



Institute of Water
Administration

IWA Annual Report 2012/2013

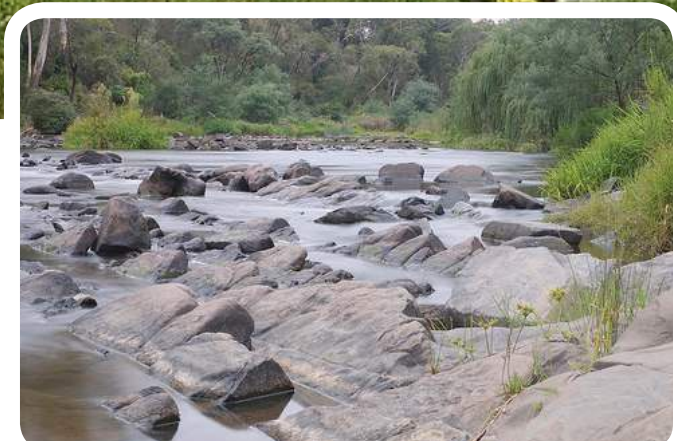


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About Us

History

The Institute of Water Administration (IWA) has a proud history, commencing life as a group of Water and Sewerage Trust Secretaries in Gippsland getting together in 1967 to share ideas and experiences to improve their individual and collective administrative capability and performance.

During the next couple of decades the IWA became a statewide body and played a leading role in developing skills and networks which helped the industry transform during the 1980's and early 90's. By the mid 1990's the reform of the industry had reduced the number of Water Authorities by about 80%, and the IWA faced significant challenges with membership and attendances.

In 1997, the Institute responded to these challenges by undertaking a strategic planning process, which amongst other things, led to the birth of the Special Interest Groups, which have revitalised the IWA over the last decade or so.

Fast forward to 2013... the IWA and its Special Interest Groups (SIGs), in collaboration with VicWater and the Victorian Branch of the AWA, is still going strong.

Vision

To be recognised by the water industry in Victoria as the key forum for sharing information, networking and learning for executive management and business professionals.

Core Purpose

IWA exists to provide a forum for sharing information, networking and professional development in the Victorian water industry. IWA specifically targets our offerings to executive management and professionals managing business related functions within Victorian water corporations.

IWA's platform for delivering our services includes:

- Regular conferences addressing strategic and contemporary issues of interest to our target audience;
- Special Interest Groups which focus on a range of business functions within water corporations;
- Social networking opportunities to promote fellowship and collaboration; and
- Distinguished Service and Professional Development Awards.

President's Report

I have great pleasure in presenting this year's IWA Annual Report. This was my first year as President of the IWA and I must say it has been a rewarding journey.

In the last 12 months the IWA has continued to evolve to ensure it plays a meaningful and valuable role in the Victorian water industry. While some of the personnel have changed, the essence of what we're about – building knowledge, strong networks and collaboration – has not changed.

The highlight for me this year has been to witness the great work of the Special Interest Groups (SIGs). From my experience, few industries in the world can demonstrate the willingness to share to the extent the water sector does, and the SIGs exemplify this. As the saying goes, "people vote with their feet" – the high voluntary attendance at SIG meetings is testimony to the value attendees place on participation. Special thanks are due to the convenors of our SIGs, they are the backbone of the entire SIG network, providing great leadership and support to their peers. I encourage readers to look over the SIG highlights contained later in this report for a snapshot of the year's achievements.

Recognising the pivotal role the SIGs play in the IWA, and based on feedback from the SIGs at our annual strategic review, the IWA Executive has taken additional steps this year to support the SIGs. This included building stronger links between the Executive and the SIGs, and holding regular catch-ups with the SIG convenors prior to our conferences to coordinate on common issues and discuss current water industry context.

Our strategic review also identified a gap in the knowledge of the IWA amongst our membership. A presentation was developed (a copy is on our web site) to outline the IWA's history, its role and how the IWA fits within the

broader water sector context. The presentation was well received at the June 2013 SIG meetings and we're planning further communications to build awareness of the IWA.

This year we continued to build stronger links with VicWater, the key industry association for Victorian water utilities. We have a Memorandum of Understanding (MOU) with VicWater that recognises the mutual benefits of working together to support the Victorian water sector. This extends to promoting and coordinating events, consolidating administrative effort and sharing resources. Both the IWA and VicWater are committed to build on this strong foundation in terms of integrating our efforts and ensuring our ongoing effectiveness. I take this opportunity to thank Tony Wright, CEO of VicWater, for his support and engagement with the IWA over the year, which has been most productive and strategic.

Our three conferences for the year all enjoyed tremendous patronage, which I believe reflected the contemporary nature of the conference themes: "Innovation, from Ideas to Implementation" (sponsored by Western Water and AECOM), "Liveability – A Vision for the Future" (sponsored by Western Water, South Gippsland Water and Select Solutions), and "Enhancing Water Sector Productivity" (sponsored by GHD and Procurement Australia). Thanks go to all our conference sponsors and guest speakers, your support and participation is most appreciated.

A special highlight this past year was the awarding of the inaugural Laurie Gleeson Award. This Award, in honour of Laurie Gleeson's significant contribution to the IWA and the Victorian water industry, provides a unique development opportunity for people in our industry, and the field of candidates was

extremely impressive. The winner of the Award of \$5000 was Gwyneth Elsum, Energy Planner from Melbourne Water, who utilised the award to travel to the Netherlands to further investigate the idea of a Nutrient, Energy and Water factory. Due to the strength of the submissions and calibre of candidates, we also provided highly commended awards to Garrath Darkin, Senior Corporate Communications Advisor at Wannon Water and Lisa Ehrenfried, Water Source Strategy Project Manager at Yarra Valley Water.

