



**Institute of Water
Administration**



Annual Report

2015/2016



*Front Page photo credits:
Programmed Facility Maintenance,
RACV Country Club Healesville and GHD.*

Table of Contents

- 4. President's Report
- 6. Executive Council 2015/16
- 7. 2015/16 Conference Overview
- 10. Special Interest Group (SIG) Reports
- 21. Laurie Gleeson Professional Development Award 2016
- 21. Barry Leach Prestige Award
- 22. John Robbins Memorial Award
- 23. Biggest Ever 'Laurie Gleeson' Dinner 2016
- 25. Membership Register
- 28. Financial Statements
- 41. Past Presidents, Secretaries and Treasurers



About Us

History

The Institute of Water Administration (IWA) has a proud history, commencing life as a group of Water and Sewerage Trust Secretaries in Gippsland getting together in 1967 to share ideas and experiences to improve their individual and collective administrative capability and performance.

The IWA's primary objective is to advance the standards of management within the water sector and making an active contribution to the future directions of the industry. The IWA achieves this through providing a forum for sharing information, networking and professional development in the Victorian water industry.

The services include:

- Regular conferences addressing strategic and contemporary issues of interest to our target audience;
- Ten Special Interest Groups convened by volunteers which focus on a range of business functions including Finance, Technical Services, Customer Service, Information Systems, Governance, Human Resources, Education, Executive Assistants, PR/Communications and Electricity and Greenhouse;
- Distinguished Service and Professional Development Awards.

The IWA's services are achieved through an Executive Council; this Council consists of ten elected representatives in addition to a nominated Treasurer and Secretary from amongst the water industry. The Councilors volunteer their time and expertise in order to deliver the IWA's services.

The IWA is a not for profit association and has strong links to both the Victorian Water Industry Association and the Victorian branch of the Australian Water Association.



Presidents Annual Report 2015/2016

At the time of writing, preparations are well underway for the upcoming November 2016 IWA conference and importantly, our 50th Anniversary Celebration Dinner. It is my pleasure to present this year's Annual President's Report.

Over the past 12 months the IWA has continued to deliver for its members and continues to grow and evolve as it enhances its role in the Victorian water industry. More than ever as the water industry is challenged, the underlying focus we present enables us to build and share our knowledge through strong networks and collaboration.

A highlight for me during the reporting period has been the Special Interest Group (SIG) meetings, enabling me to witness their great work and to receive feedback and suggestions on how these groups continue to grow into the future. There is no question that the SIGs play a pivotal role in IWA and their contribution to our industry.

I would like to acknowledge the work of the SIG convenors, who have contributed to this success:

- Corporate Governance – Paul Rawson, Barwon Water (incoming) – Jo Riley (outgoing)
- Customer Service – Grant Colling, Yarra Valley Water
- Educators – Mary Cactus-Wood, Melbourne Water, and Zoe Burnett, East Gippsland Water
- Energy & Greenhouse – Megan Kreutzer, Coliban Water
- Executive Assistants – Joanne McBain, Wannon Water
- Finance – Michael Clamp, Gippsland Water
- Human Resources – Rebecca Jhonston, North East Water (incoming), Christina Bassani, Goulburn Valley Water (outgoing)
- Information Technology – Craig Lindley, Yarra Valley Water
- Communications & Engagement – Nicole Cooper, Western Water (incoming), Michael Grant, Gippsland Water (outgoing)
- Technical Services – Paul Northey, Barwon Water

Our three highly successful conferences throughout the year were both contemporary and topical. They attracted tremendous patronage, with the themes being “The Strategic Context” in November, 2015, sponsored by Trility and Vision Super, “Water: The Social Fabric” in February, 2016, sponsored by Programmed Facility Management, DELWP and Yarra Valley Water, and “Building Diversity in our Water Industry” in June, 2016, sponsored by GHD.

The annual Laurie Gleeson Development Award presented at the November 2015 conference continues to be a highlight, with the 2016 award recipient being Paul Rawson from Barwon Water. We look forward to hearing from Paul on lessons learned from his research within the UK water industry in 2017.

Another highlight was the second Biggest Ever 'Laurie Gleeson' Charity Dinner for prostate cancer research, with more than \$30,000 raised for the Prostate Cancer Foundation of Australia. Again, it was an opportunity to highlight the health and wellbeing of our employees and the need for regular health checks. The event was hosted by the IWA in collaboration with VicWater, Water Services Association of Australia (WSAA) and the Water Industry Operators Association (WIOA).

Detailed reviews of the conferences and SIG meetings are presented further in this report and I encourage you to take the time to read them as they highlight the value of the forums provided by IWA.

... Presidents Annual Report 2015/2016

During 2015/16, the IWA continued to build stronger links with VicWater, Australian Water Association (AWA) Vic. Branch, WIOA and WSAA. Networking and recognition of working together for the benefit of the Victorian water industry is paramount for our associations. This includes promoting and co-ordinating events, sharing administrative effort and resources and ensuring our offerings to members continue to grow in value.

As a voluntary organisation, challenges for resourcing and support are ever present and, in addition to the above, I'd like to take this opportunity to personally thank our committed support team including IWA's Honorary Treasurer David Thomas, Secretary Rebekah Fraser and Event Coordinator Lauren Vines whose support has been invaluable and ensured I fulfilled my role as President. In addition, Gail Reardon from the AWA Vic. for her on ground support at each conference.

I also thank my fellow IWA Executive members David Ryan, Peter Robinson, Peter Quinn, Neil Brennan, Paul O'Donohue, Ian Johnson, Pat McCafferty, Sarah Johnston and Brett Millington, who have made, and continue to make, significant contributions to IWA and certainly made my job easier. Their commitment and professional input is recognised and appreciated.

Thank you also to our sponsors over the year, a number of whom I have already mentioned, with a special thanks to MWH Global and Russell Kennedy for supporting the annual Laurie Gleeson Development Award and making their respective meeting rooms available for our Executive Council meetings throughout the year.

I also take the opportunity to thank the Victorian water industry for supporting the IWA, its members and participants at the SIG meetings and conferences.

Finally, I have appreciated the opportunity to be President of IWA in its 50th year and look forward to celebrating this milestone with you.

I wish the incoming President, David Ryan, every success and the continued success of the Executive Council and Special Interest Groups. I am confident that the IWA will continue to grow, provide a platform for collaborative networking and leadership and continue to be an unquestioned, valued contributor to the water industry



Joe Adamski
President 2015/16





Executive Council 2015/16

The current members of the IWA Executive Council are:

PRESIDENT: **Joe Adamski** Dip.Appl.Sc(InfoSys), B.Sc(InfoSys), Grad.Dip.Tech(Risk Mgt),
AIWA
Managing Director
Barwon Water

SECRETARY/PUBLIC OFFICER:
Rebekah Fraser Adv Dip Bus. Mgt/HR, Cert Gov. Practice, MGIA, AIWA
Executive Assistant to Managing Director
Central Highlands Water

TREASURER: **David Thomas** CPA, BComm, SA Fin, GAICD, FIWA
Manager Finance
Western Water

MEMBERS: **David Ryan** MBA Corp Sust, BEnv.Sc, AIWA
Managing Director
City West Water

Brett Millington B.Sc (Hons), Grad Dip. BA, GAICD, FIWA
Executive Manager Corporate Development and Services
East Gippsland Water

Paul O'Donohue Grad Dip (BM), BA (Mgt), Dip (L'ship) FIWA, GAICD
Managing Director
Central Highlands Water

Neil Brennan Grad Dip Mgt, MBus, FIWA
Managing Director
Western Water

Pat McCafferty BBus (Acc), EMBA, FWCLP, GAICD, FCSIA, FIWA
Managing Director
Yarra Valley Water

Peter Quinn AAPI, CPV, MBA(Exec), FIWA, MAICD
Managing Director
Goulburn Valley Water

Ian Johnson BEng(Civil) Grad Dip Business Admin, FIWA
Manager Water Resource Strategy
South East Water

Peter Robinson BEng(Civil), Grad Dip Business (Marketing), Grad Dip Ind.
Rel, FIWA, Life Member AWA
National Business Development and Strategy Manager
MWH Global

Sarah Johnston BCom, BLaw, CPA, GAICD, FIWA
Manager People, Diversity and Inclusion
East Gippsland Water

2015/16 Conference Overview



The first conference of the 2015/16 financial year was held on the 19th and 20th November 2015 at the RACV City Club in Melbourne. The conference theme, events and presentations were based on the theme of 'The Strategic Context' and was proudly sponsored by Trility as our Conference sponsor and Vision Super as the conference dinner sponsor for the first time.

