



Institute of Water
Administration



IWA Annual Report
2013/2014

Table of Contents

- 2. President's Report
- 4. Special Interest Group (SIG) Reports
- 16. Executive Council 2012/13
- 19. Business Development Award 2012
- 20. Membership Register
- 23. Financial Statements
- 36. Past Presidents, Secretaries and Treasurers

About Us

History

The Institute of Water Administration (IWA) has a proud history, commencing life as a group of Water and Sewerage Trust Secretaries in Gippsland getting together in 1967 to share ideas and experiences to improve their individual and collective administrative capability and performance.

The IWA's primary objective is to advance the standards of management within the water sector and making an active contribution to the future directions of the industry. The IWA achieves this through providing a forum for sharing information, networking and professional development in the Victorian water industry.

The services include:

- Regular conferences addressing strategic and contemporary issues of interest to our target audience;
- Ten Special Interest Groups convened by volunteers which focus on a range of business functions including Finance, Technical Services, Customer Service, Information Systems, Human Resources and PR/Communications, Executive Assistants, Electricity and Greenhouse, Governance and our newest addition Education;
- Distinguished Service and Professional Development Awards.

The IWA's services are achieved through an Executive Council; this Council consists of ten elected representatives from amongst the water industry. The Councillors volunteer their time and expertise in order to deliver the IWA's services.

The IWA is a not for profit association and has strong links to both the Victorian Water Industry Association and the Victorian branch of the Australian Water Association.

Presidents Annual Report 2013/14:

It has been a rewarding and valuable year for the Institute of Water Administration (IWA) and it is my pleasure to present this year's Annual Presidents Report.

In its 47th Year the IWA has continued to provide an exciting forum for its members and supporters to learn, educate and collaborate across a number of conferences, special interest groups and other forums.

Throughout the year we ran three successful conferences (2 in Melbourne and 1 in Ballarat) with over 100 delegates at each event which were also aligned with meetings of the IWA's 10 Special Interest Groups (SIGs) providing invaluable networking and Industry wide collaboration for over 700 attendees annually.

Detailed reviews of the Conferences and SIGs are enclosed within this report and I ask that you take your time to read them. It is apparent that the continued support of the Conferences and the growth of the SIGs strongly suggest that education and peer group learning are seen as vitally important elements of the fabric of the Victorian Water Industry and the IWA is pleased to support this continuing development. As part of the ongoing co-ordination of topics and interest the IWA's Executive Council meet regularly with the SIG convenors throughout the year and it is aimed to expand these links and support as we move forward.

Being a voluntary organisation however does present challenges for resourcing and support but once again we have been ably supported by a number of organisations and volunteers including VicWater (Tony Wright and Fiona Ould), AWA Victorian Branch (Mark Bartley and Gail Reardon), Sarah Johnston as our Public Officer and David Thomas who as the Honorary Treasurer keeps a good overview of the finances and reporting.

The support of the Executive Council; Peter Robinson, Peter Quinn, Joe Adamski, Neil Brennan, Brett Millington, Ian Johnson, David Ryan and Les McLean has certainly made my job easier and their professional input has been very much appreciated. Underpinning all of this during 2013/14 has been the tireless work and support of my Executive Assistant Rebekah Fraser who has provided much of the organisational and administrative support – all of which has been delivered at the highest level.

Support and sponsors in any form are important and here at the IWA we are fortunate to have many allied and industry companies that see fit to commit resources to the Conferences and the Institute. During 2013/14 these have included many of the Water Corporations, Veolia Water Australia, Moore Stephens, GHD, Russell Kennedy, MWH Global, Select Solutions and BDO.

An annual highlight for the year was the awarding of the annual "Laurie Gleeson" Development Award presented at the November 2013 conference. This year we were pleased to announce Ciara Sterling as the worthy recipient of this prestigious award and she has since spent time during 2014 researching international lessons learned from her experience in dealing with vulnerable communities. We are excited to be hearing from Ciara as she presents her findings at the upcoming November 2014 Conference and our thanks again to MWH Global and Russell Kennedy for supporting this annual award.

Finally thanks to the Industry for providing both myself as President and the IWA valuable support throughout 2013/14. As we move into our 48th year and beyond, I would sincerely like to congratulate Brett Millington as the incoming President and know that with your

continued support and enthusiasm, the IWA will continue to be a relevant and important part of the Victorian Water Industry.

Paul O'Donohue
IWA President 2013/14



Paul O'Donohue, IWA President 2013/2014

Special Interest Group (SIG) Reports

CUSTOMER SPECIAL INTEREST GROUP – 2013/14 OVERVIEW

Brief overview of:

- The Customer SIG exists to engage with industry level stakeholders, such as regulators and other governments departments, with the Victorian Water Corporations. The SIG share practices, experiences and knowledge for the benefit of other Water Corporations whilst exploring industry trends and developments.
- Attendance approx. 30 per meeting.
- Attendees and demographic: Participation by most water corps
- Major challenge(s) Private Leaks, VBA inspections, Complaint management, Learning and sharing
- Major stakeholders/organisations with close linkages EWOV, Privacy Victoria, OLV.

Meetings

Throughout the 2013/14 year, the Customer SIG meetings covered a range of topics, as shown below:

November 2013

- Presentation on Watercorp (WA) and CSBA's work on Vulnerable customers, Peter Anderson from Watercorp, Paul van Veenendaal from CSBA
- Vulnerable Customer Task Force update - Peter Donlon
- Electronic Conveyancing – Ludwina Kleiss, Amanda Baker, Giulia Auzagelis SAI Global

- National Electronic Conveyancing Development Limited (NECDL) – Georgie Hockings

February 2014

- Daniel Milsom, Australia Post – Changes to pricing and speed of delivery
- Stephen Gilligan, Regional Compliance Officer, Victorian Building Authority (formerly PIC)
- Michael Lethborg (GW) formerly DHS on property maintenance at DHS
- Update of Water and Sewer Regulations – Sabrina Teodorowski / Rowena Scheffer Office of Living Victoria

June 2014

- Presentation from Helen Lewin, the Deputy Privacy Commissioner
- Leak Allowance changes at Yarra Valley Water – Claire Young, Neil McColl
- Workshop Customer Self Service – What are we all doing

Grant Colling
Divisional Manager, Customer Contact Centre
Yarra Valley Water
Customer SIG Convenor

COMMUNICATIONS AND ENGAGEMENT SPECIAL INTEREST GROUP – 2013/14 OVERVIEW

Now in its sixth year of operation, the Communications and Engagement SIG provides communication, marketing and engagement specialists an important forum to explore common challenges and issues. In 2013/14 Jamie McDonald from Central Highlands Water took over the Convenor role from Julie Logan of Southern Rural Water. Meeting attendance has averaged 20 members per meeting and our membership has increased to 66 representatives from water authorities plus communications and engagement representative's from DEPI, OLV and the Water Minister's Office.

