**AGENDA **

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| TITLE  | IWA Environment Special Interest Group | File:  |
|  |  |  |  |  |
| **Date** | 18 July 2024 | **Time** | 10.00 am – 12.00 pm | Location: Virtual meeting [**Join the meeting now**](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_MzVmMDU4ZjAtOGE1NS00YzBlLWE1MjEtOGQ3ZDc5ZmY5ZWE3%40thread.v2/0?context=%7b%22Tid%22%3a%223f3130a1-c148-45fc-b6de-dfa1612de9f3%22%2c%22Oid%22%3a%22229f1ef2-c050-4d58-976d-8c27223ce244%22%7d)  |
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| **Meeting Objective:**  |  |  |  |
| **Item No** | **Description** | **Allocated Time** | **Action** | **Who** |
| 1 | **IWA Plenary Session – TBC** | **9:00 am** (45 mins) | Presentation | **Presenter TBC** |
| - | **Small break before start** | **9:45** (15 mins) |  |  |
| 2 | **Open and Welcome to the meeting.****Confirm minutes from last meeting.** | **10:00 am** (10 mins) | Discussion | **Shelley Kyriazis SEW** |
| **-** | **Guest speakers** |  |  |  |
| **3** | **Goulburn Broken Indigenous Seedbank:*** **Presentation on seed bank development for plantings on unused Goulburn Valley Water land.**
 | **10:10 am** (35 mins) | Presentation  | **Cath Olive – Development Manager Euroa Arboretum** |
| **4** | **DEECA presentation on preliminary draft Recycled Water for use for Environment (RWE) policy:*** Presentation from DEECA
* Open discussion
 | **10:45 am** (35 mins) | Presentation | **Fiona Spruzen and Stuart Lovejoy - DEECA** |
| **General Business** |
| 5 | **Around the Grounds** | **11:20 am** (20 mins) | Discussion | All |
| 6 | **Next Meeting Time & Place**IWA November Conference and SIG MeetingsNovotel Geelong, Wednesday 20 to Friday 22 November 2024Wednesday - Board and SIG Convenors DinnerThursday - SIG Meetings and Annual DinnerFriday – Annual Conference**Next meeting Agenda Items**2 carry over items from July - * Barwon Water: Identification and Management of old landfill areas to inform duty to notify requirements (share approach/learnings)
* Melbourne Water: Duty to manage duty to notify contamination (this item will require some more specific items of topics of interest to support Tom’s presentation).
 | **11:40** (10 mins) | Propose items to discuss at next meeting | All |
| 7 | **Reflections on meeting, Confirm record, Close meeting** | **11:50** (10 mins) | Discussion and close | All |
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| 1. We start & finish on time.
2. We all contribute – everyone is given the opportunity to voice their opinions.
3. We use improvement tools that enhance meeting efficiency & effectiveness.
 | 1. We actively listen to what others have to say, seeking first to understand, then to be understood.
2. We follow up on actions we are assigned responsibility for & complete them on time.
 | 1. We give & receive open & honest feedback in a constructive manner.
2. We use data to make decisions (whenever possible).
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