Attendees at the conference dinner were entertained during the evening by former jockey and member of the Channel 7 commentary team for the Spring Carnival Racing, Simon Marshall, who shared realistic accounts of life as a jockey. Simon's talk was timely in the afterglow of an outstanding 2016 Spring Racing Season highlighted by Michelle Payne, the first woman jockey to win the Melbourne Cup.

The following day conference delegates received insightful presentations from the following speakers;

- ◆ **Sara Harbridge**, Director Water Plan, Department of Environment, Land, Water & Planning (DELWP), who gave an overview of the State Water Plan that was currently being developed for Victoria.
- ◆ **Dr Ron Bed-David**, Chairperson, Essential Services Commission, who gave an update regarding the Water Pricing Approaches Review, which underpinned pricing approaches for the next water price review and regulatory period.
- ◆ Panel discussion: Legislative change & policy that may influence pricing submissions
 - **Tony Overman**, Stakeholder Engagement Manager, Water Plan, DELWP, chaired the discussion with the following panel members;
 - **Aleksy Bogusiak**, Project Delivery Team, WSAA Climate Change Adaptation Guidelines
 - **Penny Armytage**, Chair, Ministerial Advisory Committee, EPA Inquiry
 - **Gillian Sparkes**, Commissioner for Environmental Sustainability Victoria

The panel gave presentations on key aspects of The Climate Adaptation Guidelines, EPA Inquiry and Environmental Sustainability, before taking questions as a panel.

- ◆ **Chris Vinson**, Stakeholder Engagement Manager, Thames Water until 2014 (currently Public Affairs Manager, British Gas) presented a case study of how Thames Water - the UK's largest water utility - developed and delivered, a customer and stakeholder engagement strategy to inform its 2014 regulatory price review submission; including the use of customer research to segment the company's 14 million household customers.



Presentation of new IWA Members:
November 2015 Conference Dinner

2015/16 Conference Overview



The IWA's second conference for the year was hosted in conjunction with the AWA Victorian Branch and held on the 25th and 26th February 2016 at the picturesque RACV Healesville Country Club. With breathtaking views of the Yarra Valley several attendees made the most of the travel staying on to enjoy the weekend in the region. The conference was proudly sponsored by Programmed Facility Management as a second time conference sponsor.

We had 7 attendees on the tour of Aurora and Kalkallo Treatment Plant sites, thanks to Yarra Valley Water for providing delegates with an opportunity to view their facilities and for assisting in organising the tour.

The conference dinner was proudly sponsored by Yarra Valley Water and provided an excellent networking opportunity for attendees. Guests were also treated to stories from Rachael Robertson, Antarctic Expedition Leader, best-selling author and expert in leadership and teamwork. Rachael was an inspiring speaker who revealed how she kept her team inspired and productive through the long, dark winter and provided simple yet effective tools to build respect and teamwork, stay resilient, and lead without a title.

The Friday conference program proudly sponsored by Programmed Facility Management was themed 'Water: The Social Fabric' and featured presentations and an interactive workshop session. Speakers included:

- **Tammy Gilson**, Project Officer, Wathaurung Aboriginal Corporation gave a highly engaging presentation on the value of water from an Aboriginal perspective.
- **Peter Collins**, Consultant, facilitated an interactive Workshop on the State Water Plan coordinated by DELWP.
- **Sara Harbridge**, Director Water Plan and **Tony Overman**, Stakeholder Engagement Manager, Water Plan, both from DELWP gave an introduction and update to the Government's Water Plan and assisted with the workshop, which gave invaluable information and insight from an industry perspective.



2015/16 Conference Overview

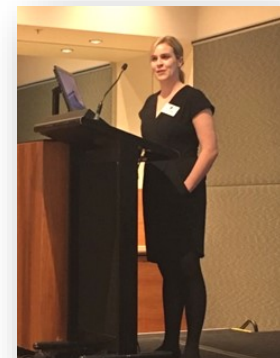


The final IWA conference held during the 2015/16 year was successfully run on the 23rd and 24th June 2016 at the RACV City Club in Melbourne. This being our final conference to be held at the City Club prior to our exciting move to the Melbourne Exhibition and Convention Centre from November 2016 onwards.

As previously mentioned within this annual report, the June Conference dinner was again this year was replaced with a special charity event celebrating 'The Biggest Ever *Laurie Gleeson* Dinner'. The dinner event was coordinated as a joint project between the IWA and VicWater with additional support of many other organisations in collaboration with the Essendon Football Club. \$30,000 in funds were raised from the evening which was proudly donated to the Prostate Cancer Foundation of Australia.

The following day saw the third conference for the year held under the theme of '*Building diversity in our water industry*'. The conference was proudly sponsored by GHD. An exciting program of speakers explored all elements of diversity and the benefits and opportunities they bring to our Industry both now and into the future. Speakers included:

- **Rowena Allen, Commissioner for Gender and Sexuality** who gave the keynote address and spoke about the role and priorities of the Victorian Commissioner for Gender & Sexuality that was highly received by delegates, many requesting copies of Ms Allen's presentation.
- **Dr Karen Morley, Head of School, Women & Leadership Australia** who spoke about 'How to break through unconscious bias to accelerate gender equality'.
- **Lara Caplygin, Treatment Manager at East Gippsland Water** who was the **2015 IWA Laurie Gleeson Development Award Winner**. Lara spoke on: Efficiency at its best: Key learnings from my time at Scottish Water.
- **Oona Nicolson, Director, Principal Heritage Advisor, Ecology and Heritage Partners**, who spoke on; 'Our Water, Our Business: the shared benefits of Aboriginal cultural awareness in the water industry'.
- **Diversity Panel:** facilitated by Jacqui **Bainbridge, Melbourne Water**, including industry case studies from the following panel members:
 - **Janet Dempster, Barwon Water**
 - **Dona Tantirimudalige, Diversity Working Group, VicWater**
 - **Hamish Reid, South East Water**
 - **Christina Bassani, Goulburn Valley Water**





Special Interest Group (SIG) Reports 2015/16 Overview

Customer Special Interest Group

Brief overview

- ◆ The objectives of the Customer SIG are to consider customer issues relevant to Victorian Water Corporations, including:
 - The impacts Industry level stakeholders, such as regulators and other governments departments, have on Water Corporations;
 - Share practices, experiences and knowledge for the benefit of other Water Corporations; and,
 - Exploring industry trends and developments.
- ◆ Generally attendances were excellent, though the location of the February SIG did impact numbers. 31 attended in Nov 15, 13 in February 16 and 28 in June 16. Participant were a mix of regionals and metros and a range of levels from practitioner to functional managers. With the exception of Graham Holt, Western Water, there was little participation at GM level.
- ◆ The major challenge of the SIG, which will be addressed by the establishment of the Property and Development SIG, was keeping the agenda relevant to 2 very different streams of interest. Two other key themes dealt with across the year were effectively managing customer complaints and dealing with vulnerability and hardship.
- ◆ The key stakeholder organisations that the SIG engaged with during the year were EWOV and Kildonan. Greg Brown Western Water represents the Customer SIG on EWOV's Process Advisory Committee (PAC).

Meetings

Throughout the 2015/16 year, the Customer SIG meetings covered a range of topics, as shown below:

November 2015

- ◆ Dealing with "vexatious" customers - John Sabatino, TMI
- ◆ Hardship programs workshop
- ◆ Subdivisions - Paul Kerrins GVW, Carol Ross EGW
- ◆ Backflow and new Sewer/Water regs re: powers and obligations- Paul Clark CHW

February 2016

- ◆ How the Energy Industry significantly reduced their EWOV complaints: Simon Harding Industry Operations Manager AGL and Erin Norman from Simply Energy
- ◆ CareRing - Joanna Leece, Kildonan
- ◆ Joint customer engagement workshop with Communications and Engagement SIG

June 2016

- ◆ EWOV PAC update - Greg Brown
- ◆ CUAC new fair consumer guiltiness project across energy and water, new processes to support asylum seekers, domestic violence outcomes from the royal commission findings and a YVW Ciara Sterling, Manager - WaterCare YVW
- ◆ Western Water's team review / restructure. Graham Holt - General Manager Customer and Community Relations
- ◆ Dimension Data presentation on their 2016 Global Contact Centre Report. What is important to customers that would make a difference? Joint session with the IT SIG.