Meetings

Throughout the 2012/13 year, the Communication and Engagement SIG meetings covered a range of topics such as:

November 2013

- Communications update from Water Minister's Office – Deb Cole, Minister's Media Adviser
- Emergency planning and response – Kim Payne, State Control Centre
- Branding and visual identity – Jamie McDonald, Central Highlands Water
- Handover of Convenor role from Julie Logan of Southern Rural Water to Jamie McDonald of Central Highlands Water

February 2014

- Round table update from each water authority focusing on social media , community engagement and follow-up discussion from November 2013 meeting on emergency communications
- Right Water branding and key messages

- Beth Richens, OLV
- Community Garden Programs – Grow Your Own Food – Michael Tickner, Central Highlands Water
- Internal engagement joint session with Human Resources SIG – Jamie McDonald, Central Highlands Water and Colleen Rose, Wannon Water
- Public awareness campaigns – Michelle Hudson, North East Water

June 2014

- Round table update from each water authority focusing on customer value, Right Water, IAP2 and community engagement and the Fairer Water Bills announcements being made.
- Annual Report 2013/14 requirements and timelines - Binhur Sappideen, OLV
- Using YouTube and social media
- Media monitoring
- Internal and external communications
- Communications update from OLV regarding Fairer Water Bills, the Right Water campaign plus advertising and media approval process – Beth Richens, OLV

All the corporations, DEPI, OLV and the Water Minister's Office are to be congratulated for supporting the Communications and Engagement Special Interest group as are the individual SIG members for their support, information and knowledge sharing that exists within the group.

We would like to thank the IWA for supporting the SIG's, and we are looking forward to another successful year.

Jamie McDonald
Manager, Community Engagement and Marketing Central Highlands Water Communications and Engagement SIG Convenor

INFORMATION TECHNOLOGY SPECIAL INTEREST GROUP – 2013/14 OVERVIEW

Brief overview of:

- SIG purpose – knowledge sharing between SIG members, presentations on new and emerging trends within the IT industry and updates for current vendors on product development.
- Attendance – the IT SIG is well supported with an average of 25 attendees per session and most Water Corporations.
- Attendees and demographic – most attendees are Water Corporation staff from both the Metro and Regional Corporations.
- Major challenges faced by the membership include delivering more value for less, vendor management, cloud computing transition and security and privacy issues. A particular issue resolved was the increase in costs of the Microsoft Enterprise Agreements.
- The Information Technology SIG facilitated a combined presentation with the Technical Service SIG. This is an efficient way to share knowledge between the SIG's and promote further discussion and working groups.

Meetings

Throughout the year, the Information Technology SIG meetings covered a range of topics, as shown below:

November 2013

- Vertical Matters (Technical Services SIG invited) – Mobile First Approach to Water Industry
- Craig Subocz, Russell Kennedy – Cloud Computing
- Cindy Loon, South East Water/Bryan Campbell, Altis Consulting – Agile Delivery for Business Intelligence

February 2014

- John Roberts, Gartner – Living in a Digital World
- Josh Millen, IBM – Smarter Water
- Paul James, Technology One – Cloud Strategy and Application Roadmap
- Mark Smith, Microsoft – Reducing the cost of customer care

June 2014

- Mark Shaw, Symantec – How to build a resilient security strategy
- Adrian Morgan, Telstra – Workforce Optimisation in Utilities
- Guy Simons, Hostworks – Unlocking the strategic value of the social conversation
- Nick Backhouse, Adobe – Victorian Water Enterprise Agreement Overview
- Kevin Noonan, Ovum – Mobility, Innovation & Productivity in the Public Sector

- Paul O'Donohue, Central Highlands Water and Peter Quinn, Goulburn Valley Water – IWA Overview

Craig Lindley
Manager, IT Operations
Yarra Valley Water
IT SIG Convenor

FINANCE SPECIAL INTEREST GROUP – 2013/14 OVERVIEW

Brief overview of:

The Finance SIG meetings are designed to bring together representatives from water corporations and provide information on issues/topics that are common throughout the industry. Due the requirements associated with the early part of Fairer Water Bills Initiative, the Finance SIG only met for the November conference in 2013/14.

Meetings

The November 2013 meeting had 45 attendees present. The Finance SIG covered a range of topics, as shown below:

November 2013

- Superannuation Options for Corporations – John Farrington (Equip Super) & Peter Rowe (Vision Super)
- VAGO Update – Travis Derricott
- IWN and IWA Update – Brett Millington
- DEPI / OLV Update – Binhur Sappideen
- ESC Update and feedback from WP3 process – Marcus Crudden
- Presentation on the “Relationship between employee behaviour and customer perception (Peter Provas Coliban Water)

After four years in the role of convenor, I have handed the reins over to Michael Clamp from Gippsland Water for the upcoming November 2014 SIG meeting. It's been a great opportunity to convene the Finance SIG group through some tough challenges to the industry including WP3, Asset Revaluation and Defined Benefits Funding Call.

I would like to thank the IWA Executive Council for their continued support of all the SIG's, the presenters that make the day possible and the attendees.

Mathew Scott
Manager Financial Services
East Gippsland Water
Finance SIG Convenor

TECHNICAL SERVICES SPECIAL INTEREST GROUP – 2013/14 OVERVIEW

The Technical Services SIG had another year of strong meeting attendance and several out-of-meeting discussions and working groups. An example of collaboration between the agencies is the review of the terms and conditions of contracts, which now focuses on the standard clauses for insurance, professional indemnity, warranty of works and termination of contracts with representatives from GVW, SGW, AECOM, Barwon Water and PBJ & Associates.

- The Technical Services Special Interest Group exists to provide a forum for sharing information, networking and professional development in the Victorian water industry.
- Attendance is very good, with usually around 30 members out of 55 active and almost 100 total members.
- Attendees are from the metro and regional water corporations and many of our technical consulting businesses. No regulators attend unless to present on a specific topic.
- This year has seen significant challenges and promising results for the industry with the possibility to discharge fit for purpose water, harvesting of stormwater and developing stronger links with our regulators.
- Our group has a wiggio web site and now are able to share information and engage in out-of-meeting discussions. Major stakeholders/organisations with close linkages – DEPI, EPA, VicRoads, CFA, Councils, and OLV.

Meetings

Throughout the 2013/14 year, the Technical Services SIG meetings covered a range of topics, as follows:

November 2013

- Guidelines for Planning Permit Applications in Open Potable Water Supply Catchment Areas and progress with Council's Domestic Wastewater Management Plans – group discussion with examples from Gippsland, Wannon, Barwon, Yarra Valley and North East Water, sharing challenges and success with colleagues.
- Wannon Water's asset management journey and the focus on appropriate rather than best practice
- WIOA Young Operator award winner Glenn Sheekey presented on his NZ tour
- The use of STEPS, North East Water's experience with small town sewerage – the benefits, the challenges and the evaluation of options
- Work is continuing with the CFA on the development of bushfire management overlay areas, with John Day (NEW) reporting to the meeting
- IWN update by Andrew Chapman and Denielle Warwick on priority projects
- MPA's role in regional areas
- Liability when working around fibre optics – even if located away from stated location if we cut it we are liable

February 2014

- Visit to the Lake Wendouree and Ballarat's integrated water cycle management project
- Stormwater harvesting – Western Water – beneficial swap of captured stormwater for water in head storage
- VicTrack – how to make working with them easier, what tools and assistance

is available, incl. info packs – Sue-Ann Lowther

- Procurement – Barwon, Wannon and Coliban Waters’ experiences, working group set to look at consistency in terms and conditions of contracts
- Penny Dent (Western Water) learning’s from the JD7 Pipe Rover trials as part of the Intelligent Water Networks project (IWN)
- Waterbourne Gypsum used in reclaimed water to improve soil quality and reduce sodicity – Jock Forbes
- OLV, Living Ballarat and the CHW aquifer recharge and stormwater harvesting project – Jeff Haydon
- Road Management Act and Street Works Code – responses to review through VicWater – Glenn Bewicke