A number of volunteers provide crucial support for the IWA. Not least amongst these is our Public Officer, Sarah Johnston from East Gippsland Water, who has worked tirelessly behind the scenes to support the effective functioning of the IWA. Sarah's diligence and knowledge of the workings of the IWA has been extremely helpful in my term as President. I'm also grateful for the support we've received from our Treasurer, David Thomas from Western Water, and our event support team including Kim Calvi from City West Water and Gail Reardon from the Australian Water Association (AWA). The Victorian branch of the AWA has worked closely with the IWA in coordinating and supporting our conferences.

As mentioned above, Vic Water has also provided tremendous support this past year and I'd like to thank April Jenkins for her contribution and in particular Belinda Goodwin, who has stepped in this year to coordinate our events and administration.

I also thank my fellow IWA Executive members; Peter Quinn, Joe Adamski, Les McLean, Ian Johnson, Paul O' Donohue, Neil Brennan, Brett Millington, John Wilkinson and Michael Malouf. I've enjoyed working with this dedicated team of water industry leaders.

The IWA is an organisation run by volunteers, and it is through the support of our water utility employers that we are able to fulfil our roles in

the IWA. I thank my employer, Yarra Valley Water, for its support during my tenure as President.

Finally, I have appreciated the opportunity to serve as President of the IWA in this, its 46th year, and I look forward to working with all members and the Executive Council in the future to continue to ensure the IWA makes a valuable contribution to the water industry. I offer my support and encouragement to our incoming President, Paul O' Donohue, for what promises to be an exciting forthcoming period for the IWA.

Pat McCafferty

IWA President 2012/2013



Pat McCafferty, IWA President 2012/2013

Special Interest Group (SIG) Reports

CUSTOMER SPECIAL INTEREST GROUP – 2012/13 OVERVIEW

- The purpose of the Customer SIG is to share practices and experiences related to the Customer aspects of water utility management. This includes customer service processes, policies and systems.
 - The Customer SIG meetings are always well attended. Attendance in this last 12 months have been 26 in November, 21 in February and 24 in June.
 - Attendees covered a broad range of roles and experiences within customer service with a good mix of regional and metropolitan representation.
 - The 2 major challenges we have dealt with are leakage/unexplained high water use and changes being proposed by DHS in relation to concession processing.
 - Major stakeholders/organisations we have dealt with include EWOV, ESC and DHS
- Other Associated Issues: Rowena Scheffer, Manager Legislation, Water Group, Department of Sustainability and Environment (DSE)
- Quality Monitoring and Call Coaching: Grant Colling, Manager Customer Contact Centre and Tracey Blackstock, Quality Manager, Yarra Valley Water (YVW)
 - Concession Compliance Audits and Community Service Agreements for Water Corporations and Councils: Cheryl Roche, Team Leader Concession Programs and Errol Hart, Senior Program Advisor, Department of Human Services (DHS)

February 2013

- Yarra Valley Water's Hardship Program. Ciara Sterling, Manager Customer Support, Yarra Valley Water
- Energy & Water Ombudsman of Victoria (EWOV) Discussion. John Robertson, South East Water and Neil McColl, Yarra Valley Water.

June 2013

- AusPost Digital Mailbox (joint presentation with IT Special Interest Group), Katrina Larett, General Manager Post Digital, Auspost and Joe Gargaro, Yarra Valley Water
- Aqua Trip – Presentation: Rick Cotton
- Round table discussion regarding Unexplained High Usage and Leak Rebate Guidelines/Issues
- Supporting Vulnerable Customers: Peter Donlan, Western Water

Meetings

Throughout the 2012/13 year, the Customer SIG meetings covered a range of topics, as shown below:

November 2012

- Review of Debt Management Arrangements and Performance Indicators: Marcus Crudden, Senior Regulatory Manager, Water, Essential Services Commission
- Changes to Water Legislation and

- Department of Human Services Customer Service Agreement Update for Customer SIG working group
- Energy & Water Ombudsman of Victoria (joint presentation with Governance SIG), Cynthia Gebert, Ombudsman, EWOV and Treasure Jennings, General Manager Operations, EWOV
- IWA Presentation: Pat McCafferty

Grant Colling

Customer SIG Convenor
Manager, Customer Contact Centre
Yarra Valley Water

Naomi Lauli

Former Customer SIG Convenor
Community Engagement Coordinator
North East Water

**COMMUNICATIONS AND
ENGAGEMENT SPECIAL INTEREST
GROUP – 2012/13 OVERVIEW**

Now in its fifth year of operation, the Communications and Engagement SIG continues to provide an important forum for communication and engagement specialists to explore common challenges and issues.

In late 2012 the group reviewed the Customer Charter and changed the format of the SIG to include engagement specialists. In 2012/13 we have seen increased attendance to over 20 members per meeting and our membership has increased considerably from 39 to 60.

Meetings

Throughout the 2012/13 year, the Communication and Engagement SIG meetings covered a range of topics such as:

November 2012

- The use of Apps across water corporations – Rob Duoba, Western Water
- Stakeholder and customer surveys – Janet Granger-Wilcox, Southern Rural Water
- Social media strategies, risks and rewards – Jenny Hammett, Gippsland Water
- Federal Government website accessibility guidelines - Janet Granger-Wilcox, Southern Rural Water

February 2013

- Desalination Plant community engagement process and learnings - Meeka Baily, DEPI
- Water Infrastructure Construction Projects reflection on community engagement challenges and approaches – Toni Meek, Yarra Valley Water
- Fire ready messaging – Kylie Smith, Western Water

June 2013

- Snap, Send and Solve App
- Annual communication plans for 2013/14 budget – Danielle Hartnett, DEPI
- Annual report requirements and timeframes – Binhur Sappideen, DEPI
- Intelligent Water Networks customer needs and values research project – Bridget Wetherall, South East Water
- Syndicated customer experience survey options – Christine Maddern, Marketing Solutions

- Exploring intranet options – presentations from six various water authorities

All the corporations and DEPI are to be congratulated for supporting the Communications and Engagement Special Interest Group and the individuals for their support, information and knowledge sharing that exists within the group.