Communications & Engagement SIG Convenor

Grant Colling

Manager, Service Transformation, Yarra Valley Water



Special Interest Group (SIG) Reports 2015/16 Overview

Communications & Engagement Special Interest Group

Brief overview:

- ◆ The Communications & Engagement SIG offers an interactive forum to address topical insights and innovations from within and outside the Victorian water industry. The SIG's other essential function is to provide information sharing and networking opportunities for industry professionals.
- ◆ Meetings are well attended with 20-25 at each session, plus speakers.
- ◆ Typical attendance is a good cross section of the regionals with 1-2 metros represented. Each session includes a presentation / Q&A session with DELWP.
- ◆ The challenge is to identify and secure relevant, engaging speakers from within and outside the industry to demonstrate innovative approaches for communications.
- ◆ The key stakeholder relationships are with DELWP regarding Communications & Reporting.

Meetings

Throughout the 2015/16 year, Communications & Engagement SIG meetings covered a range of topics, as shown below. Sessions looked at improving ongoing communications, preparing for high level engagement for the Price Submission, relevant case studies and ensuring we make the most from our future meetings.

Meeting	Topics
November 2015	<ul style="list-style-type: none"> ◆ Communication Accessibility with SCOPE (Tiffany Richards, VLine) ◆ Water Plan: Community engagement (Thames Water) ◆ Water Plan engagement (round table) ◆ "Big dry" communications (round table) ◆ DELWP communications advice (Gemma Gadd, DELWP)
February 2016	<ul style="list-style-type: none"> ◆ DELWP annual reporting advice (Binhur Sappideen, DEWLP) ◆ Implement IAP2 throughout the business (Ann Telford, NEW) ◆ Melbourne Water's Price Submission (Daniel Besley, MW) ◆ Principles for Price Submission engagement (round table) ◆ Customer insights & driving customer value (with Customer Service SIG)
June 2017	<ul style="list-style-type: none"> ◆ City of Melbourne 10 Year Budget engagement (Kate Henderson, CoM) ◆ Best practice approaches to community engagement (Max Hardy) ◆ DELWP communications advice (Boronia Mooney, DELWP) ◆ Outrage communications (Janet Granger-Wilcox, SRW) ◆ Case study: Blue-green algae outbreak on the Murray (Jacinta Burke, GW) ◆ Themes for future SIG meetings (Garrath Darkin, Wannon Water)

Communications & Engagement SIG Convenors

Nicole Cooper (current Convenor)
Team Leader, Communications
Western Water

Michael Grant (past Convenor)
Communications & Media Coordinator
Gippsland Water



Special Interest Group (SIG) Reports 2015/16 Overview

Educators Special Interest Group

Brief overview:

The Educators Network is a platform where members share ideas, discuss topics of interest, and collaborate on common projects to ensure the education programs add value to their business and remain aligned to strategic drivers and the national curriculum. Collectively, the group have a rich diversity of skills and experience including teaching, public affairs, stakeholder engagement, media relations and marketing. The network includes members from metro, rural and regional water authorities, as well as DELWP, Catchment Management Authorities and TasWater. Membership currently stands at 57.

The educator's network attendance varies during the year as many attendees have multiple roles and attend multiple SIG meetings. This has led to the group changing its meeting schedule to better align with the requirements of the group.

Meetings

Throughout the 2015/16 year, the Educators SIG meetings covered a range of topics, as shown below:

November 2015

- ◆ Geography Teachers Association presentation on the new Geography curriculum
- ◆ SWEP update
- ◆ Resource Smart schools program update
- ◆ Sustainability Victoria's water efficiency in schools - 'how to guide' feedback session
- ◆ National Water Week poster competition feedback and update
- ◆ Regional updates
- ◆ Update on the move to better align meeting dates with Educators programs.

February 2016

- ◆ Regional updates
- ◆ Confirmation of SIG meeting dates for future meetings are to be in February and September.
- ◆ National Water Week Poster Competition update
- ◆ Presentation on City West Water's Education survey
- ◆ ECO Challenge (Aqua Republica online game) and how it can work with our education programs
- ◆ SEWP update
- ◆ Activity sharing

June 2016

No meeting held.

Educators SIG Convenors

Mary Catus-Wood (*November 2015*)
Manager, Education & Waterwatch,
Customer & Strategy
Melbourne Water

Mandy McDonald (*February 2016*)
Education Advisor
South East Water



Special Interest Group (SIG) Reports 2015/16 Overview

Energy and Greenhouse Special Interest Group

Brief overview:

The purpose of the Energy and Greenhouse Special Interest Group is to provide a forum to share information regarding energy and greenhouse gas management in the Victoria Water Industry.

The three meetings were well attended with an average of 15 participants and five industry/department guests per meeting. The representation from both the Regional and Metro Water Corporations was balanced throughout the year.

The major challenges of the year were surrounding the Victorian Government's Carbon Neutrality Target and Renewable Energy policy platform. The opportunities with these areas are being explored through a number of projects

Meetings

Throughout the 2015/16 year, the Energy and Greenhouse SIG meetings covered a range of topics, as shown below:

November 2015

- ◆ Electricity Procurement Update – (Satvik Gangavarapu - VicWater)
- ◆ Smart Water Fund Projects (Euan Hind – Smart Water Fund, Project leads – Victoria University)
- ◆ Renewable energy and Storage for the Water Industry (Warrick Stapleton – Powercor)
- ◆ Demand Management Pre-Feasibility Study (Seed Advisory - Peter Eben)
- ◆ Energy Generation Business Cases (All Participants)
- ◆ Greener Government Buildings (All Participants)

February 2016

- ◆ Round Table Discussion – New or updated Energy Initiatives (All participants)
- ◆ Water/Energy Nexus (Stephen Cook – CSIRO)
- ◆ Intelligent Water Network – Asset Performance and Energy Efficiency Program (John Day)
- ◆ Electricity Procurement Update (Satvik Gangavarapu - VicWater)
- ◆ Australian Water Industry Survey on Power Generation Facilities (George Charakos – Melbourne Water)
- ◆ SIG Collaboration Tools (Megan Kreutzer – Coliban Water)

June 2016

- ◆ GHG Reporting Platform (Ben Spedding – South East Water)
- ◆ Round Table Discussion – Renewable & Efficiency Projects (All participants)
- ◆ Intelligent Water Network – Asset Performance and Energy Efficiency Program
- ◆ Round Table – Carbon Neutrality (All Participants)
- ◆ DELWP Climate Change, Renewable Energy and Water Policy Update (Mike Wheelahan – DELWP)
- ◆ WSAA Update (Jennifer Bartle-Smith – WSAA)
- ◆ Electricity Price Forecast (Ben Spedding – South East Water)
- ◆ Greener Government Buildings Update

Energy & Greenhouse SIG Convenor

Megan Kreutzer

Manager Business Innovation and Sustainability
Coliban Water



Special Interest Group (SIG) Reports 2015/16 Overview

Executive Assistant Special Interest Group

Brief overview:

The Executive Assistants' SIG exists to provide a forum for sharing information, networking and professional development in the Victorian water industry.

- ◆ Attendance is generally around 50% of members.
- ◆ Attendees are a combination of regional, metro and rural corporations and guests (Non MD EA's/PAs) regularly attend.
- ◆ Major challenge is having an agenda that provides value to the majority of members given the EA role is wide and varied depending on the size and structure of an organisation, is at a time that avoids a clash with Board meeting or agenda preparations, and facilitates members being able to attend the Governance SIG.
- ◆ The EA SIG has a close linkage with the Governance SIG due to some EA's undertaking these roles and/or activities within their corporations and our meetings are held concurrently.