June 2014

- Presentation by DTF, Cathy Cato, CCCU on implementation guidelines to the Victorian Code of Practice for the Building and Construction Industry
- Presentation by DTF, Nick Tamburro on the National Framework for Traditional Contracting of Infrastructure
- WSAA Jaimie Hicks and Steve Dunlop (Coliban Water) presented on the outcomes from the recent Blockages Information Workshop – what data can be used to predict, how success is measured and what are the main causes
- Working with EPA to achieve fit for purpose discharge arrangements – John Day (NEW)
- IWN Low Cost Leak Detection Thermal Imaging Project, Carl Oliver and Tim Giffin (Coliban Water) and Denielle

Warwick (OLV) – methodology, expectations and benefits

- Procurement and industry wide T&C on contracts – discussion and expansion of the working group
- IWA Executive vision – Joe Adamski (Barwon Water) and Peter Robinson (MWH Global)
- Street Works Code is a guide and not mandatory, update by Glenn Bewicke

The Technical Services SIG aims to deal with issues brought up by individual members or groups and strongly encourages collaboration and sharing of experiences. We are a forum where the water corporations and the subject matter experts from private companies get together to discuss issues and share knowledge.

On behalf of the whole group I would like to thank all members for their consistent attendance and open discussion. I am especially grateful for the drive and desire to improve the sector demonstrated by our presenters, who share openly and do a lot of preparation so we all benefit from their efforts.

A special thanks to Paul Northey from Barwon Water for stepping in as SIG convenor for the June meeting, a job very well done.

And last, but not least, to the IWA executive and their partnership with AWA, on behalf of all technical services water professionals I extend our gratitude for providing us with the means and space to network and work on improvements within the sector.

Svetla Petkova
General Manager Asset Management,
Planning and Delivery
Gippsland Water
TS SIG Convenor

HUMAN RESOURCES SPECIAL INTEREST GROUP – 2013/14 OVERVIEW

Now in its eighth year the human Resources Special Interest Group exists to provide a forum for sharing information, networking and professional development in the Victorian water industry.

Colleen Rose, Branch Manager People and Culture from Wannon Water was the Convenor for the first two meetings and Christina Bassani, Manager People and Wellbeing became the Convenor from the June 2014 meeting. Themes throughout the 2013 /2014 impacting on the water sector and HR areas particularly included:

- Fairer Water Bills Initiative;
- Industrial Relations with two thirds of the organisations going into EA negotiations during 2014-2015 with a third already having commenced in 2013;
- A focus on general legislative changes pertaining to workplace relations, taxation, superannuation and EEO continued to be highlighted in the sessions and important updates were provided by various partner and visitor organisations;
- General policy and procedures; and
- An emphasis on best practice sharing for the sector and a continued emphasis on networking across the sector with round table discussions a highlight at each day.

Attendance:

During 2013/2014 the average participation rate was 16 people from across the sector. This included employees from organisations in the metropolitan, regional and rural

water sector areas. In June 2014 we had new attendees from organisations that included a few who had not been for some time including representatives from Melbourne Water, Goulburn Murray Water, Goulburn Broken Catchment Management Authority, Lower Murray Water and South East Water. Attendance numbers are covered in the summary of the meetings below.

Meetings

Throughout the 2013/14 year, the HRSIG meetings covered a range of topics, as shown below:

November 2013 – 16 people attended the day

EA PROCESS UPDATE - MEERKIN AND APEL LAWYERS AND CONSULTANTS, STEVE WILSON AND ROB WALL

Steve and Rob provided a session on Workplace Relations. Highlighting recent changes in the Fair Work Act and Victorian Government Policy changes impacting on processes for up and coming EA negotiations for all organisations.

FAIR WORK CONTENT UPDATE - WORKPLACE RELATIONS CONSULTANTS, NIKI HOWELLS SCHRAMM AND ADAM COLHQON FROM VECCI

Nicki and Adam provided an update on recent amendments to the Fair Work Act indicating content that will need to be included and providing information on content that is prohibited to be included.

LEARNING MANAGEMENT SYSTEMS - ANTHONY ALLEN FROM ALLEN MANAGEMENT PARTNERS

Anthony presented information on Learning Management Systems and their relevance to provide cost effective training solutions. This includes eLearning solutions

for compliance and capability training.

February 2014 – 13 people attended the day

The session was held in Ballarat as the regional host for the year.

STRATEGIC HR PLANNING - ANGE CONNOR A CONSULTANT FROM INSPIRE HQ

Ange delivered a workshop that focused on HR Strategy Planning, Development and Implementation. Ange gave us some tips and tricks on how to be effective in strategy development.

GSERP REMUNERATION RULES - IAN SINGLETON PRINCIPAL ADVISOR EXECUTIVE EMPLOYMENT AND REMUNERATION FROM THE STATE SERVICES AUTHORITY

Ian provided an update on the GSERP rules for calculating the Executive Remuneration. (Total Remuneration Packages with respect to the superannuation changes.)

HOW CAN WE COMMUNICATE BETTER - PR CORPORATE COMMUNICATION SIG AND THE HR SIG JOINT SESSION

Discussion focussed on general themes about communicating and promoting things in a better way both internally and externally. The PR group highlighted their stakeholder engagement model. A focus on social media for communication purposes was discussed and debated.

ROUND TABLE DISCUSSION

Conversations covered EA agreements, training budgets and the emerging of the Women's network in Gippsland. A significant time of the round table discussion was about the Fairer Water Bills Initiative and the impact that was having on organisations

and particularly in the HR planning areas.

June 2014 – 19 people attended the day

Christina Bassani became HRSIG Convener and Colleen Rose handed over the reins prior to the meeting and again publically at the meeting. There was public acknowledgement of Colleen's leadership and work as the HRSIG Convenor presented by Brett Millington in his role on the IWA Executive. Colleen will continue to be a part of the HRSIG.

PROPOSED SHARED SERVICES MODEL - PAUL O BRIEN VIC WATER AND COLLEEN ROSE BRANCH MANAGER PEOPLE AND CULTURE WANNON WATER

Paul and Colleen provided an opportunity to have a shared services model for training across the sector. This was discussed highlighting benefits and issues. A working group will determine next steps for developing various options moving forward.

MODERN AWARD REVIEW - GEOFF PAWSEY FROM THE MUNICIPAL ASSOCIATION OF VICTORIA

Geoff presented information on the Modern Award Review and the impact for Local Government and the water sector.

EA DEDICATED GROUP DISCUSSION

All participants discussed various approaches, models and challenges from each organisation.

WSAA PEOPLE AND CAPABILITY COMMITTEE UPDATE AND VIC WATER UPDATE – JEFF RIGBY – MANAGING DIRECTOR COLIBAN WATER

Jeff provided an update on the WSAA People and Capability Committee and the projects they are working on including:

- National Occupations Framework
- Workplace Productivity workshop
- Health and Safety Benchmarking project
- Workforce planning toolkit.

They have also indicated they will set up a People and Capability National Committee.

OSLO WATER CONFERENCE UPDATE AND SCOTTISH WATER BENCHMARKING – BRETT MILLINGTON EXECUTIVE MANAGER CORPORATE DEVELOPMENT AND SERVICES EAST GIPPSLAND

Brett presented on key theme emerging from the Oslo conference. These included a commitment to genuine innovation and efficiency with renewable energy at the centre of decision making.

A visit to Scottish Water indicated their focus on emerging leaders in the area of people capability and development. This was a fantastic presentation worth considering for the wider audience in a conference.