We would like to thank the IWA for supporting the SIG's, and we are looking forward to another successful year.

Julie Logan

Communications and Engagement SIG
Convenor
Communications Officer
Southern Rural Water



GOVERNANCE SPECIAL INTEREST GROUP – 2012/13 OVERVIEW

The Governance SIG exists to provide a forum for sharing information, networking and professional development in the Victorian water industry. Its key objectives are to consider and gain continuous improvement in Governance SIG issues, including:

- Board meeting processes
- Acts, regulation and compliance activities across the industry.
- Best practice governance practices,
- Forum issues applicable to all businesses such as policies, appointment processes, storage of information etc.

Attendances varied from 11 Corporation representatives at the Melbourne meetings to 21 participants at the Westernport Water conference. The majority of attendees came from the regional Corporations, with DEPI representatives providing updates at the first 2 meetings.

The Governance SIG took the opportunity in 12/13 to hold a joint meeting in February 2013 with the Executive Assistants SIG to discuss the varying roles of corporate secretary functions within water corporations. At the June 2013 meeting, members of the SIG also participated in a joint session with the Customer Services SIG to hear a presentation from Cynthia Gebert, Energy & Water Ombudsman of Victoria.

Due to the governance role often being linked to different positions within water corporations, many participants have responsibilities at other SIGs. A current and ongoing challenge for the group is to have topics that are common to all participants

to maintain their interest and to align the Governance meetings appropriately. The recent approach of holding a pre-planning meeting of SIG convenors is a welcome initiative for our group.

Meetings

Throughout the 2012/13 year, the Governance SIG meetings covered a range of topics, as shown below:

November 2012

- Presentation of IRIS Compliance Software, Praveen Reddy, Periscope Corporation
- Presentation by Chartered Secretaries Australia on short courses and education opportunities, Simon Pordage and Sarah Powers
- Presentation and discussion on the role of Company Secretaries in Victoria water corporations (Michael Wheelahan and Grant Watkinson – DEPI)

February 2013

- Update on recent DSE (now DEPI) activities Carmela Luisetto
- Discussion on the varying nature of Board Charters.
- Discussion on Corporation compliance with the Code of Practice requirement for annual public Board meetings.

June 2013

- Status briefing on the Intelligent Water Network Project, Penny Dent – Western Water
- IWA Overview presentation, Pat McCafferty - IWA
- Presentation on the implementation of

the Protected Disclosure Act, Vanessa Twigg and Heidi Ravenscroft, IBAC

Danny Hogan

Governance SIG Convenor
General Manager – Corporate Services
Goulburn Valley Water

INFORMATION TECHNOLOGY SPECIAL INTEREST GROUP – 2012/13 OVERVIEW

SIG purpose – knowledge sharing between SIG members, presentations on new and emerging trends within the IT industry and updates for current vendors on product development.

Attendance – the IT SIG is well supported and most water corporations have a representative. Averaging 30 attendees per session.

Attendees and demographic – most of our attendees are water corporation staff from Melbourne Water, Metro/Regional Corporations and Catchment Authorities.

Major challenges faced by the membership include managing costs, vendor management, Cloud Computing and potential privacy issues.

The Information Technology SIG has facilitated combined presentations with the Communications and Customer Service SIGs. This was seen as an efficient way to share knowledge between the SIG's and promote further discussion and working groups.

Meetings

Throughout the 2012/13 year, the Information Technology SIG meetings covered a range of topics, as shown below:

November 2012

- Rhett Holt (Evolve IT) – Big Data and Business Intelligence
- Rob Duoba (Western Water) – Apps in the Water Industry
- Anthony Goonan (Telstra) – Telstra Network Update

February 2013

- Penny Dent and Richard Ng – IWN Data Management
- Mike Stone (Microsoft) and Carlo (Nokia) – Windows 8 and Nokia Smart Phones
- Anthony Bendall (Acting Privacy Commissioner) – Cloud, Data and Privacy

June 2013

- Bridget Wetherall - IWN Intelligent Meter Program Manager - Intelligent Water Network Update
- Australia Post and Yarra Valley Water – Digital Mailbox
- Outware Mobile – Snap Send Solve App
- Google and BluePoint – Google Enterprise, Search and Spatial
- Telstra – Infrastructure as a Service (Cloud)
- IWA Overview

Rob Duoba

Information Technology SIG Convenor
Business Innovation & Project Manager
Western Water

FINANCE SPECIAL INTEREST GROUP – 2012/13 OVERVIEW

The Finance SIG meetings are designed to bring together representatives from water corporations and provide information on issues/topics that are common throughout the industry. All water corporations were represented at one or two of the SIG meetings with numbers at the February meeting well down on the average of 35 people due to timing with the Water Plan 3 draft review response and the location.

The 2012/13 year was dominated by the requirements of the Water Plan 3 submissions and subsequent reviews and final determination. A couple of major working groups have been established to investigate and report on:

- Water Industry Financial Sustainability
- Asset Revaluation and Depreciation Guidelines

Meetings

Throughout the 2012/13 year, the Finance SIG meetings covered a range of topics, as shown below:

November 2012

This meeting was held at the RACV Club in Melbourne.

A total of 36 people attended the meeting and topics of discussion included:

- Vision Super Update
- ESC & WP3 process
- VAGO, TCV and DEPI updates
- Financial sustainability and asset

revaluation and depreciation guidelines

- A contest titled "R u smarter than a 5th grader!" was conducted.....the winner was Binhur Sappideen!

February 2013

This meeting was held at the Silver Water Resort in San Remo.

A total of 15 people attended the meeting and topics of discussion included:

- Vic Water update including working groups
- Water Plan 3 draft review and TCV update
- Presentation titled "Managing the not so hidden health risks to your business, your family and you".