Meetings

Throughout the 2015/16 year, the Executive Assistant SIG meetings covered a range of topics, as shown below:

November 2015

- ◆ **Guest Speaker:** Turia Pitt, Unmask your potential: TED Talk.
- ◆ **Promising opportunities & pressing problems:** Members explored promising opportunities and pressing problems being experienced by members and provided help and guidance.
- ◆ **What's happening in the EA world:** Members shared and discussed trends, tips & tricks to support professional development of EA's.
- ◆ **2016 meeting planning:** Agenda planning activity to develop topics for next meetings.

February 2016

- ◆ **Building Blocks for a Successful Career and Content Life:**
 - Mike Budahazy (Southern Rural Water) facilitated a discussion to explore EA identity and ownership, profile of the EA role.
 - Jo McBain briefly shared tools to help with goal setting and developing a life plan.
- ◆ **Guest Speaker: Jo Plummer,** Chair Barwon Water and Business in Heels Executive Director shared her experiences as an influential female leader.

June 2016

- ◆ **IWA Executive presentation:** Joe Adamski explained how IWA SIGs work and announced the launch of the Laurie Gleeson Development Award and presented a Convenor's Certificate to Rebekah Fraser recognising her past work as the EA SIG Convenor.
- ◆ **Work Life Balance workshop:** Kate James, Total Balance, facilitated a workshop about identifying unique strengths and developing self-belief so you feel confident to pursue your own version of a well-lived life. Kate's presentation focussed on the mindfulness journey.
- ◆ **Promising opportunities & pressing problems:** Members explored promising opportunities and pressing problems being experienced by members and provided help and guidance.
- ◆ **What's happening in the EA world:** Discussion on the board portals presentation at the Governance SIG.

Executive Assistant SIG Convenor

Joanne McBain
Head of Executive Business, Wannon Water

*With support and assistance from Joanne Church,
Executive Assistant, Goulburn Valley Water who
convened the June 2016 meeting.*

Special Interest Group (SIG) Reports 2015/16 Overview

Finance Special Interest Group

Brief overview:

The Finance SIG exists to provide members with an opportunity to share progress on issues of mutual concern and for organisations to provide feedback.

SIGs have been well-attended with between 20-40 people coming to the various SIGS from all points of Victoria. The SIGs have focussed on enabling a greater opportunity for the individual businesses to share concerns or seek feedback from other businesses.

THE SIG works closely with a range of key government s organisations such as who have all willingly attended over the past 12 months. These include:

- ◆ VAGO (Victorian Auditor General Office);
- ◆ DTF (Department of Treasury & Finance)
- ◆ ESC (Essential Services Commission)
- ◆ DELWP (Department of Environment, Land, Water & Planning)

Meetings

Throughout the 2015/16 year, the two SIG meetings covered a range of topics, as shown below:

November 2015

- ◆ Valuer General: Tony Natalizio / Mark Sanderson
- ◆ VAGO – Feedback on 2014/15 year-end: Stan Naylor
- ◆ Update on DTF revised standard directions: Richard Vinciullo
- ◆ DELWP / OLV – Feedback on 2014/15 year-end: Binhur Sappideen

February 2016

- ◆ TCV : Cost of debt methodology: Neil D’Vauz
- ◆ DELWP update: Binhur Sappideen
- ◆ Valuer General: Mark Sanderson
- ◆ VAGO – Progress on 2015/16 year-end: Peter Gallagher
- ◆ ICT Expenditure and Project Reporting: Elizabeth Thomas, Director Strategy, Architecture and Policy (DELWP)

June 2016

In lieu of the June 2016 SIG meeting, attendees participated in the annual VicWater Finance Conference held in the Melbourne CBD in May 2016.

Finance SIG Convenor

Michael Clamp
Gippsland Water





Special Interest Group (SIG) Reports 2015/16 Overview

Governance Special Interest Group

Brief overview:

- ◆ The Governance SIG provides a forum for sharing information, networking and professional development on governance issues, trends and best practice in the Victorian water industry.
- ◆ The Governance SIG has been well attended over the course of the year with attendances in the order of 15-20 consistently through the year.
- ◆ Attendees have been well represented from regional and metro areas and the inclusion of executive assistants in the last few years has seen many benefits in bringing a broader range of topics and diversity of thinking to the group. There is a standing invite for DELWP and representation has been good throughout the year.
- ◆ The key challenges for the governance area in the last year have been around the integration and support of new board members, legislative changes and increased requirements in relation to integrity.
- ◆ The Governance SIG has a number of linkages and these are probably strongest with the Finance, Information Technology and Executive Assistant SIGs.

Meetings

Throughout the 2015/16 year, the Governance SIG meetings covered a range of topics, as shown below:

November 2015

- ◆ Board Performance Reviews (presented by AICD)
- ◆ Directors Appointment Process
- ◆ DELWP Model Policies
- ◆ Privacy and Data Protection Act
- ◆ Deeds of Access and D&O Insurance

February 2016

- ◆ Instrument of Delegation
- ◆ Common Seal
- ◆ Director Development Program
- ◆ Statement of Obligations
- ◆ Board Governance
- ◆ Data Standards (Joint with IT SIG, Presented by Office of the Commissioner for Privacy and Data Protection).

June 2016

- ◆ Legal Compliance Framework
- ◆ Board Governance Framework
- ◆ Instrument of Delegation (presented by Russell Kennedy Lawyers)
- ◆ Public sector Integrity
- ◆ Diversity in Governance
- ◆ Board Portals (presented by Diligent BoardBooks)

Governance SIG Convenors

Paul Rawson (*current convenor*)
Manager Corporate Support Services
Barwon Water

Jo Ann Riley (*past convenor*)
Manager Governance
North East Water



Special Interest Group (SIG) Reports 2015/16 Overview

Human Resources Special Interest Group

Brief overview:

- ◆ HR SIG Purpose: The Human Resources Special Interest Group exists to provide a forum for sharing information, networking and professional development in the Victorian Water Industry.
- ◆ Attendance – usually the attendance averages around 20 participants.
- ◆ Attendees and demographic – All regional water corporations are well represented. Yarra Valley, Melbourne Water and City West attend occasionally.
- ◆ Major challenges – Ability to keep the agenda dynamic and relevant.
- ◆ Major stakeholders/organisations with close linkages (i.e. Finance SIG and VAGO, PR/ Comms SIG and DELWP communications team etc.)/ Corporate Governance.
- ◆ Over the past year Christina Bassani, GV Water was the Convenor for the HR SIG for the November and February meeting. From February Rebecca Jhonston NE Water has become Convenor.

Meetings

Throughout the 2015/16 year, the HR SIG meetings covered a range of topics as shown below:

November 2015 – (21 participants attended)

Over the past two years the agenda has aligned with high priorities for the HR participants across the sector as identified by the participants. In addition emerging trends have led to new topics of interest joining the agenda. This includes Diversity and inclusion.

- ◆ Overview of a new program “Seat at the Table” program – delivered by Dattner Grant PTY LTD – providing an option for HR practitioners in the water sector to increase their business acumen and influence through a new program
- ◆ DELWP IR update – New IR Policy and updated processes driving EA negotiations
- ◆ EA Sharing and discussions
- ◆ Drug and Alcohol Testing from a Fair Work Act perspective – relevance to the disciplinary aspect -update from Meeting and Apel – Elisa Kelly
- ◆ Diversity Case Studies in the Sector
 - Creating an Inclusive Culture - Southern Rural Water – Belinda McPherson
 - Diversity Approaches and Measures – Central Highlands Water – Robyn Clark
- ◆ Network Updates: IWA Update – Brett Millington, VicWater Learning and Development Network Update – Robyn Clark, WSAA People and Capability Update – Peter Gee

February 2016 (23 participants attended)

- ◆ IWA update following IWA Executive Review
- ◆ Unconscious Bias Information and Training – Jennifer Jones Centre for Ethical Leadership (Melbourne University)
- ◆ EA update from across the sector.
- ◆ DELWP – Diversity letter and strategy development discussion – Grant Watkinson
- ◆ ELMO Learning and Development Software Presentation – Performance Management System demonstrated - ELMO Corporation Hayley Williams and Jessica Fenton
- ◆ People Streme Software– Performance Management System presentation – Christina Bassani – GV Water
- ◆ Industry Updates: WSAA Update – Peter Gee, VicWater L&D update – Robyn Clark