ROUND TABLE DISCUSSION

The round table discussion was very lively with the key themes being discussed as follows:

- Fairer Water Bills and the implication of the decisions by government and by individual organisations. Some resulting in restructuring.
- IR impacts and related changes given the above.
- Innovation focus and update from organisations being proactive about savings.

- Leadership capability development and sharing. This was deferred to the next meeting.

CONCLUSION

Overall the year has been very busy for the HR Network. The SIG continues to provide a forum for professional networking and sharing.

I would like to thank Colleen Rose for her support and guidance of me particularly in coming into the role. She is a great leader and we are lucky to have her continue on in the group.

Christina Bassani
HRSIG Convenor
Manager People and Wellbeing
Goulburn Valley Water

Colleen Rose
Former HRSIG Convenor
Manager
Wannon Water

ENERGY AND GREENHOUSE SPECIAL INTEREST GROUP – 2013/14 OVERVIEW

Brief overview of: OBJECTIVES

To consider energy and greenhouse gas management issues relevant to the Victorian Water Corporations.

- Attendance: 10 - 12
- Attendees and demographic: Good mix of metro and regional, with regular attendance from WSAA
- Major Challenges:
 - o Changes in Government policy and regulatory requirements;
 - o Reduced focus on energy and greenhouse gas issues, particularly in smaller corporations;
 - o Reduced opportunities to recover benefit from greenhouse gas mitigation activities; due to changes in Government programs;
 - o Standardising reporting requirements amongst multiple regulators, and making reporting parameters meaningful for the industry.
- Major stakeholders/organisations with close linkages: WSAA, OLV

Meetings

Throughout the 2013/14 year, the Energy and Greenhouse SIG meetings covered a range of topics, as shown below:

November 2013

- Project opportunities under the Smart Water Fund (Damien Connell- SWF)
- Energy management and efficiency programs (Murray Dancey – Wannon Water)

- Opportunities under the Commonwealth government Direct Action Plan (group)

February 2014

- Energy management (peak management, consideration in capital procurement decisions, contracting) (Megan Kreuzer – Coliban Water)
- Opportunities under the Commonwealth government Direct Action Plan (Andrew Gunst – Australian Institute of Environmental Accounting)
- Energy and Greenhouse Gas management activities (Jennifer Bartle-Smith – WSAA)

June 2014

- Requirements for greenhouse gas and energy management and reporting (Chris Brace – OLV)
- Energy demand response management (Peter Eben – Seed Advisory)

**SIG Convenor Steve Shinnors
Manager Environment
Gippsland Water**

EXECUTIVE ASSISTANT SPECIAL INTEREST GROUP – 2013/14 OVERVIEW

The Executive Assistant Special Interest Group (EA SIG) was established to facilitate Executive/ Personal Assistants to Chairs, CEOs/MDs and Executive Management within the Victorian Water Industry by providing a forum for this high level group to regularly meet, share industry best practice, knowledge transfer and professional development opportunities.

All meetings were well attended with the June 2014 meeting recording the highest attendance. The EA SIG is represented by a mix of metro and regional water corporations as well as the CMAs.

Following a previously identified challenge shared by the EA and Governance SIG related to the occasional overlap of discussion topics between these Groups, all 3 meetings held during 2013-14 were held concurrently with the Governance SIG meetings to allow members to attend both if relevant and provide maximum benefit from these networking and information sharing opportunities.

Major stakeholders/organisations with close linkages to our group include: Governance SIG and Government Department/Agencies EA's, DEPI (Water & Industry Governance Units)

Meetings

Throughout the 2013/14 year, the EA SIG meetings covered a range of topics, as shown below:

November 2013

Chaired by East Gippsland Water the meeting focussed on challenges women

can face in a male dominated workforce. Di Fleming, Director of Ducere Foundation and President of the Australia Africa Business Council (Vic) presented many of her personal experiences to the group on this subject and strategies to overcome these challenges.

The group then participated in an iPad Training session run by Matthew Styles from Core Techniques. The session provided the group with training on iPad tips and tricks, File sharing using cloud devices (Evernote, Dropbox, Skydrive), using different apps and tools to make note taking more productive and how to use Microsoft office programs on iPads.

February 2014

Chaired by Goulburn Valley Water, the meeting took a more informal format with the group openly and confidentially discussing such current topics such as EA Positions and Key Performance Indicators, Video Conferencing options, integration of the Company Secretary Role to the Water Industry and the effects on the traditional EA role moving forward. The group also reviewed the current SIG meeting structure and format to ensure it continues to meet the current professional needs of the group.

June 2014

The EA SIG Convenor provided the group with an overview of the IWA and feedback from its recent Strategic Session held with the IWA Executive and all SIG Convenors. The meeting focussed on professional development and extended networking opportunities where attendees were guided through the Belbin Team Profiling process facilitated by Ms Robyn Clark, Executive Manager People & Culture, Central Highlands Water. The results of

this testing displayed a definitive profile for EA's reporting to MD's compared to EA's reporting to General/Executive Management. Following an invitation from the SIG, the group received a presentation from the 2 leading EA's from OLV who provided an insightful view on the purpose and operations of the OLV.

Executive Assistant SIG Convenor
Rebekah Fraser
Executive Assistant to Managing Director
Central Highlands Water

EDUCATION SPECIAL INTEREST GROUP – 2013/14 OVERVIEW

Overview

The VicWater Educators Network was formed in 2005 to formalise education activities in the water sector, and provide a forum for water educators across the state to network with other water educators and build their individual programs. Members share ideas, discuss topics of interest, and collaborate on common projects to ensure the education programs add value to their business and remain aligned to strategic drivers and the national curriculum.

Collectively, the group have a rich diversity of skills and experience including teaching, public affairs, stakeholder engagement, media relations and marketing. The network also includes members from DEPI and Catchment Management Authorities. Membership currently stands at 60.

In June 2014, the network was accepted into IWA as the Education SIG. The Educators SIG met officially for the first time on June 24.

Meetings

Throughout the 2013/14 year, the Education SIG meetings covered a range of topics, as shown below:

June 2014

- Review and approval of Education SIG Charter - All
 - Program updates - All
 - National Water Week competition administration – Jenny Hiller, YVW
 - Choose Tap update – Jenny Hiller, YVW
 - Adding value to your business, and measuring and reporting key statistics – Mary Catus-Wood, Melb Water
- Afternoon session was held in conjunction with the Communication and Engagement SIG
- National awareness days of interest– led by Fernando Garcia, BW and Michelle Hudson, NEW
 - Social media; successes and failures – led by Fernando Garcia, BW and Michelle Hudson, NEW.

Acknowledgments

The Education SIG would like to acknowledge the support received from the IWA and individual water businesses, DEPI and all other member organisations, in transitioning from VicWater to IWA.

Individual members are also to be recognised for their continued enthusiasm in contributing to, coordinating and attending meetings. The opportunity to meet as a group and network with other water educators is considered extremely beneficial by all members.