Mathew Scott

Finance SIG Convenor
Manager Financial Services
East Gippsland Water



TECHNICAL SERVICES SPECIAL INTEREST GROUP – 2012/13 OVERVIEW

The Technical Services SIG had a year marked with high meeting attendance and several out-of-meeting discussions and working groups. Dean Boyd stepped aside from the convenor role at the end of 2012 after two years of successfully building up the group and creating the space where we would share openly and benefit from networking. The group is very grateful for Dean's contribution and vision in shaping and sharpening our focus.

An example of a major contributor to the workings of our SIG is Alan Tyson from Goulburn Valley Water, organising and driving the CFA issues working group and the hard waste management discussions.

The CFA working group is going to be coordinated by North East Water in 2013/14 with Goulburn Valley Water maintaining the lead on the hard waste management issues.

- The Technical Services Special Interest Group exists to provide a forum for sharing information, networking and professional development in the Victorian water industry.
- Attendance is very good, with usually around 30 members out of 55 active and almost 100 total members
- Attendees are from the metro and regional water corporations and many of our technical consulting businesses. No regulators attend unless to present on a specific topic.
- This year has seen significant changes in our regulators, both from a structure point of view and in their relationship

with us. The process for developing, submitting and finalising our Water Plan 3 corporate documents has taken a lot of resources and energy, with the NCC changing rules presenting ongoing challenges.

- The introduction of the Office of Living Victoria (OLV) and the draft strategy are highlighting a significant shift in thinking and operations within the sector. Individual water corporations are working to understand the details of those changes as is the industry as a whole.
- Major stakeholders/organisations with close linkages – DEPI, EPA, VicRoads, CFA, Councils, and OLV

Meetings

Throughout the 2012/13 year, the Technical Services SIG meetings covered a range of topics, as shown below:

November 2012

- Engagement with the Water Industry - Matt Vincent, EPA's Director Strategic Relations
- VicWater Working Groups - Shauna McDonald
- Capital Works, Contracts – Template Annexures to standard general conditions of contract – Glenn Bewicke, GVW
- Forecasting Sewer Loads for Wastewater Treatment Planning – Theodora Hogan, Melbourne Water
- Wastewater Treatment Plant – Temporary Augmentation Equipment Request for Surplus Equipment – Svetla Petkova, Gippsland Water

- Smart Water Fund – Damien Connell
- Western Water Sewage Spill Enforceable Undertaking – Rob Franklin, WW

February 2013

- Insights on the Desalination Plant and some philosophies used with regard to materials - Fred Blin and Dan Pension, AECOM Strategic Asset Management / Advanced Materials Group
- Visit to the Wonthaggi Desalination Plant
- Ian Johnson - IWA Executive gave a brief on the history and workings of IWA
- IWA Young Operator of the Year 2011 - Michael Wright, Water Treatment Operator with Veolia Water
- Connecting South Gippsland Water Southern and Northern supply systems to the Melbourne Supply Pipeline - Rob McKaige, SGW
- Sewer Smoke Testing – Gippsland Water’s Experience - Paul Young
- Learning’s from the Intelligent Water Networks (IWN) project - Penny Dent, Western Water and Richard Ng, Deloitte.

June 2013

- Water Corporation Hardwaste Management – Organised by GVW and presented by Stefan Fiedler from Russell Kennedy
- Update on the working group between water corporations and CFA; and separation distances from WWTP – Alan Tyson, GVW
- Office of Living Victoria – Simon Want

- Around the Block – what is happening around the State

The Technical Services SIG aims to deal with issues brought up by individual members or groups and strongly encourages collaboration and sharing of experiences. We are a forum where the water corporations and the subject matter experts from private companies get together to discuss issues and share knowledge.

On behalf of the whole group I would like to thank all members for their consistent attendance and open discussion. I am especially grateful for the drive and desire to improve the sector demonstrated by our presenters, who share openly and do a lot of preparation so we all benefit from their efforts.

And last, but not least, to the IWA executive and their partnership with AWA, on behalf of all technical services water professionals I extend our gratitude for providing us with the means and space to network and work on improvements within the sector.

Svetla Petkova

Technical Services SIG Convenor
General Manager Asset Management,
Planning and Delivery
Gippsland Water

Dean Boyd

Convenor until the end of 2012
Executive Manager Infrastructure
East Gippsland Water



HUMAN RESOURCES SPECIAL INTEREST GROUP – 2012/13

The HR SIG is now in its 7th year and continues to provide opportunities for formal networking and professional development of Human Resources practitioners from across the Victorian water industry.

During 2012/2013, an average of 19 attended meetings with representatives from Metropolitan and Regional water corporations including Southern Rural Water. New attendees included Christina Bassani from GVW, Peter Winterburn from Westernport Water, James Kingsland from City West Water and Libby Hasler from Western Water.

Given the significant changes to State Government Policy with regard to Enterprise Agreements, there were presentations at all 3 SIG meetings from representatives of both Department of Treasury and Finance and Department of Environment and Primary Industry.

November 2012

- Andrew Marty, SACS Consulting - Andrew spoke on organisational culture and counter-productive work behaviours
- Katrina Baddeley, Victorian Regional Community Leadership Programs Secretariat - Katrina gave a short overview of her new position and the role she plays in promoting and educating people on the Community Leadership Programs
- Social Media in the Workplace - general discussion took place on social media in the workplace including:

- sample of draft social media policies.
- internet café with two terminals for unblocked access
- access to Facebook/Twitter through Corporate servers Yes/No
- who was using social media for HR related business purposes e.g. recruitment

All agreed that good policy is required if and when water corporations make social media available in the workplace.

- Victorian Public Sector Industrial Relations Policy Update - Dragan Samardzic, Policy Advisor Public Industrial Relations, DTF and Bernard Rohan, Assistant Director Budget and Financial Management, DTF.
- Advised on proposed amendments to the Fair Work Act. Two bills are being reviewed – the first is Transfer of Business – this is to secure entitlements for employees. The second bill is to keep provisions for Superannuation funds from the award to agreements.
- The title of Fair Work Australia is changing to Fair Work Commission
- Advised on the changes to the Victorian Government's Public Sector Workplace Relations Policy.