Special Interest Group (SIG) Reports 2015/16 Overview

June 2016 – (20 participants attended)

- ◆ GSERP update/discussion – Paul Eate (Director Victorian Public Sector Commission) presented the background of GSERP and an overview of the guidelines.
- ◆ WIOA – Network Operator Development Program – Neville Whittaker and Mick Mahoney presented the new development program for Operations and Maintenance Operators which has been developed by WIOA.
- ◆ Priorities discussion – Each Corporation provided top 3 priorities from a HR perspective. The priorities will inform future agenda topics for the HR SIG meetings.
- ◆ Network Updates: IWA update – Joe Adamski, VicWater L&D – Robyn Clark, WSAA People and Capability, Rebecca Jhonston
- ◆ Diversity Strategy – State Wide

HR SIG Convenor

Rebecca Jhonston (*current convenor*)
People and Culture Manager
North East Water

Christina Bassani (*past convenor*)
Manager People and Wellbeing
Goulburn Valley Water

Information Technology Special Interest Group

Brief overview:

- ◆ The SIG purpose is to facilitate knowledge sharing between SIG members on new and emerging trends within the IT industry and network and encourage collaboration.
- ◆ The IT SIG is well supported with an average of 22 attendees per session.
- ◆ Most attendees are Water Corporation staff from Melbourne Water, and the Metro and Regional Corporations.
- ◆ Major challenges faced by the membership include delivering more value for less, vendor management, cloud computing transition and security and privacy issues.
- ◆ The Information Technology SIG facilitated two combined presentations with the Governance and Customer Service SIG.

Meetings

Throughout the year, the Information Technology SIG meetings covered a range of topics, as shown below:

November 2015

- ◆ Phil Taphouse, Votar Partners presented on Enterprise Performance Management.
- ◆ Ben Brane, Cloud Solutions and Tommy Le from Nutanix presented on Nutanix hardware.
- ◆ Damian Heffernan, YVWater demonstrated Meter 360.
- ◆ Craig Subocz, Russell Kennedy presented on Information Security.
- ◆ Rowan Keeble, DELWP presented on the IWN Document Management system.

February 2016

- ◆ Mike Stone, Dimension Data gave a presentation on Microsoft Licensing changes
- ◆ Josh Millen, IBM presented on the Water Utility of the Future and the work IBM is doing in the Water Sector worldwide.
- ◆ Rowan Keeble, DELWP and Brett Millington from East Gippsland Water presented on the IWN and how Water Corporations could assist create the Water Utility of the Future.
- ◆ Anthony Cusco, Office of the Commissioner for Privacy and Data Security presented on the new Victorian Protective Data Security Framework (VPDSF) to a joint session with the Governance SIG.

Special Interest Group (SIG) Reports 2015/16 Overview

June 2016

- Gavin Hoffman, Global Storage and Chris Thompson, Veritas presented some research conducted into the value of data and dark data.
- Mike Taylor, Microsoft provided an update on the Azure Stack.
- John Wise and Rhonwyn Colley presented a case study on EasyAccess Solution and their work with YVW and Central Highlands Water.
- Jude Carter, Dimension Data presented the Dimension Data Customer Call centre research to a joint session with the Customer SIG.

Information Technology SIG Convenor

Craig Lindley

Manager, Digital Strategy & Innovation
Yarra Valley Water





Special Interest Group (SIG) Reports 2015/16 Overview

Technical Services Special Interest Group

Brief overview:

The Technical Services Special Interest Group exists to provide a forum for sharing information, networking and professional development in a wide range of technical areas related to the Victorian water industry.

Meetings were again well attended with an average of 25 attendees representing both water authorities and consultants.

Meetings

The following is a list of some of the topics covered at Technical Services SIG meetings over the 2015/16 year:

November 2015

- ◆ MRWA 2015 version of WSAA Sewer Code – MRWA 2011 Water Code – Geoff Harris (Gippsland Water)
- ◆ Application of Risk to Asset Decision Making – Don Vincent, Principal Consultant (GHD)
- ◆ Commencing the journey to ISO55000 – SE Water perspective – Keith Johnson (SE Water)
- ◆ 2013 IWA Young Operator of the Year Award winner NZ tour – Aaron Mitchell (East Gippsland Water)
- ◆ Asset Revaluation process – Gary Pini (East Gippsland Water)
- ◆ Investigating opportunities for collaboration in Project Management – Leon Sargeant, Senior Engineer (Goulburn Valley Water)
- ◆ Handling bituminous coated pipes containing asbestos – Andrew Dorman (GWM Water)

February 2016

- ◆ MRWA 2015 version of WSAA Sewer Code – MRWA 2011 Water Code
- ◆ Potential to establish a working group on asbestos
- ◆ Update from WSAA on current asset management projects – Russell Reichstein (WSAA)
- ◆ Update on the issues around open potable catchments – Joseph Monaghan (Holding Redlich Lawyers)
- ◆ IWN Energy and Assets Optimisation Group – John Day (North East Water)

June 2016

- ◆ Technical Standards – work towards a consolidated Victorian position – Carl Radford, Program Manager Asset Creation (WSAA)
- ◆ The Oil and Gas Industry's Journey towards one technical standard – Prof Valerie Linton, CEO, Energy Pipelines Cooperative Research Committee (EPCRC) and Professor at University of Wollongong
- ◆ WSAA AC mains report – Steven Nash (Goulburn Valley Water), Mike Stokes (South East Water), Jean Meaklin (Greencap)
- ◆ Strategic overview of the future state of electricity supply to the Victorian water industry – Satvik Gangavarapu, Director Commercial and Supply Chain (VicWater)
- ◆ Integrated Water Management Metro Review

Thank you to those Technical Services SIG members who either presented topics or helped arrange guest presenters over the course of the year.

Technical Services SIG Convenor

Paul Northey

General Manager Asset Management, Planning & Delivery
Barwon Water

Institute Awards 2015/16

Laurie Gleeson Professional Development Award 2016

Laurie Gleeson was Managing Director of Goulburn Valley Water for 28 years from 1980 to 2008. A keen advocate for reform, efficiency and high standards of customer service, Laurie played an active role in enhancing the performance of the water sector. He was a strong supporter of the IWA and the role it plays in contributing to professional development and collaboration in the Victorian Water Industry.

In honour of Laurie's significant contribution to both the Institute and the Industry, the Laurie Gleeson Professional Development Award was created at the IWA's 45th anniversary dinner in June 2012. This award is open to all members of the IWA to pursue an area of interest that will not only contribute to the individual's development, but to the success of the water industry. Our special thanks to the awards long term joint sponsors Russell Kennedy Solicitors and MWH Global (both of whom are great supporters of the IWA).

The award comprises a grant of \$5,000 to fund the proposed development activity and applications are judged based on the alignment with the individual's area of work and topics or themes that are of contemporary interest across the Victorian water sector.

In following the theme of *encouraging industry creativity and innovation* the IWA Executive revised the application process for the 2016 award requesting for applicants to present a 2 part submission comprising of a one page cover sheet and submission of a short video (5min max.) presenting the proposed project ensuring that it included the following core requirements:

- Nature of proposal and the expected outcomes
- How will the expected outcomes benefit the individual and how are they strategically important to the Water Industry and the Institute?
- What is the expected total cost?

The 2016 Laurie Gleeson Award was presented at the November 2015 conference dinner to **Paul Rawson**, Manager Corporate Support Services at Barwon Water with his winning video being shown at the Conference dinner.



Paul's proposed professional development activity comprised of a trip to the United Kingdom to engage with three key water businesses to complete an in-depth examination of how they procure goods and services. The proposed water businesses are South West Water, Wessex Water and Seven Trent Water and this cohort includes some of the most progressive and well renowned water businesses in the UK.

The sector in the UK comprises privately owned water businesses. As such, it will be extremely interesting to understand how their commercial edge plays out in the procurement space. This is a significant difference compared to the Victorian water sector and will undoubtedly provide some stimulus and innovative thinking to challenge the status quo. This is obviously topical in Victoria as supply chain shared/joint procurement is one of the issues on which the industry has been focusing in recent years. This work has identified a range of procurement opportunities, including joint procurement, supply chain interventions and leveraging off existing contracting arrangements.