Jenny Hiller
Education Program Manager
Yarra Valley Water
Education Convenors

Fernando Garcia
Education Officer
Barwon Water

Kristy Elrington,
Community Education
Goulburn Valley Water

Executive Council 2013/2014

PRESIDENT:

Paul O'Donohue Grad Dip (BM) BA (Management) Diploma (L'ship) AIWA, GAICD
Managing Director
Central Highlands Water

MEMBERS:

Pat McCafferty BBus, Exec MBC, FWLP, FCSIA, MIWA
Managing Director
Yarra Valley Water

Joe Adamski Dip.Appl.Sc (InfoSys), B.Sc(InfoSys), Grad.Dip.Tech(Risk Mgt)
Managing Director
Barwon Water

Neil Brennan Grad Dip Mgt, MBus, FIWA
Managing Director
Western Water

Ian Johnson BEng (Civil), Grad Dip Business Admin, AIWA
Manager Water Resource Strategy
South East Water

Brett Millington B.Sc (Hons), Grad Dip. BA, GAICD, MIWA
Executive Manager Corporate Development and Services
East Gippsland Water

Les McLean BBus, FCPA, FIWA, GAICD
Director Corporate Services
Victorian Cytology Service

Peter Quinn AAPI, CPV, MBA (Exec), FIWA, MAICD
Managing Director
Goulburn Valley Water

David Ryan, BEnvSc, MEnvMgmtSust, MBA, MIWA
Executive General Manager, Customer Solutions Group
Melbourne Water

Peter Robinson, BE (Civil), Grad Dip.IR, Grad Dip. Mktg, Life member AWA, FIWA
National Business Development and Strategy Manager
MWH

SECRETARIES:

Sarah Johnston BCom, BLaw, CPA, GAICD, AIWA
Executive and Board Operations Officer
East Gippsland Water

Rebekah Fraser Adv. Dip Bus Man., MGIA, MIWA.
Executive Assistant
Central Highlands Water

TREASURER:

David Thomas CPA, BComm, SA Fin, GAICD, AIWA
Manager Finance
Western Water

Joint IWA/AWA Conferences

The 14th and 15th November 2013 Conference was held at the RACV Club, Melbourne with a theme of 'Effectively Engaging Communities in the Water Sector'. The Conference was proudly sponsored by BDO and thanks go to Select Solutions for sponsoring the Thursday dinner.



The Conference program on the 15th November included presentations from:

- ◆ Vivien Twyford, Director TwyforDs. Vivien outlined why traditional forms of consultation don't work anymore and why "working with" is proving a better way than "doing to".
- ◆ Garth Crawford, Energy Networks Association. Garth spoke about lessons learnt on customer engagement from the electricity industry.
- ◆ Catherine Ferari, GM Communications Watercorp (WA). Catherine discussed lessons learnt on customer consultation from Western Australia.
- ◆ Alison White, Director, Metropolitan Water Directorate. Alison spoke about lessons learnt on customer consultation from NSW.
- ◆ Dr Mark Harris, Chair Living Ballarat Project Control Board. Mark spoke about engaging locally the 'Living Ballarat Experience'.
- ◆ Pat McCafferty, GM Strategy and

Communications, Yarra Valley Water. Pat outlined how to enhance customer engagement and value through his extensive experience at Yarra Valley water.

- ◆ Gwyneth Elsum, Energy Planner Melbourne Water. Gwyneth gave an overview of the IWA Development award experience.

The 27th February and 28th February 2014 Conference was held at the Ballarat Lodge in Ballarat with a theme of "Integrated Water Cycle Management, Policy Planning and Projects in 2014". The Conference was jointly sponsored by Veolia water and Central Highlands Water.



Presentations on Friday 28th February included:

- ◆ Mike Waller, CEO, Office of Living Victoria. Mike provided a valuable insight into the recently launched 'Melbourne's Water Future' and the work on the Living Ballarat Project.
- ◆ Phil Donaldson, Director Sustainability, RenewalSA. Phil discussed the policy and planning framework that is delivering projects such as the Tonsley Park Urban Renewal Project.
- ◆ Terry Leckie, Managing Director, Flow Systems NSW. Terry outlined his views on the legislative path towards a new water market and enabling private sector innovation to solve many problems of centralised systems.

- ◆ Andrew Chapman, Manager Servicing Futures, South East Water.
Andrew discussed the Casey/Clyde innovative signature IWCM project for Outer Melbourne. Andrew highlighted the key planning and opportunities around water and stormwater harvesting to reduce potable water use and sewerage discharges.
- ◆ Steve Moneghetti, Olympian/Commonwealth Games Gold Medalist.
Steve provided a local perspective of a Regional City and share the key events that have influenced his international athletics career.

The 26th and 27th June 2014 Conference was held at the RACV Club, Melbourne with a theme of "Providing Value in a Constrained Economy". The Conference was proudly sponsored by GHD, with thanks to Moore Stephens for sponsoring the Thursday evening dinner.



MOORE STEPHENS
ACCOUNTANTS & ADVISORS

This Conference presentations included:

- ◆ James van Smeerdijk – Partner Economics and Policy, PricewaterhouseCoopers Australia.
James gave a view on trends and challenges in the current Global economy and its impact on the Australian economy.
- ◆ Dr Hugh Bradlow – Chief Technology Officer and Head of Innovation, Telstra.
Hugh presented an overview of the emerging trends in technology that are fundamentally changing how humans and machines interact with each other and how for utilities, ubiquitous sensors and advanced analytics can drive future efficiency and improve management of scarce resources.
- ◆ Dr Jeremy Cheesman – Director, Marsden Jacob.
Jeremy as an experienced economist, specialising in water resources and the environment, Jeremy explored the likely trends and costs of capital for projects over the next 5-10 years.
- ◆ Maxine O'Brien – Global Head of Systems Effectiveness, HR Advisory, Talent2.
Maxine discussed the synergies between workforce productivity and providing value within our current economic climate.
- ◆ Rod Jackson Infrastructure Manager, Dennis Family Corporation and Mark Roberts Development Manager, Peet Limited.
Rod & Mark gave an overview of the challenges facing the residential development industry in meeting the 'Value Proposition' and issues in implementing Integrated Water Projects.
- ◆ John Maudsley – Divisional Manager Development Services, Yarra Valley Water.
John presented a new approach to service delivery from the water sector to the development and conveyancing sectors, through an on-line portal that features self-service and automation to improve efficiency and service.

Laurie Gleeson Award 2014

Laurie Gleeson was Managing Director of Goulburn Valley Water for 28 years from 1980 to 2008. A keen advocate for reform, efficiency and high standards of customer service, Laurie played an active role in enhancing the performance of the water sector. He was a strong supporter of the IWA and the role it plays in contributing to professional development and collaboration in the Victorian Water Industry.

The winner of the 2014 Laurie Gleeson award was Ciara Sterling of Yarra Valley Water.

Ciara embarked on an in-depth exploration of UK and US utilities on their approaches to assisting financially vulnerable customers.

Cost of living has been increasing, and higher water bills have contributed to this situation. While the water utilities in Victoria have fairly robust hardship support mechanisms, there have been developments overseas, such as the advent of social tariffs, that it would be beneficial for the Victorian water utilities to learn about which in turn provides for a more innovative approach to Social Return on Investment.



Laurie Gleeson presenting award to Ciara Sterling with past and present Presidents Paul O'Donohue and Pat McCafferty.

Membership Register 30 June 2014

FELLOWS - (HON. LIFE)

Robin Fletcher
Barry Leach
John Maglen
David Roberts
John Wilkinson

HONORARY MEMBERS

Bernie Cummins

FELLOWS

Jeff Mayo
Russell Worland
David Heeps
Dennis Cavagna
Les McLean
Mick Bourke
Damien O'Doherty
Neil Brennan
Peter Quinn
Geoff Michel
Peter Robinson
Graeme Jolly
Ian Johnson

FELLOW (RET.)

