz%40thread.v2/0?context=%7b%22Tid%22%3a%22cfc4daa6-b4e3-45e5-b691-bfecc9ec8e4e%22%2c%22Oid%22%3a%2211638951-ebd3-477a-9b72-38910d8641fc%22%7d) | | | | | |
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| **Meeting Objective:** | | | | | | | |  | |  | |  |
| **Item No** | **Description** | | | | | | | **Allocated Time** | | **Action** | | **Who** | |
| 1 | **Acknowledgement of Country**  **Open & Welcome to the meeting**  **Confirm minutes from last meeting** | | | | | | | **10:00am** (5 mins) | |  | | Melissa and Angela | |
| 2 | Nominations for Co-Convenor | | | | | | | 10:10am (10mins) | | Discussion | | Melissa and Angela | |
| **THEME: PROCUREMENT AND CONTRACTS** | | | | | | | | | | | | | |
| 2 | Collaborative delivery and the benefits of this approach | | | | | | | 10:20am (30mins) | | Presentation | | John MacKillop and Rachel Jilovsky (Stantec) | |
| 3 | Procurement models – lessons and successes   * Water Authority perspective * Consultant perspective * Contractor perspective | | | | | | | 10:50am (40mins) | | Presentation/ Discussion | | * Ian Stewart (LMW) * David Kirby (Beca) * TBC (Suez) | |
| 4 | WSAA – Sustainable Procurement initiative update | | | | | | | 11:40 (20mins) | | Presentation/ Information | | Greg Ryan (WSAA) | |
| **GENERAL BUSINESS** | | | | | | | | | | | | | |
| 7 | **Around the Grounds** | | | | | | | 12:10pm (10mins) | | Discussion | | All | |
| 8 | **Next Meeting Time & Place**  To be confirmed  **Next meeting Agenda Items** | | | | | | | 12:20pm (5 mins) | | Propose items to discuss at next meeting | | Melissa and Angela | |
| 9 | **Reflections on meeting, Confirm record, Close meeting** | | | | | | | 12:25pm (5 mins) | | Discussion and close | | All | |
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| 1. We start & finish on time 2. We all contribute – everyone is given the opportunity to voice their opinions 3. We use improvement tools that enhance meeting efficiency & effectiveness | 1. We actively listen to what others have to say, seeking first to understand, then to be understood 2. We follow up on actions we are assigned responsibility for & complete them on time | 1. We give & receive open & honest feedback in a constructive manner 2. We use data to make decisions (whenever possible) |