Pictured: IWA President Joe Adamski, Peter Robinson (MWH), Paul Rawson, and Andrew Sherman (Russell Kennedy)

The IWA looks forward to hearing of Paul's learnings from his international travels at a one of our upcoming IWA Conference in 2017 and thanks again to the award sponsors:



Institute Awards 2015/16



IWA Life membership

Following a long standing and highly regarded career in the Water Industry and a fellow long term supporter of the IWA as a past Convenor of the Finance SIG, Graeme Jolly was awarded a Life Membership of the Institute at the February 2016 IWA Conference in Healesville.

Barry E Leach Prestige Award

The Barry E Leach Prestige Award is awarded occasionally to a person who has given exceptional service to the Institute and the Victorian water industry over a long period of time. Barry E Leach was a member of the Institute for 18 years, including being President in 1978-1979 and Secretary from 1980-1992. Barry was awarded Life membership for his outstanding contribution to the Institute. There was no award presented during 2015/16.

Past recipients of the Barry E Leach Prestige Award to date are:

1997	John Maglen
1998	John Wilkinson
2004	Laurie Gleeson
2007	Neil Brennan
2007	Jim Martin
2007	Dennis Cavagna
2012	Les Mathieson
2014	Les McLean

The John Robbins Memorial Award

The John Robbins Memorial Award is awarded to a member of the Institute to recognise their distinguished contribution to the Institute and the Victorian water industry. John Robbins was a foundation member of the Institute and was President in 1977-78 and Treasurer from 1979-80 to 1983-84. John was made a life member in 1983. There was no award presented during 2015/16.

Past recipients of the John Robbins Memorial Awards to date are:

1997	Jim Martin
1998	Robert Illig
1999	Brian Grogan
2006	Peter McManamon
2007	Dennis Brockenshire
2012	Graeme Jolly
2012	Sarah Johnston
2014	Rebekah Fraser



THE BIGGEST EVER LAURIE GLEESON DINNER 2016

Thursday 23 June 2016, 6.30pm
Medallion Club, Etihad Stadium

PROUD SUPPORTERS OF Prostate Cancer Foundation of Australia

Following from the success of the first event held in 2015, the IWA Executive approved to host this event again in 2016 to honour our colleague and past IWA Executive Member Laurie Gleeson's passing through a dinner to raise funds for the Australian Prostate Cancer Foundation (APCF).

The **Biggest Ever (Laurie Gleeson) Dinner** event was held on the 23rd June 2016 at the prestigious Medallion Club at Etihad Stadium Melbourne and coincided with Men's Health Week.

From the generosity of over 500 guests who attended the event, the organising Committee as led by Neil Brennan returned a profit of \$30,000 which was presented to the APCF from the IWA. This was a truly magnificent effort from the IWA and the broader Water Industry and exceeded all expectations of what we'd had hoped that night would deliver. The total funds donated since the events inception in 2015 now exceeds over \$100,000. The donated funds total also included the IWA's donation via foregone profit from the scheduled dinner conference.

Attendees were thoroughly entertained with a great mix of humour, stories and key messages for good health by guest speakers including Sam Kekovich, Eloise Southby, Kelly Cartwright, Lauren Arnell and Dr Bernie Crimmins.

The event would not have happened without the tremendous support of our generous sponsors. A special thank you to our Major Sponsor Downer, Premium Partners Veolia and Western Water, Support Sponsors Vision Super, Coliban Water, Russell Kennedy, Marsden Jacob & Associates, Water Services Association Australia and the Essendon Football Club.

A little about Laurie and the Australian Prostate Cancer Foundation

Laurie was Managing Director of Goulburn Valley Water for 28 years and was passionate about promoting water industry reform, customer service and efficiency. He was also a champion of the Goulburn Valley food industry. When Laurie was diagnosed with prostate cancer only a few short years ago, rather than accepting defeat, he instead took a stand for all Prostate Cancer sufferers in Australia and successfully lobbied the Federal Government to include the life extending drug Zytiga on the Pharmaceutical Benefits Scheme.

Annually almost 20,000 Australian men are diagnosed with prostate cancer and more than 3,300 will lose their life to this disease each year.

Laurie sadly lost his battle in January 2015 and in recognition of his service to both the Water Industry and the Australian Prostate Cancer Foundation, the Biggest Ever Dinner was born. Laurie was also posthumously awarded an Order of Australia Medal for his services to the water industry on Australia Day this year.

The Biggest Ever (Laurie Gleeson) Dinner

Thursday 23rd June 2016
Medallion Club at Etihad Stadium Melbourne





Membership of the Institute as at 30 June 2016

Members

Corporate Members	27
Members	113

Members made up of:

Honorary Life Fellows Retired	10
Honorary Life Fellows	3
Honorary Members	1
Fellows	19
Retired Fellows	1
Associates	22
Retired Associates	1
Retired Members	3
Individual Members	53
Total Members	135



Membership Register 30 June 2016

FELLOW (HON. LIFE)

Robin Fletcher
John Maglen
David Roberts

FELLOW (HON. LIFE RET.)

Barry Leach
Graeme Jolly
Jack Austin
Jim Martin
John Wilkinson
Laurie Gleeson (dec)
Leslie Mathieson
Robert Jordan
Robert Leslie
Ron Dudley

HONORARY MEMBER

Bernie Cummins

FELLOW (RET.)

Barry Norman

FELLOW

Brett Millington	East Gippsland Water
Damien O'Doherty	Wannon Water
David Heeps	ESC
David Cappellari	South East Water
Dennis Cavagna	ESC
David Thomas	Western Water
Geoff Michell	
Glenn Bewicke	Goulburn Valley Water
Ian Johnson	South East Water
Les McLean	
Mick Bourke	
Neil Brennan	Western Water
Pat McCafferty	Yarra Valley Water
Paul O'Donohue	Central Highlands Water
Peter Robinson	MWH Global
Peter Quinn	Goulburn Valley Water
Russell Worland	
Sarah Johnston	East Gippsland Water
Tony Wright	VicWater

ASSOCIATE

Ann McCurly	Gippsland Water
Bruce Hammond	East Gippsland Water
Chris McLeod	Barwon Water
Colin White	
Craig Heiner	North East Water
Daniel Hogan	Goulburn Valley Water
David Ryan	Melbourne Water
Donald Vincent	GHD
Eamonn Tobin	
Greg Sharpley	Sharp Coefficient
Joe Adamski	Barwon Water
John Morris	North East Water
Loris Davis	Lower Murray Water
Mark Williams	G-WM Water
Mathew Scott	East Gippsland Water
Michael Malouf	Malouf Management Services
Peter Donlon	
Phillipe Du Plessis	South Gippsland Water
Rebekah Fraser	Central Highlands Water
Svetla Petkova	Gippsland Water
Steve Bird	East Gippsland Water
Thomas Fricke	GHD Pty. Ltd

MEMBER

Andre Kersting	City West Water
Andrew Osborne	Osborne Management
Andrew Dilley	Wannon Water
Andrew Jeffers	Wannon Water
Anthony Norrish	GHD
Anthony Hernan	North East Water
Brady Schmidt	Barwon Water
Charlie Bird	Bird Consulting Group
Chris Murdoch	Goulburn Valley Water
Christina Bassani	Goulburn Valley Water
Ciara Sterling	Yarra Valley Water
Colleen Rose	Wannon Water
Craig Lindley	Yarra Valley Water
Dave Maloney	CNC Project Management
David Kirby	AWA
Frank McShane	East Gippsland Water
George Wall	WIOA
Grant Colling	Yarra Valley Water
Greg Taylor	Abergeldie Complex Infrastructure
Ian Edwards	Open Spatial
Ivan Reolon	Aquatec Maxcon P/L
Jenni Kalstrom	Coliban Water
Jenny Kenshole	Yarra Valley Water
Jim Keary	Hunter Water
Jo Riley	Nth East Water
Joanne Church	Goulburn Valley Water
Joanne McBain	Wannon Water
Joe EL Zein	Tyco Water
Johan Nel	Open Spatial Australia Pty Ltd
Kelli King	Wannon Water
Kerrie Scott	Industry Advisor
Kevin Murphy	Lower Murray Water
Lara Caplygin	East Gippsland Water
Les Johnson	Wannon Water
Malcolm Speirs	SMEC Australia
Mark Wilkin	Barwon Health
Mark Bartley	HWL Ebsworth
Michael Watson	Barwon Water
Nigel Finney	Savewater Alliance
Nigel Corby	City West Water
Paul Kerrins	Goulburn Valley Water
Paul Rawson	Barwon Water
Peter Prevos	Coliban Water
Peter Jacob	Marsden Jacob Associates
Peter Johns	PJB & Associates
Peter Everist	Water Infrastructure Group
Philip Endley	Lower Murray Water
Rob Murphy	Western Water
Robyn Clark	Central Highlands Water
Stephen Costley	
Stephen Carter	Central Highlands Water
Tanya Finnen	North East Water
Victoria Leavold	VicUrban
Wanda Skerrett	Open Spatial Australia Pty Ltd