Les Mathieson
Ron Leamon
Barry Norman

ASSOCIATES

Peter Donlon
Eamonn Tobin
Colin White
Tony Wright
Mark Williams

Loris Davis
Chris McLeod
Noel Squires
Glenn Bewicke
Bruce Hammond
Grant Green
Craig Heiner
Greg Sharpley
Donald Vincent
Pat McCafferty
David Thomas
John Morris
David Cappellari
Sarah Johnston

ASSOCIATE (RET.)

Stephen Evans

FELLOWS - (HON. LIFE RET.)

Jack Austin
Ron Dudley
Laurie Gleeson
Robert Jordan
Robert Leslie
Jim Martin

Essential Services Commission
Essential Services Commission
Victorian Cytology Service
Country Fire Association
Wannon Water
Western Water
Goulburn Valley Water

MWH
Goulburn Valley Water
South East Water

VicWater
Grampians Wimmera Mallee
Water
Lower Murray Water
Barwon Water

Goulburn Valley Water
East Gippsland Water
Wannon Water
North East Water
Sharp Coefficient
GHD
Yarra Valley Water
Western Water

South East Water
East Gippsland Water

MEMBERS

Stephen Costley
Paul O'Donohue
Darren Heritage
Jenni Kalstrom
Anthony Norrish
Murray Cornwall
Kevin Murphy
Peter Jacob
Michael Malouf
Malcolm Spiers
Andrew Chapman
Stephen Carter
Thomas Fricke
Anthony Hernan
Andrew Dilley
Chris Murdoch
Andrew Jeffers
Phillipe DuPlessis
Peter Everist
Paul Kerrins
Daniel Hogan
Nigel Finney
George Wall
Les Johnson
Peter Prevos
Tony Leonard
Joe El Zein
Frank McShane
Brett Millington
Nigel Corby
Jim Keary
Mark Bartley
Mathew Scott
Ian Edwards
Charlie Bird
Steve Shinnars
Ryan McGowan
Ann McCurly
Svetla Petkova
Rebekah Fraser
David Ryan
Ivan Reolon
Joe Adamski
Jamie McDonald
Jo Riley
Craig Lindley
Grant Colling
Colleen Rose
Wanda Skerrett
Johan Nel

RETIRED MEMBERSHIP

John Dyer
Merv Hair
Terence Larkins
Vernon Robson
Malcolm Taylor
Peter Wood
Peter Dorling
Steve Bird
Eric Collier

Central Highlands Water
Coliban Water
Coliban Water
GHD
Gippsland Water
Lower Murray Water
Marsden Jacob Associates
Malouf Management Services
SMC Australia
South East Water
Central Highlands Water
GHD
North East Water
Wannon Water
Goulburn Valley Water
Wannon Water
South Gippsland Water
Water Infrastructure Group
Goulburn Valley Water
Goulburn Valley Water
Savewater!
WIOA
Wannon Water
Coliban Water

Tyco Water
East Gippsland Water
East Gippsland Water
City West Water
Hunter Water
HWL Ebsworth Lawyers
East Gippsland Water
Open Spatial
Bird Consulting Group
Gippsland Water
Goulburn Valley Water
Gippsland Water
Gippsland Water
Central Highlands Water
Melbourne Water
Aquatec Maxcon P/L
Barwon Water
Central Highlands Water
North East Water
Yarra Valley Water
Yarra Valley Water
Wannon Water
Open Spatial
Open Spatial

CORPORATE MEMBERS



- ◆ PBJ & Associates
- ◆ Water Infrastructure Group
- ◆ RMCG- RM Consulting Group
- ◆ IBM Australia limited
- ◆ Open Spatial Australia Pty Ltd
- ◆ Dept of Primary Industries & Environment

MEMBERSHIP OF THE INSTITUTE AS AT 30/6/2014

| | |
|-------------------------------|------------|
| Members | |
| Corporate Members | 31 |
| Members | 107 |
| <i>Members made up of:</i> | |
| Honorary Life Fellows Retired | 6 |
| Honorary Life Fellows | 5 |
| Honorary Members | 1 |
| Fellows | 13 |
| Retired Fellows | 3 |
| Associates | 19 |
| Retired Associates | 1 |
| Retired Members | 9 |
| Individual Members | 50 |
| | |
| Total Members | 138 |

Financial Statements

Institute of Water Administration Inc.

Financial Statements

For the year ended 30 June 2014

Balance Corporation Pty Ltd

Suite 104 424 Warrigal Road

Heatheron VIC 3202

Phone: 0395326111 Fax: 0395326111

Institute of Water Administration Inc.

Contents

Committee's Report

Statement of Comprehensive Income

Balance Sheet

Statement of Cash Flows

Notes to the Financial Statements

Statement by Members of the Committee

Independent Auditor's Report to the Members

Certificate by Member of the Committee

Compilation Report

Income and Expenditure Statement

**Institute of Water Administration Inc.
Committee's Report
For the year ended 30 June 2014**

Your committee members submit the financial accounts of the Institute of Water Administration Inc. for the financial year ended 30 June 2014.

Committee Members

The names of committee members at the date of this report are:

Joe Adamski
Neil Brennan
Ian Johnson
Pat McCafferty
Les McLean
Brett Millington
Paul O'Donohue
Peter Quinn
Peter Robinson
David Ryan
Sarah Johnston - Public Officer
David Thomas –Treasurer

Principal Activities

The principal activities of the association during the financial year were: To unite in a common organisation persons engaged in or associated with the profession of water management by which this means or includes management of water supply, waste water treatment and disposal, groundwater, waterway management and stream management generally, environmental management, drainage and all other aspects associated with water supply, recovery and preservation.

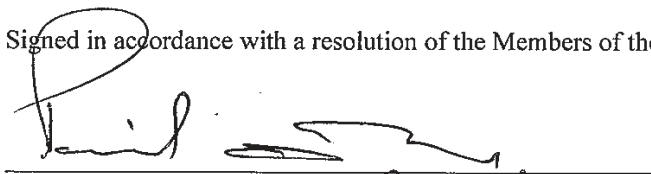
Significant Changes

No significant change in the nature of these activities occurred during the year.

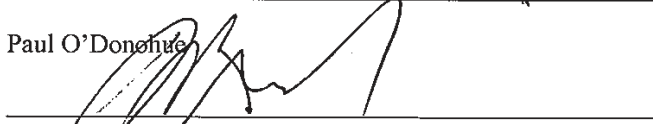
Operating Result

The profit (loss) from ordinary activities after providing for income tax amounted to for year ended 30 June 2014 \$23,650.40 and for the year ended 30 June 2013 \$(15,771.51)

Signed in accordance with a resolution of the Members of the Committee on:



Paul O'Donohue



Neil Brennan

Institute of Water Administration Inc.
Statement of Comprehensive Income
For the year ended 30 June 2014

| | Note | 2014 \$ | 2013 \$ |
|--|------|-------------------|--------------------|
| Revenue | | 160,012.47 | 160,146.07 |
| Other revenue | | 2,638.75 | 2,996.46 |
| Cost of sales | | (123,047.68) | (151,213.96) |
| Gross profit | | 39,603.54 | 11,928.57 |
| Administration expenses | | (15,953.14) | (27,700.08) |
| Operating profit before income tax | | 23,650.40 | (15,771.51) |
| Income tax (credit) attributable to operating profit (loss) | | | |
| Operating profit after income tax | | 23,650.40 | (15,771.51) |
| Retained profits at the beginning of the financial year | | | |
| | | 138,671.36 | 154,442.87 |
| Total available for appropriation | | 162,321.76 | 138,671.36 |
| Retained profits at the end of the financial year | | | |
| | | 162,321.76 | 138,671.36 |
| Other comprehensive income: | | | |
| Items that will not be reclassified to profit or loss: | | | |
| Items that will be reclassified subsequently to | | | |
| profit or loss when specific conditions are met: | | | |
| Total other comprehensive income for the year, net of tax | | | |
| Total comprehensive income for the year | | 162,321.76 | 138,671.36 |

