

EA Special Interest Group Meeting
Thursday, 21 March 2024
10.00am – 1.00pm
(via MS teams)



Convenor: Julie Douglas (Greater Western Water)
Deputy Convenor: Roslyn Shipton (Yarra Valley Water)

AGENDA

SIG Purpose:

The Executive Assistants' SIG exists to provide a forum for sharing information, networking and professional development in the Victorian water industry.

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| 10.00am | Welcome and Acknowledgement of Country New attendee introductions Check-in question Confirmation of Minutes of previous meeting |
| 10.30am | Aunty Kym Monohan – Greater Western Water As we commit to walking alongside the First Nations community in their journey for equity, land justice, water justice and for self-determination this shared journey to the future is not possible if you don't understand where we have come from. It is not about Blame it's about acknowledgement and accepting the truth of what has happened in the past and understanding the results of those actions and the damage that that caused to a whole race of people. |
| 11.00am | 10mins |
| 11.10am | Group Discussion – Shared EA Model Given tight productivity targets it is becoming quite common for businesses to trial or adopt shared EA models. The purpose of this discussion is to explore how supporting more than one Executive works for those in these positions and also obtain feedback from EA's that are new to this style of working. |
| 12.40pm | General Business Format of mid-year IWA SIG meetings online vs in person – EAs SIG preference 2025? |
| 1.00pm | Close |

Next meeting: Thursday, 18 July 2024
Location: online