RETIRED MEMBERSHIP

Eric Collier
John Dyer
Malcolm Taylor
Peter Dorling
Terence Larkins
Vernon Robson
Merv Hair

Membership Register 30 June 2016

Corporate Members





Financial Statements

[Institute of Water Administration Inc.](#)

ABN 96 103 789 875

Financial Statements

For the year end 30 June 2016

Prepared by:
Balance Corporation Pty Ltd
Suite 104
424 Warrigal Road,
Heatherton VIC 3202
Phone: 03 95326111
Fax: 03 95326133
www.balcorp.com.au



Financial Statements

[Institute of Water Administration Inc.](#)

ABN 96 103 789 875

Contents

- ◆ Executive Council's Report
- ◆ Statement of Comprehensive Income
- ◆ Balance Sheet
- ◆ Statement of Cash Flows
- ◆ Notes to the Financial Statements
- ◆ Statement by Members of the Executive Council
- ◆ Independent Auditor's Report to the Members
- ◆ Certificate by Member of the Executive Council
- ◆ Income and Expenditure Statement



Financial Statements

Institute of Water Administration Inc.
ABN 96 103 789 875

Executive Council's Report

Your Executive Council members submit the financial accounts of the Institute of Water Administration Inc. for the financial year ended 30 June 2016.

Committee Members

The names of committee members at the date of this report are:

- ◆ Joe Adamski - President
- ◆ Rebekah Fraser - Public Officer
- ◆ David Thomas - Treasurer
- ◆ Brett Millington
- ◆ Peter Quinn
- ◆ David Ryan
- ◆ Paul O'Donohue
- ◆ Peter Robinson
- ◆ Pat McCafferty
- ◆ Ian Johnson
- ◆ Neil Brennan
- ◆ Sarah Johnston

Principal Activities

The principal activities of the association during the financial year were to provide a forum for sharing information, networking and professional development in the Victorian water industry. The IWA specifically targets our offerings to executive management and professionals managing business related functions within Victorian Water Corporations.

The IWA's platform for delivering our services includes:

- Regular conferences addressing strategic and contemporary issues of interest to our target audience;
- Special Interest Groups which focus on a range of business functions within water corporations;
- Social networking opportunities to promote fellowship and collaboration through Conference Dinners; and
- Distinguished Service and Professional Development Awards.

Significant Changes

No significant change in the nature of these activities occurred during the year.

Operating Result

The deficit from ordinary activities after providing for income tax amounted to year ended 30 June 2016 \$15,824 (Year ended 30 June 2015 \$28,214).

Signed in accordance with a resolution of the Members of the Executive Council Tuesday 25th October 2016:

Joe Adamski - President

Brett Millington - Council Member



Financial Statements

Institute of Water Administration Inc.
ABN 96 103 789 875

Statement of Comprehensive Income

For the year end 30 June 2016

	Note	2016 \$	2015 \$
Revenue		160,047	132,189
Other revenue		88,100	102,177
Cost of sales		(154,506)	(142,382)
Gross profit		93,641	91,984
Administration expenses		(109,465)	(120,198)
Profit (deficit) before income tax		(15,824)	(28,214)
Income tax (credit) expense			
Profit (deficit) for the year		(15,824)	(28,214)
<i>Other comprehensive income:</i>			
Items that will not be reclassified to profit or loss:			
Items that will be reclassified subsequently to profit or loss when specific conditions are met:			
Total other comprehensive income for the year, net of tax			
Total comprehensive income for the year:		(15,824)	(28,214)

The accompanying notes form part of these financial statements.



Financial Statements

Institute of Water Administration Inc.
ABN 96 103 789 875

Balance Sheet

For the year end 30 June 2016

	Note	2016 \$	2015 \$
Assets			
Current Assets			
Cash assets		35,357	53,754
Receivables		48,324	65,679
Other		92,598	103,164
Total Current Assets		176,280	222,598
Total Assets		176,280	222,598
Liabilities			
Current Liabilities			
Payables		53,354	86,060
Current tax liabilities		4,642	2,430
Total Current Liabilities		57,996	88,490
Total Liabilities		57,996	88,490
Net Assets		118,284	134,108
Members' Funds			
Retained profits		118,284	134,108
Total Members' Funds		118,284	134,108

The accompanying notes form part of these financial statements.



Financial Statements

Institute of Water Administration Inc.
ABN 96 103 789 875

Statement of Cash Flows

For the year end 30 June 2016

	Note	2016 \$	2015 \$
Cash Flow From Operating Activities			
Receipts from customers		263,258	207,189
Payments to Suppliers and employees		(281,857)	(168,292)
Interest received		1,191	1,822
Interest and other costs of finance		(2,050)	(2,050)
Income tax paid		2,212	3,234
Net cash provided by (used in) operating activities (<i>note 2</i>)		(17,246)	41,903
Net increase (decrease) in cash held		(17,246)	41,903
Cash at the beginning of the year		127,876	85,973
Cash at the end of the year (<i>note 1</i>)		110,630	127,876

The accompanying notes form part of these financial statements.



Financial Statements

Institute of Water Administration Inc.
ABN 96 103 789 875

Statement of Cash Flows

For the year end 30 June 2016

	Note	2016 \$	2015 \$
Note 1. Reconciliation Of Cash			
For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts.			
Cash at the end of the year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:			
Cash at Bank		35,357	53,754
Short term deposits		75,272	74,121
		110,630	127,876

Note 2. Reconciliation Of Net Cash Provided By/Used In Operating Activities To Operating Profit After Income Tax

Operating profit after income tax		(15,824)	(28,214)
Increase/(decrease) in provision for income tax		2,212	3,234
Changes in assets and liabilities net of effects of purchases and disposals of controlled entities:			
(Increase) decrease in trade and term debtors		17,355	(24,756)
(Increase) decrease in prepayments		11,717	13,300
Increase (decrease) in trade creditors and accruals		(32,706)	78,339
Net cash provided by operating activities		(17,246)	41,903

The accompanying notes form part of these financial statements.



Financial Statements

Institute of Water Administration Inc.
ABN 96 103 789 875

Notes to the Financial Statements

For the year end 30 June 2016

Note 1: Statement of Significant Accounting Policies

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards and other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the *Associations Incorporation Reform Act 2012*.

The financial report covers Institute of Water Administration Inc. as an individual entity. Institute of Water Administration Inc. is an association incorporated in Victoria under the *Associations Act 2012*.

The financial report of Institute of Water Administration Inc. and the controlled entity and Institute of Water Administration Inc. as an individual parent entity comply with all Australian equivalents to International Financial Reporting Standards (IFRS) in their entirety.

The following is a summary of the material accounting policies adopted by the economic entity in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

(A) Basis of Preparation

Reporting Basis and Conventions

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, and financial assets and financial liabilities for which the fair value basis of accounting has been applied.

(B) Accounting Policies

Financial Instruments

a) Recognition

Financial instruments are initially measured at cost on trade date, which includes transaction costs, when the related contractual rights or obligations exist. Subsequent to initial recognition these instruments are measured as set out below.

c) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market are stated at amortised cost using the effective interest rate method.

d) Held-to-maturity investments

These investments have fixed maturities, and it is the company's intention to hold these investments to maturity. Any held-to-maturity investments are stated at amortised cost using the effective interest rate method

The accompanying notes form part of these financial statements.