Institute of Water Administration Inc.
Balance Sheet as at 30 June 2014

| | Note | 2014 \$ | 2013 \$ |
|----------------------------------|------|-------------------|-------------------|
| Assets | | | |
| Current Assets | | | |
| Cash assets | | 13,572.47 | 14,232.46 |
| Investment | | 72,400.07 | 90,003.65 |
| Receivables | | 40,923.12 | 34,002.47 |
| Current tax assets | | 804.11 | (216.90) |
| Prepayments | | 42,342.89 | 3,450.68 |
| Total Current Assets | | 170,042.66 | 141,472.36 |
| Total Assets | | 170,042.66 | 141,472.36 |
| Liabilities | | | |
| Current Liabilities | | | |
| Payables | | 7,720.90 | 2,801.00 |
| Total Current Liabilities | | 7,720.90 | 2,801.00 |
| Total Liabilities | | 7,720.90 | 2,801.00 |
| Net Assets | | 162,321.76 | 138,671.36 |
| Members' Funds | | | |
| Retained profits | | 162,321.76 | 138,671.36 |
| Total Members' Funds | | 162,321.76 | 138,671.36 |

Institute of Water Administration Inc.
Statement of Cash Flows
For the year ended 30 June 2014

| | 2014 | 2013 |
|--|--------------|--------------|
| | \$ | \$ |
| Cash Flow From Operating Activities | | |
| Receipts from customers | 152,368.86 | 166,619.47 |
| Payments to Suppliers and employees | (172,104.67) | (169,111.91) |
| Interest received | 2,493.25 | 2,995.27 |
| Income tax paid | (1,021.01) | (3,825.56) |
| Net cash provided by (used in) operating activities (note 2) | (18,263.57) | (3,322.73) |
| Net increase (decrease) in cash held | (18,263.57) | (3,322.73) |
| Cash at the beginning of the year | 104,236.11 | 107,558.84 |
| Cash at the end of the year (note 1) | 85,972.54 | 104,236.11 |

Institute of Water Administration Inc.
Statement of Cash Flows
For the year ended 30 June 2014

2014

2013

Note 1. Reconciliation Of Cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts.

Cash at the end of the year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

| | | |
|---------------------|-----------|------------|
| Cash At Bank | 13,572.47 | 14,232.46 |
| Short term deposits | 72,400.07 | 90,003.65 |
| | 85,972.54 | 104,236.11 |

Note 2. Reconciliation Of Net Cash Provided By/Used In Operating Activities To Net Profit

| | | |
|---|--------------------|-------------------|
| Operating profit (loss) after tax | 23,650.40 | (15,771.51) |
| Increase/(decrease) in provision for income tax | (1,021.01) | (3,825.56) |
| Changes in assets and liabilities net of effects of purchases and disposals of controlled entities: | | |
| (Increase) decrease in trade and term debtors | (6,920.65) | 6,472.21 |
| (Increase) decrease in prepayments | (38,892.21) | 8,081.13 |
| Increase (decrease) in trade creditors and accruals | 4,919.90 | 1,721.00 |
| Net cash provided by (used in) operating activities | (18,263.57) | (3,322.73) |

The accompanying notes form part of the financial statements.

Institute of Water Administration Inc.
Notes to the Financial Statements
For the year ended 30 June 2014
2014

2013

Note 1: Statement of Significant Accounting Policies

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards and other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Associations Incorporation Act 2012.

The financial report covers Institute of Water Administration Inc. as an individual entity. Institute of Water Administration Inc. is an association incorporated in Victoria under the Associations Incorporation Act 2012.

The following is a summary of the material accounting policies adopted by the economic entity in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

(A) Basis of Preparation

First-time Adoption of Australian Equivalents to International Financial Reporting Standards

Institute of Water Administration Inc. has prepared financial statements in accordance with the Australian equivalents to International Financial Reporting Standards (IFRS) from the 1 July 2005.

In accordance with the requirements of AASB 1: First-time Adoption of Australian Equivalents to International Financial Reporting Standards, adjustments to the company's accounts resulting from the introduction of IFRS have been applied retrospectively to 2005 comparative figures excluding cases where optional exemptions available under AASB 1 have been applied. These accounts are the first financial statements of Institute of Water Administration Inc. to be prepared in accordance with Australian equivalents to IFRS.

The accounting policies set out below have been consistently applied to all years presented. The entities have however elected to adopt exemptions available under AASB 1 relating to AASB 132: Financial Instruments: Disclosure and Presentation, and AASB 139: Financial Instruments: Recognition and Measurement. Refer the Notes for further details.

Reconciliations of the transition from previous Australian GAAP to IFRS have been included in Note 2 to this report.

Reporting Basis and Conventions

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, and financial assets and financial liabilities for which the fair value basis of accounting has been applied.

(B) Accounting Policies

Cash and Cash Equivalents

Cash and Cash Equivalents includes cash on hand, deposits held at call with banks or financial institutions, other short term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short term borrowings in current liabilities on the balance sheet.

Revenue

Interest revenue is recognised on a proportional basis taking in to account the interest rates applicable to the financial assets.

Institute of Water Administration Inc.
Notes to the Financial Statements
For the year ended 30 June 2014
2014

2013

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

All revenue is stated net of the amount of goods and services tax (GST).

Goods and Service Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

Comparative Figures

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

a) Critical accounting estimates and judgments

The committee members evaluate estimates and judgments incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and internally.

Note 2: Auditors' Remuneration

Remuneration of the auditor of the company for:

| | | |
|--|--------|--------|
| Auditing or reviewing the financial report | 630.00 | 600.00 |
| Other services | 0 | 0 |

Institute of Water Administration Inc.
Statement by Members of the Committee
For the year ended 30 June 2014

In the opinion of the Committee the Statement of Financial Position, Statement of Financial Performance, Statement of Cash Flows and Notes to the Financial Statements:

1. Presents fairly the financial position of Institute of Water Administration Inc. as at 30 June 2014 and its performance for the year ended on that date in accordance with Australian Accounting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Paul O'Donohue
President



Neil Brennan

Committee Member



Institute of Water Administration Inc. Independent Auditor's Report to the Members

Report on the Financial Report

We have audited the accompanying financial report of Institute of Water Administration Inc. (the association), which comprises the Statement by Members of the Committee, the Statement of Comprehensive Income, the Statement of Financial Position, Statement of Cash Flows, Statement of Changes In Equity, a summary of significant accounting policies and other explanatory notes for the financial year ended 30 June 2014.

Committee's Responsibility for the Financial Report

The Committee of the association is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and the Associations Incorporation Act 2012, and for such internal control as management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error. In Note 1, management also states in accordance with Accounting Standard AASB 101: Presentation of Financial Statements, that the financial report complies with International Financial Reporting Standards.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

Auditor's Opinion

In our opinion:

(i) The financial report gives a true and fair view of the financial position of Institute of Water Administration Inc. as 30 June 2014, and of its performance and its cash flows for the year ended in accordance with the Australian Accounting Standards and the Associations Incorporation Act 2012; and

(ii) the financial report also complies with International Financial Reporting Standards as disclosed in Note 1.

