**AGENDA **

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| TITLE | | | IWA Environment Special Interest Group | | | | | | File: |
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| **Date** | | | 18 July 2024 | | **Time** | | 10.00 am – 12.00 pm | | Location: Virtual meeting [**Join the meeting now**](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzVmMDU4ZjAtOGE1NS00YzBlLWE1MjEtOGQ3ZDc5ZmY5ZWE3%40thread.v2/0?context=%7b%22Tid%22%3a%223f3130a1-c148-45fc-b6de-dfa1612de9f3%22%2c%22Oid%22%3a%22229f1ef2-c050-4d58-976d-8c27223ce244%22%7d) | | | | | |
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| **Meeting Objective:** | | | | | | | |  | |  | |  |
| **Item No** | **Description** | | | | | | | **Allocated Time** | | **Action** | | **Who** | |
| 1 | **IWA Plenary Session – TBC** | | | | | | | **9:00 am** (45 mins) | | Presentation | | **Presenter TBC** | |
| - | **Small break before start** | | | | | | | **9:45** (15 mins) | |  | |  | |
| 2 | **Open and Welcome to the meeting.**  **Confirm minutes from last meeting.** | | | | | | | **10:00 am** (10 mins) | | Discussion | | **Shelley Kyriazis SEW** | |
| **-** | **Guest speakers** | | | | | | |  | |  | |  | |
| **3** | **Goulburn Broken Indigenous Seedbank:**   * **Presentation on seed bank development for plantings on unused Goulburn Valley Water land.** | | | | | | | **10:10 am** (35 mins) | | Presentation | | **Cath Olive – Development Manager Euroa Arboretum** | |
| **4** | **DEECA presentation on preliminary draft Recycled Water for use for Environment (RWE) policy:**   * Presentation from DEECA * Open discussion | | | | | | | **10:45 am** (35 mins) | | Presentation | | **Fiona Spruzen and Stuart Lovejoy - DEECA** | |
| **General Business** | | | | | | | | | | | | | |
| 5 | **Around the Grounds** | | | | | | | **11:20 am** (20 mins) | | Discussion | | All | |
| 6 | **Next Meeting Time & Place**  IWA November Conference and SIG Meetings  Novotel Geelong, Wednesday 20 to Friday 22 November 2024  Wednesday - Board and SIG Convenors Dinner  Thursday - SIG Meetings and Annual Dinner  Friday – Annual Conference  **Next meeting Agenda Items**  2 carry over items from July -   * Barwon Water: Identification and Management of old landfill areas to inform duty to notify requirements (share approach/learnings) * Melbourne Water: Duty to manage duty to notify contamination (this item will require some more specific items of topics of interest to support Tom’s presentation). | | | | | | | **11:40** (10 mins) | | Propose items to discuss at next meeting | | All | |
| 7 | **Reflections on meeting, Confirm record, Close meeting** | | | | | | | **11:50** (10 mins) | | Discussion and close | | All | |
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| 1. We start & finish on time. 2. We all contribute – everyone is given the opportunity to voice their opinions. 3. We use improvement tools that enhance meeting efficiency & effectiveness. | 1. We actively listen to what others have to say, seeking first to understand, then to be understood. 2. We follow up on actions we are assigned responsibility for & complete them on time. | 1. We give & receive open & honest feedback in a constructive manner. 2. We use data to make decisions (whenever possible). |