Financial Statements

Institute of Water Administration Inc.
ABN 96 103 789 875

Notes to the Financial Statements

For the year end 30 June 2016

Cash and Cash Equivalents

Cash and Cash Equivalents includes cash on hand, deposits held at call with banks or financial institutions, other short term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short term borrowings in current liabilities on the balance sheet.

Revenue

Revenue from the sale of goods is recognised upon the delivery of goods to customers.

Interest revenue is recognised on a proportional basis taking in to account the interest rates applicable to the financial assets.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers

All revenue is stated net of the amount of goods and services tax (GST).

Goods and Service Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

Comparative Figures

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Note 2: Auditors' Remuneration

	2016	2015
Remuneration of the auditor of the company for:		
Auditing or reviewing the financial report	730	670
Other services	0	0
	730	670

The accompanying notes form part of these financial statements.



Financial Statements

Institute of Water Administration Inc.
ABN 96 103 789 875

Statement by Members of the Executive Council

For the year end 30 June 2016

In the opinion of the Executive Council the Statement of Financial Position, Statement of Financial Performance, Statement of Cash Flows and Notes to the Financial Statements:

- 1) Presents fairly the financial position of Institute of Water Administration Inc. as at 30 June 2015 and its performance for the year ended on that date in accordance with Australian Accounting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.
- 2) At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Executive Council and is signed for and on behalf of the Committee by:

Joe Adamski - President

Brett Milington - Executive Council Member

The accompanying notes form part of these financial statements.



Financial Statements

Institute of Water Administration Inc.
ABN 96 103 789 875

Independent Auditor's Report to the Members

For the year end 30 June 2016

Report on the Financial Report

We have audited the accompanying financial report of Institute of Water Administration Inc. (the association), which comprises the Statement by Members of the Executive Council, the Statement of Comprehensive Income, the Statement of Financial Position, Statement of Cash Flows, Statement of Changes In Equity, a summary of significant accounting policies, other explanatory notes and the Certificate by Members of the Executive Council for the financial year ended 30 June 2016.

Executive Council's Responsibility for the Financial Report

The Executive Council of the association is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and the Associations Incorporation Reform Act 2012, and for such internal control as the Executive Council determines is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Executive Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

The accompanying notes form part of these financial statements.



Financial Statements

Institute of Water Administration Inc.
ABN 96 103 789 875

Independent Auditor's Report to the Members

For the year end 30 June 2016

Opinion

In our opinion, the financial report of Institute of Water Administration Inc. is in accordance with the requirements of the *Associations Incorporation Reform Act 2012*, including:

- (i) giving a true and fair view of the association's financial position as at 30 June 2016 and of its performance for the year ended on that date; and
- (ii) complying with Australian Accounting Standards.

Signed on: Thursday 3 November 2016

Christopher Falkingham FCA & FCPA
Balance Corporation Pty. Ltd.
Suite 104
424 Warrigal Road
Heatherton Vic 3202

The accompanying notes form part of these financial statements.



Financial Statements

Institute of Water Administration Inc.
ABN 96 103 789 875

Income and Expenditure Statement

For the year end 30 June 2016

Income

Trading profit (loss)	7,595	(8,164)
Interest received	1,191	1,822
Laurie Gleeson Dinner	86,909	100,355
Total income	95,695	94,013

Expenses

Administration	529	2,543
Laurie Gleeson Dinner	70,733	77,867
Audit fees	730	670
Awards and Certificates	7,505	7,672
Bad Debts	1,053	599
Bank Fees And Charges	1,293	115
Honorariums	2,050	2,050
Donations	16,176	22,487
Printing & stationery	522	548
Software Costs	5,347	-
Sundry expenses	64	192
Travel, accommodation & conference	3,463	5,455
Insurance	2,054	2,029
Total expenses	111,519	122,227
Profit (loss) from ordinary activities before income tax	(15,824)	(28,214)

Income tax revenue relating to ordinary activities

Net profit (loss) attributable to the association	(15,824)	(28,214)
Total changes in equity of the association	(15,824)	(28,214)
Opening retained profits	134,108	162,322
Net profit (loss) attributable to the association	(15,824)	(28,214)
Closing retained profits	118,284	134,108

The accompanying notes form part of these financial statements.



Past Presidents, Secretaries and Treasurers

YEAR	PRESIDENT	SECRETARY/ PUBLIC OFFICER	TREASURER
1967-68	J.C.G. Aplin	I.M. Symington	-
1968-69	A.P. Brumley	R.H. Leslie	-
1969-70	A. Dewar	R.A. Fletcher	-
1970-71	A.L. Carr	R.A. Fletcher	-
1971-72	N.P. Haymes	F.D. Trainor	-
1972-73	E.J. Austin J.C.	G. Aplin	-
1973-74	R.H. Leslie	C.J. Paterson	-
1974-75	R.A. Fletcher	A.L. Carr	J.C. Maglen
1975-76	F.D. Trainor	G.G. Scott	J.C. Maglen
1976-77	J.C. Maglen	G.G. Scott	G.J. Kerr
1977-78	E.J. Robbins	A.R. Edwards	G.J. Kerr
1978-79	B.E. Leach	A.R. Edwards	G.J. Kerr
1979-80	R.E. Dudley	N.R. Illig	E.J. Robbins
1980-81	A.R. Edwards	B.E. Leach	E.J. Robbins
1981-82	E.J. Austin / A.R. Edwards	B.E. Leach	E.J. Robbins
1982-83	J.C. Maglan	B.E. Leach	E.J. Robbins
1983-84	L.C. Spitty	B.E. Leach	E.J. Robbins
1984-85	D.J. Roberts	B.E. Leach	L.J. Gleeson
1985-86	J.T. Wilkinson	B.E. Leach	L.J. Gleeson
1986-87	R.E. Dudley	B.E. Leach	J.C. Maglen
1987-88	L.J. Gleeson	B.E. Leach	J.C. Maglen
1988-89	R.A. Jordon	B.E. Leach	J.C. Maglen
1989-90	J.B. O'Brien	B.E. Leach	J.C. Maglen
1990-91	M.W. Brown	B.E. Leach	G.J. Kerr
1991-92	W.J. Hobson / R.A. Fletcher	B.E. Leach	G.J. Kerr
1992-93	G.I. Keith	R.A. Fletcher	G.J. Kerr
1993-94	J.F. Martin	R.A. Fletcher	G.J. Kerr / J.T. Wilkinson
1994-95	N.P. Brennan	R.A. Fletcher / D.R. O'Doherty	J.T. Wilkinson
1995-96	R.A. Jordan	D.R. O'Doherty/R.D. Anderson	J.T. Wilkinson
1996-97	J.T. Wilkinson	R.D. Anderson	R.A. Jordan
1997-98	L.J. Gleeson	R.D. Anderson	R.A. Jordan
1998-99	D.J. Roberts	R.D. Anderson	R.A. Jordan
1999-2000	J.F. Martin	M.J. Wooten	R.A. Jordan
2000-01	D. Cavagna	M.J. Wooten	L.B. McLean
2001-02	R. Leamon	M.J. Wooten / P.A. Quinn	L.B. McLean
2002-03	R. Worland	P.A. Quinn	L.B. McLean
2003-04	L. Gleeson	P.A. Quinn	L.B. McLean / A. Hunt
2004-05	J.T. Wilkinson	P.A. Quinn	A. Hunt
2005-06	D. Heeps	P.A. Quinn	A. Hunt
2006-07	L.B. McLean	P.A. Quinn	A. Hunt
2007-08	L. Mathieson	P.A. Quinn	A. Hunt
2008-09	I. Johnson	S. Johnston / K. Calvi	A. Hunt / D. Cappellari
2009-10	P. Quinn	S. Johnston / K. Calvi	D. Cappellari
2010-11	L. Mathieson	S. Johnston / K. Calvi	D. Cappellari
2011-12	L. McLean	S. Johnston / K. Calvi	D. Cappellari
2012-13	P. McCafferty	S. Johnston / B. Goodwin	D. Thomas
2013-14	P. O'Donohue	S. Johnston / R. Fraser	D. Thomas
2014-15	B. Millington	R. Fraser	D. Thomas
2015-16	J. Adamski	R. Fraser	D. Thomas





Institute of Water
Administration