February 2013

- Jo Cavagna, Western Water - Jo provided an information session on the implementation of the Chris 21 HR Information System into business operations at Western Water.
- Steve Wilson and David Tozer, Meerkin & Apel - Steve and David gave an update on the amendments to the Fair Work Act, changes to Unfair Dismissal rules and Dads & Partners Leave – eligible fathers and partners will be entitled to 2 weeks government funded payment at the minimum wage rate from 1 January, 2013.
- Colin Henry and Matt Wright, Workplace Relations Unit, Department of Environment and Primary Industry - Colin and Matt spoke on the process of approval of Public Sector Enterprise Agreements and Wages Guideline Policy.
- Brett Cunningham and Peter Scullen (GMHBA) - Brett and Peter provided information on the new LGE Health Plans and the benefits to water corporations
- Brett Millington, East Gippsland Water - Brett provided information on the Water Industry Capacity Development Steering Committee and the need to raise awareness
- Ian Singleton, Principal Advisor Executive Employment SSA, (Ian replaces Bernard Kelly at the State Services Authority) - Ian presented on the role of his unit and the key components of GSERP contracts for the Public Sector.
- Julie Mouka and Simone Scott, Yarra Valley Water - Julie and Simone presented on the process of negotiation of the Yarra Valley Water Enterprise Bargaining Agreement and maintaining compliance with the Public Sector Workplace Relations Policy.
- Colin Henry, Workplace Relations Unit DEPI - Question and Answer session for Enterprise Bargaining
- Brett Millington, IWA Executive Council Member – Presented an overview of the IWA council.

June 2013

- Brett Millington, Reference Group Member Intelligent Water Network, Bridget Weatherall, Deni Warwick and Sarah Lamshed Project Coordinators, Intelligent Water Network (IWN) - Brett, Bridget and Sarah provided a comprehensive briefing on IWN.

Conclusion

The IWA HR SIG continues to be well attended and provides excellent networking opportunity for all participants.

During the 2012/2013 reporting year, resignations included Meryl Todd, Westernport Water and Belinda Bywater Gippsland Water. The SIG group wishes Meryl and Belinda the very best in their new career pathways.

I wish to take this opportunity to thank all participants (former and current) for supporting the SIG concept and the individuals for the generous camaraderie, information and knowledge sharing that exists within the group.

Colleen Rose

Human Resources SIG Convenor
Branch Manager Human Resources
Wannon Water

ENERGY AND GREENHOUSE SPECIAL INTEREST GROUP – 2012/13 OVERVIEW

Current and emerging issues and technologies relating to energy and greenhouse gas management.

Opportunities to share knowledge or activities relating to energy management, greenhouse gas mitigation and climate change adaptation.

12 participants were in attendance, representing metropolitan and regional Victorian water corporations.

Major challenges were Water-Energy Nexus and implementation of the Greener Government Buildings program.

Major stakeholders/organisations were VicWater and WSAA.

Meetings

The Energy and Greenhouse SIG held three meetings (November 2012, February and June 2013). Issues considered included:

- Implementation of the Greener Government Building Program;
- Feedback from WSAA regarding projects of interest regarding energy and greenhouse gas management;
- Overview of Smart Water Fund operation and project funding opportunities;
- Carbon trading opportunities for the water industry;
- Update on negotiations with the Clean Energy Regulator;
- Outcome of 2013 Laurie Gleeson Award study tour to The Netherlands;

- Climate change adaptation planning preparedness survey;
- Development and implementation of an energy management database.

Presentations were delivered by members and invited guests

Nicole Sexton

Energy and Greenhouse SIG Convenor
Senior Planner, Strategy and Sustainability
Barwon Water

Steve Shinnars

Additional Energy and Greenhouse SIG
Convenor
Gippsland Water

EXECUTIVE ASSISTANT SPECIAL INTEREST GROUP – 2012/13 OVERVIEW

The Executive Assistant Special Interest Group (EA SIG) was established to facilitate Executive/Personal Assistants to Chairs, CEOs/MDs within the Victorian Water Industry by providing a forum for this high level group to regularly meet, share industry best practice, knowledge transfer and professional development opportunities.

All meetings were well attended with the February 2013 meeting recording the highest attendance. The EA SIG is represented by a mix of metro and regional water corporations as well as the CMAs.

Challenges that the group faced during the year (although only minor) included: consistent attendance/representation from all water corporations and at times a clear overlap of discussion topics between the EA and Governance SIGs. Both groups combined for a section of the February meeting which was a positive start to work together but further work on building a strong relationship between the 2 groups would be recommended to enable both groups to gain the maximum benefit from these networking and information sharing opportunities.

Major stakeholders/organisations with close linkages to our group include: Governance SIG and Government Department/Agencies EA's, Department of Environmental and Primary Industry (DEPI), Water & Industry Governance Units.

Meetings

Throughout the 2012/13 year, the EA SIG meetings covered a range of topics, as shown below:

November 2012

- Hosted by Melbourne Water, the group undertook a tour of the Hoppers Crossing Pumping Station and Brooklyn Control Room before heading back to 990 Latrobe St for the remainder of the meeting.
- The group was provided with a confronting presentation by Martin Bowles in regards to the ETP Incident in December 2011 and the short and long term impacts this incident has had on staff as well as the way that Melbourne Water now approaches H&S issues and how EAs can assist managers and staff during such unfortunate events.
- The meeting also involved a panel discussion titled "How to think like an Executive" presented by several of Melbourne Water Executive Team which provided key insights into how Executives think and their expectations of an EAs role to best assist their daily needs.
- Finally, Adam Laidlaw from WaterAid spoke to the group, providing background on the formation of WaterAid and what work WaterAid does both in Australia and overseas.