Signed on : Christopher Falkingham 23rd October 2014

Christopher Falkingham FCA & FCPA,

Balance Corporation Pty. Ltd.

**Institute of Water Administration Inc.
Compilation Report to Institute of Water Administration Inc.**

We have compiled the accompanying special purpose financial statements of Institute of Water Administration Inc., which comprise the Income and Expenditure Statement and Balance Sheet as at 30 June 2014, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is to provide financial information to the committee of management.

The Responsibility of the Committee of Management

The committee of management is solely responsible for the information contained in the special purpose financial statements and has determined that the basis of accounting adopted is appropriate to meet the needs of the committee of management for the purpose of complying with the association's constitution.

Our Responsibility

On the basis of the information provided by the committee of management, we have compiled the accompanying special purpose financial statements in accordance with the basis of accounting and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information which the committee of management provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The special purpose financial statements were compiled exclusively for the benefit of the committee of management. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

Michael McClaren

Balance Corporation Pty Ltd

Suite 104 424 Warrigal Road

Heatherton VIC

10 October, 2014

Institute of Water Administration Inc.
Income and Expenditure Statement
For the year ended 30 June 2014

| | 2014 | 2013 |
|--|-------------------|--------------------|
| | \$ | \$ |
| Income | | |
| Trading profit | 38,880.37 | 8,932.11 |
| Interest received | 2,493.25 | 2,995.27 |
| Other income | 145.50 | 1.19 |
| Total income | 41,519.12 | 11,928.57 |
| Expenses | | |
| Audit fees | 630.00 | 600.00 |
| Awards and Certificates | 7,745.45 | 8,016.19 |
| Bad Debts | 868.46 | 116.36 |
| Bank Fees And Charges | 121.50 | 62.25 |
| Honoraria | 2,500.00 | 2,500.00 |
| Legal fees | | 2,500.00 |
| Printing & stationery | 538.00 | 410.00 |
| Software Costs | 481.18 | 8,118.55 |
| Sundry expenses | 181.34 | 108.54 |
| Travel, accommodation & conference | 2,887.21 | 4,941.69 |
| Insurance | 1,915.58 | 326.50 |
| Total expenses | 17,868.72 | 27,700.08 |
| Profit from ordinary activities before income tax | 23,650.40 | (15,771.51) |
| Income tax revenue relating to ordinary activities | | |
| Net profit attributable to the association | 23,650.40 | (15,771.51) |
| Total changes in equity of the association | 23,650.40 | (15,771.51) |
| Opening retained profits | 138,671.36 | 154,442.87 |
| Net profit attributable to the association | 23,650.40 | (15,771.51) |
| Closing retained profits | 162,321.76 | 138,671.36 |

The accompanying notes form part of these financial statements.

Past Presidents, Secretaries and Treasurers

| YEAR | PRESIDENT | SECRETARY/PUBLIC OFFICER | TREASURER |
|-----------|---------------------------|--------------------------------|----------------------------|
| 1967-68 | J.C.G. Aplin | I.M. Symington | - |
| 1968-69 | A.P. Brumley | R.H. Leslie | - |
| 1969-70 | A. Dewar | R.A. Fletcher | - |
| 1970-71 | A.L. Carr | R.A. Fletcher | - |
| 1971-72 | N.P. Haymes | F.D. Trainor | - |
| 1972-73 | E.J. Austin | J.C. G. Aplin | - |
| 1973-74 | R.H. Leslie | C.J. Paterson | - |
| 1974-75 | R.A. Fletcher | A.L. Carr | J.C. Maglen |
| 1975-76 | F.D. Trainor | G.G. Scott | J.C. Maglen |
| 1976-77 | J.C. Maglen | G.G. Scott | G.J. Kerr |
| 1977-78 | E.J. Robbins | A.R. Edwards | G.J. Kerr |
| 1978-79 | B.E. Leach | A.R. Edwards | G.J. Kerr |
| 1979-80 | R.E. Dudley | N.R. Illig | E.J. Robbins |
| 1980-81 | A.R. Edwards | B.E. Leach | E.J. Robbins |
| 1981-82 | E.J. Austin A.R. Edwards | B.E. Leach | E.J. Robbins |
| 1982-83 | J.C. Maglan | B.E. Leach | E.J. Robbins |
| 1983-84 | L.C. Spitty | B.E. Leach | E.J. Robbins |
| 1984-85 | D.J. Roberts | B.E. Leach | L.J. Gleeson |
| 1985-86 | J.T. Wilkinson | B.E. Leach | L.J. Gleeson |
| 1986-87 | R.E. Dudley | B.E. Leach | J.C. Maglen |
| 1987-88 | L.J. Gleeson | B.E. Leach | J.C. Maglen |
| 1988-89 | R.A. Jordon | B.E. Leach | J.C. Maglen |
| 1989-90 | J.B. O'Brien | B.E. Leach | J.C. Maglen |
| 1990-91 | M.W. Brown | B.E. Leach | G.J. Kerr |
| 1991-92 | W.J. Hobson R.A. Fletcher | B.E. Leach | G.J. Kerr |
| 1992-93 | G.I. Keith | R.A. Fletcher | G.J. Kerr |
| 1993-94 | J.F. Martin | R.A. Fletcher | G.J. Kerr / J.T. Wilkinson |
| 1994-95 | N.P. Brennan | R.A. Fletcher / D.R. O'Doherty | J.T. Wilkinson |
| 1995-96 | R.A. Jordan | D.R. O'Doherty/R.D. Anderson | J.T. Wilkinson |
| 1996-97 | J.T. Wilkinson | R.D. Anderson | R.A. Jordan |
| 1997-98 | L.J. Gleeson | R.D. Anderson | R.A. Jordan |
| 1998-99 | D.J. Roberts | R.D. Anderson | R.A. Jordan |
| 1999-2000 | J.F. Martin | M.J. Wooten | R.A. Jordan |
| 2000-01 | D. Cavagna | M.J. Wooten | L.B. McLean |
| 2001-02 | R. Leamon | M.J. Wooten / P.A. Quinn | L.B. McLean |
| 2002-03 | R. Worland | P.A. Quinn | L.B. McLean |
| 2003-04 | L. Gleeson | P.A. Quinn | L.B. McLean / A. Hunt |
| 2004-05 | J.T. Wilkinson | P.A. Quinn | A. Hunt |
| 2005-06 | D. Heeps | P.A. Quinn | A. Hunt |
| 2006-07 | L.B. Mclean | P.A. Quinn | A. Hunt |
| 2007-08 | L. Mathieson | P.A. Quinn | A. Hunt |
| 2008-09 | I. Johnson | S. Johnston / K. Calvi | A. Hunt / D. Cappellari |
| 2009-10 | P. Quinn | S. Johnston / K. Calvi | D. Cappellari |
| 2010-11 | L. Mathieson | S. Johnston / K. Calvi | D. Cappellari |
| 2011-12 | L. McLean | S. Johnston / K. Calvi | D. Cappellari |
| 2012-13 | P. McCafferty | S. Johnston / B. Goodwin | D. Thomas |
| 2013-14 | P. O'Donohue | S. Johnston / R.Fraser | D. Thomas |



Institute of Water
Administration