**AGENDA **

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| TITLE  | IWA Environment Special Interest Group | File:  |
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| **Date** | 21 March 2024 | **Time** | 10.00 am – 12.00 pm | Location: Virtual meeting [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_M2Q2OGNlMTctMGNhOS00MWEzLWE0MWMtMjZlOGY3Yzk5YmIy%40thread.v2/0?context=%7b%22Tid%22%3a%223f3130a1-c148-45fc-b6de-dfa1612de9f3%22%2c%22Oid%22%3a%22229f1ef2-c050-4d58-976d-8c27223ce244%22%7d) |
|  |  |  |  |  |
| **Meeting Objective:**  |  |  |  |
| **Item No** | **Description** | **Allocated Time** | **Action** | **Who** |
| 1 | **IWA Plenary Session – Emergency management and sector resilience** | **9:00 am** (45 mins) | Presentation | **Presenter TBC** |
|  | **Small break before start** | **9:45** (45 mins) |  |  |
| 2 | **Open and Welcome to the meeting.****Confirm minutes from last meeting.** | **10:00 am** (10 mins) | Presentation | **Shelley Kyriazis SEW** |
| **3** | **RMMP discussion – carry over item from last meeting:*** Sharing information – observations/comments/learnings?
* Conflicting advice from EPA regarding single plan for all sites versus individual plans for each site.
* Other information to share?
 | **10:10 am** (20 mins) | Discussion  | **All** |
| **THEME: WASTE** |
| 3 | Waste Discussion: Duty to Manage and Duty to Notify Contamination – Recent interactions/discussion with EPA… | **10:30 am** (20 mins) | Presentation/ discussion | **Presenter TBC** |
| 4 | PFAS in Land and Groundwater – shared challenges/learnings/opportunities. | **10:50 am** (30 mins) | Presentation/ discussion | **Case studies –** 1. **Fleur Bound SEW Pakenham East**
2. **TBC**
3. **TBC**
 |
| **General Business** |
| 5 | **Around the Grounds** | **11:20 am** (20 mins) | Discussion | All |
| 6 | **Next Meeting Time & Place**To be confirmed**Next meeting Agenda Items** | **11:40** (10 mins) | Propose items to discuss at next meeting | All |
| 7 | **Reflections on meeting, Confirm record, Close meeting** | **11:50** (5 mins) | Discussion and close | All |
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| 1. We start & finish on time.
2. We all contribute – everyone is given the opportunity to voice their opinions.
3. We use improvement tools that enhance meeting efficiency & effectiveness.
 | 1. We actively listen to what others have to say, seeking first to understand, then to be understood.
2. We follow up on actions we are assigned responsibility for & complete them on time.
 | 1. We give & receive open & honest feedback in a constructive manner.
2. We use data to make decisions (whenever possible).
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