February 2013

- Hosted by Westernport Water, the group received an insightful presentation from Joan Liley, Chair, South Gippsland Water titled "The Role of the Women in the Water Industry".
- The group also used this meeting as an opportunity to fine tune our Group Charter and share ideas on the various procedures and IT programs that 3 of our members use to assist in preparing Board papers.

- The final part of the meeting was combined with the Governance SIG who as a group discussed the role of the Company Secretary within our businesses.

June 2013

- The EA SIG Convenor provided the group with an overview of the IWA and feedback from its recent Strategic Session held with the IWA Executive and all SIG Convenors.
- Following this, Neil Brennan Intelligent Water Network's (IWN) Chair presented an overview of the IWN project and outlined its key objectives and work completed to date.
- Members from the group presented on how to efficiently format Board papers for iPad devices using the Styles,

Bookmarks, Page Numbering options in Word and PDF.

- Our last guest presenter for the year was Ms Leonie Hemingway, Board Member of Gippsland Water. Leonie spoke about the challenges she faced throughout her life both professional and personal. Leonie demonstrated an obvious passion and drive in all aspects of her career and her consideration of community needs was paramount and was motivating for all attendees present.

Rebekah Fraser

Executive Assistant SIG Convenor
Executive Assistant to Managing Director
Central Highlands Water

Ann McCurley

Former SIG Convenor
Executive Assistant to Managing Director
Gippsland Water.



Executive Council 2012/2013

PRESIDENT:

Pat McCafferty BBus, Exec MBA, GAICD, FWLP, FCSIA, MIWA
General Manager, Strategy and Communications
Yarra Valley Water

PUBLIC OFFICER:

Sarah Johnston BCom, BLaw, CPA, AIWA
Executive and Board Operations Officer
East Gippsland Water

TREASURER:

David Thomas CPA, BComm, SA Fin, GAICD, AIWA
Manager Finance
Western Water

MEMBERS:

Joe Adamski Dip.Appl.Sc (InfoSys), B.Sc(InfoSys), Grad.Dip.Tech(Risk Mgt), MIWA
Managing Director
Barwon Water

Neil Brennan Grad Dip Mgt, MBus, FIWA
Managing Director
Western Water

Ian Johnson BEng (Civil), Grad Dip Business Admin, FIWA
Manager Water Resource Strategy
South East Water

Brett Millington B.Sc (Hons), Grad Dip. BA, GAICD, MIWA
Executive Manager Corporate Development and Services
East Gippsland Water

Les McLean BBus, FCPA, FIWA, GAICD
General Manager Strategy and Performance
Western Water

Paul O'Donohue Grad Dip (BM) BA (Management) Diploma (L'ship) MIWA, MAICD
Managing Director
Central Highlands Water

Peter Quinn AAPI, CPV, MBA (Exec), FIWA, MAICD
Managing Director
Goulburn Valley Water

Michael Malouf FIPAA,, FAICD, FIEA, AIWA

John Wilkinson BCom, FCPA, RCA, FIWA

Joint IWA/AWA Conferences

The 15th and 16th November 2012 Conference was held at the RACV Club, 501 Bourke Street, Melbourne with a theme of "Innovation from Ideas to Implementation". The Conference was proudly sponsored by Western Water and thanks go to AECOM for sponsoring the Thursday dinner.



The Conference program on the 16th November included presentations from:

- ◆ Michael Waller, as previous Chair of the Living Victoria, Ministerial Advisory Council and now CEO of the recently established Office of Living Victoria, outlined how innovation will be used to deliver the 'Living Victoria Living Melbourne' implementation plan.
- ◆ Stuart Kells, Director, Government Advisory Services KPMG and on behalf of the VicWater Intelligent Water Network (IWN) Program, outlined the findings from the Environmental Scan that KPMG undertook for the VicWater Intelligent Water Network (IWN) Program.
- ◆ Anne Barker, Managing Director, City West Water and Chair, Smart Water Fund advised that in order to support smart investments the Smart Water Fund needed to foster an innovation mindset that will drive smart research for a water smart future. As Chair of the Smart Water Fund, Anne outlined how the organisation will continue to pursue innovation and deliver this to

the industry as a whole.

- ◆ Claire Dixon, Innovation Leader, Victoria, GHD shared her insights on how innovation is a key focus across GHD's global network of over 7,000 infrastructure sector professionals. Claire explained the work GHD has been doing around ideas management and how exactly they put those great ideas into action through more structured approaches in generating ideas, enriching them through collaboration whilst delivering the best of them to benefit your business.
- ◆ Dave Lourdes, Personal Potential Provocateur, is one of Australia's breakthrough performance specialists and is acknowledged as unleashing the best human potential in the corporate world for over 20 years. Dave outlined how he guides attendees through a workshop designed to help create an innovative mindset and help deliver that across your business.

The 28th February and 1st March 2013 Conference was held at the Silverwater Resort in San Remo with a theme of "Liveability – A Vision for the Future". The Conference was jointly sponsored by Westernport Water and South Gippsland Water and the dinner was sponsored by Select Solutions.



Presentations on Friday 1st March included:

- ◆ Mike Waller, CEO, Office of Living Victoria gave a progress report on implementing urban water reform policy.
- ◆ Prof Philip Johnstone, CRC for water sensitive cities outlined his presentation on defining liveability and the role of urban water management in supporting liveability within the community.
- ◆ Rob Considine, Manager, Integrated Water Strategy and Melanie Holmes, Liveability Planner, Integrated Water Supply at Melbourne Water discussed measuring contributions towards liveability.
- ◆ Allan Bawden, CEO, Bass Coast Shire outlined the plans for coastal development and its impacts on liveability
- ◆ Bob Knowles, IWA 2012 Business Development Award Winner and Craig Park, General Manger Groundwater and Rivers, Southern Rural Water discussed groundwater management and links to liveability.



The 20th and 21st June 2013 Conference was held at the RACV Club, Melbourne with a theme of "Enhancing Water Sector Productivity". The Conference was proudly sponsored by GHD, with thanks to Procurement Australia for sponsoring the Thursday evening dinner.

Conference presentations included:

- ◆ Victoria White, General Manager, Infrastructure Reform, Infrastructure Australia discussed challenges for productivity in the water industry.
- ◆ Jim Cox, PSM, CEO of IPART provided a run down on embracing competition, the Sydney experience.
- ◆ David Webster, Deputy Secretary Commercial Division, Department of Treasury and Finance outlined the Victorian economic context and implications for water utilities.
- ◆ Hugh Gleeson, CEO United Energy & Multinet Gas and Director of Barwon Water shared insights on the service versus compliance versus profit paradigm.
- ◆ David Sacks, Government Productivity Leader and Partner, Price Waterhouse Coopers and Mark Leo, Director, Efficiency and Effectiveness, Ergon Energy presented case studies in utility productivity.
- ◆ Leigh Berrell, Chief Information Officer, Yarra Valley Water and Penny Dent, Chief Information Officer, Western Water shared their insights into insourcing versus outsourcing and how to get the right balance within your business

Laurie Gleeson Award 2013

The presentation of the inaugural Laurie Gleeson Award was created at the IWA's 45th anniversary dinner on 21st June last year. It is in honour of Laurie Gleeson's significant contribution to both the Institute and the Industry.

Laurie Gleeson was Managing Director of Goulburn Valley Water for 28 years from 1980 to 2008. A keen advocate for reform, efficiency and high standards of customer service, Laurie played an active role in enhancing the performance of the water sector. He was a strong supporter of the IWA and the role it plays in contributing to professional development and collaboration in the Victorian Water Industry.

In honour of Laurie Gleeson the IWA have introduced this award to encourage professional development and shared industry knowledge throughout the IWA membership base. The recipient of the award receives a grant of \$5,000 from the Institute to assist with the costs of undertaking a professional development project.

The winner was Gwyneth Elsum (pictured with Laurie Gleeson), who is the Energy Planner in the Strategic Planning Division of Melbourne Water. Gwyneth travelled to The Netherlands to learn about the work that is being done there to turn wastewater treatment plants into water, energy and resource factories and met with the following;

- Key people driving the Energy Factories and Resource Factories Programs to discuss their approach and what the program was achieving.

- Attended the 2013 BlueTech™ conference with participants from across the northern hemisphere to gauge some of the leading edge technologies in the water industry.
- She visited several sites to observe innovative technologies working in practice. Specifically the Nereda™ technology in Epe; Co-digestion and heat distribution in Alperdoon; and methane extraction from ground water in a water treatment process aiming to be carbon neutral and now has a better understanding how a centralised body for applied research in the industry might work.

Upon returning she has had good discussions with colleagues across the industry about the technologies she saw and how they could be applied back in Australia. She is also inspired by the program water authorities in The Netherlands are running to actively create cross-sector dialogue and it is something she is pursuing here.



Membership Register 30 June 2013

FELLOWS - (HON. LIFE)

Robin Fletcher
Barry Leach
John Maglen
David Roberts
John Wilkinson

FELLOWS - (HON. LIFE RET.)

Jack Austin
Ron Dudley
Laurie Gleeson
Robert Jordan
Robert Leslie
Jim Martin

MEMBERS

Stephen Costley
Andrew Osborne
Andrew Kneebone
Paul O'Donahue
Darren Heritage
Jenni Kalstrom
Anthony Norrish
Murray Cornwall
Kevin Murphy
Peter Jacob
Malcolm Speirs
Andrew Chapman
Stephen Carter
Thomas Fricke
Anthony Hernan
Mark Wilkin
Andrew Dilley
Chris Murdoch
Andrew Jeffers
Jason Dagger
Phillipe Du Plessis
Peter Everist
Paul Kerrins
Katrina Baddely

Daniel Hogan
Nigel Finney
Paul Houlihan
George Wall

Les Johnson
Peter Prevos
Tony Leonard
Joe EL Zein
Frank McShane
Brett Millington
Nigel Corby
Jim Keary
Mark Bartley
Mathew Scott
Ian Edwards
Charlie Bird
Steve Shinnars
Ryan McGowan
Ann McCurly
Svetla Petkova
Joe Adamski

Osborne Management
Cradle Mountain Water
Central Highlands Water
Coliban Water
Coliban Water
GHD
Gippsland Water
Lower Murray Water
Marsden Jacob Associates
SMEC Australia
South East Water
Central Highlands Water
GHD
North East Water
Goulburn Valley Water
Wannon Water
Goulburn Valley Water
Wannon Water
Goulburn Valley Water
South Gippsland Water
Water Infrastructure Group
Goulburn Valley Water
Victorian Regional Community
Leadership Programs Secretariat
Goulburn Valley Water
Savewater Alliance
Central Highlands Water
Water Industry
Operators Association
Wannon Water
Coliban Water
Westernport Water
Tyco Water
EG Water
EG Water
City West Water
Hunter Water
East Gippsland Water
Open Spatial
Bird Consulting Group
Gippsland Water
Goulburn Valley Water
Gippsland Water
Gippsland Water
Barwon Water

FELLOWS

Jeff Mayo
Russell Worland
David Heeps
Dennis Cavagna
Les McLean
Mick Bourke
Damien O'Doherty
Neil Brennan
Leslie Mathieson
Peter Quinn
Ronald Leamon

City West Water
ESC
Western Water
EPA
Wannon Water
Central Highlands Water
East Gippsland Water
Goulburn Valley Water
Lower Murray Urban &
Rural Water

Geoff Michell
Peter Robinson
Graeme Jolly
Ian Johnson

MWH
Goulburn Valley Water
South East Water

FELLOW (RET.)

Les Mathieson
Barry Norman

ASSOCIATES

Peter Donlon
Eamonn Tobin
Colin White
Tony Wright
Mark Williams

Loris Davis

Chris McLeod
Noel Squires
Glenn Bewicke
Bruce Hammond
Stephen Evans
Grant Green
Craig Heiner
Greg Sharpley
Donald Vincent
Pat McCafferty
David Thomas
John Morris
David Cappellari
Sarah Johnston
Michael Malouf

Western Water

Central Highlands Water
Grampians-Wimmera
Mallee Water
Lower Murray Urban &
Rural Water
Barwon Water

Goulburn Valley Water
Goulburn Valley Water
South Gippsland Water
Wannon Water
North East Water
Sharp Coefficient
GHD
Yarra Valley Water
Western Water
North East Water
South East Water
East Gippsland water
Malouf Management Services

RETIRED MEMBERSHIP

John Dyer
Merv Hair
Terence Larkins
Vernon Robson
Malcolm Taylor
Peter Dorling
Steve Bird

HONORARY MEMBERS

Bernie Cummins

CORPORATE MEMBERS



- ◆ Local Authorities Solutions Civica Pty Ltd
- ◆ PBJ & Associates
- ◆ Water Infrastructure Group
- ◆ RMCG- RM Consulting Group
- ◆ IBM Australia limited
- ◆ Dept of Sustainability & Environment (now Dept of Environment and Primary Industry DEPI)



MEMBERSHIP OF THE INSTITUTE AS AT 30/6/2013

Members	
Members	102
Corporate Members	31
<i>Made up of:</i>	
Honorary Life Fellows Retired	6
Honorary Life Fellows	5
Honorary Members	1
Fellows	15
Retired Fellows	2
Associates	21
Retired Members	7
Members	45
Total Members	133

Financial Statements

Institute of Water Administration Inc. ABN 96 103 789 875

Financial Statements

For the year ended 30 June 2013

Balance Corporation Pty Ltd

144 Cochranes Road

Moorabbin VIC 3189

Phone: 0395326111 Fax: 0395326111

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Income and Expenditure Statement

Institute of Water Administration Inc. ABN 96 103 789 875
Committee's Report
For the year ended 30 June 2013

Your committee members submit the financial accounts of the Institute of Water Administration Inc. for the financial year ended 30 June 2013.

Committee Members

The names of committee members at the date of this report are:

Joe Adamski

Neil Brennan

Ian Johnson

Sarah Johnston

Michael Malouf

Pat McCafferty

Les McLean

Brett Millington

Paul O'Donohue

Peter Quinn

John Wilkinson

David Thomas -Treasurer

Principal Activities

IWA exists to provide a forum for sharing information, networking and professional development in the Victorian water industry. IWA specifically targets our offerings to executive management and professionals managing business related functions within Victorian Water Corporations.

IWA's platform for delivering our services includes:

- Regular conferences addressing strategic and contemporary issues of interest to our target audience;
- Special interest groups which focus on a range of business functions within water corporations;
- Social networking opportunities to promote fellowship and collaboration; and
- Distinguished Service and Professional Development Awards.

Significant Changes

No significant change in the nature of these activities occurred during the year.

Institute of Water Administration Inc. ABN 96 103 789 875
Committee's Report
For the year ended 30 June 2013

Operating Result

The deficit from ordinary activities after providing for income tax amounted to

Year ended	Year ended
30 June 2013	30 June 2012
\$	\$
(15,771.51)	21,269.28

Signed in accordance with a resolution of the Members of the Committee on 15 October, 2013:



Pat McCafferty – President



Neil Brennan – Committee Member

Institute of Water Administration Inc. ABN 96 103 789 875
Statement of Comprehensive Income
For the year ended 30 June 2013

	2013 \$	2012 \$
Revenue	160,146.07	163,216.46
Other revenue	2,996.46	3,985.07
Cost of sales	(151,213.96)	(130,597.40)
Gross profit	11,928.57	36,604.13
Administration expenses	(27,700.08)	(15,334.85)
Operating profit (deficit) before income tax	(15,771.51)	21,269.28
Income tax (credit) attributable to operating profit (loss)		
Operating profit (deficit) after income tax	(15,771.51)	21,269.28
Retained profits at the beginning of the financial year	154,442.87	133,173.59
Total available for appropriation	138,671.36	154,442.87
Retained profits at the end of the financial year	138,671.36	154,442.87
Other comprehensive income:		
Other comprehensive income for the year, net of tax		
Total comprehensive income for the year	138,671.36	154,442.87

The accompanying notes form part of the financial statements.

Institute of Water Administration Inc. ABN 96 103 789 875
Balance Sheet As At 30 June 2013

	2013	2012
	\$	\$
Current Assets		
Cash Assets	14,232.46	10,492.19
Short Term Deposit	90,003.65	97,066.65
Receivables	34,002.47	40,474.68
Prepayments	3,450.68	11,531.81
Total Current Assets	141,689.26	159,565.33
Total Assets	141,689.26	159,565.33
Current Liabilities		
Payables	2,801.00	1,080.00
Current Tax Liabilities	216.90	4,042.46
Total Current Liabilities	3,017.90	5,122.46
Total Liabilities	3,017.90	5,122.46
Net Assets	138,671.36	154,442.87
Members' Funds		
Retained profits	138,671.36	154,442.87
Total Members' Funds	138,671.36	154,442.87

The accompanying notes form part of the financial statements.

Institute of Water Administration Inc. ABN 96 103 789 875**Statement of Cash Flows****For the year ended 30 June 2013**

	2013	2012
	\$	\$
Cash Flow From Operating Activities		
Receipts from customers	166,619.47	164,012.08
Payments to Suppliers and employees	(169,111.91)	(138,170.57)
Interest received	2,995.27	3,985.07
Income tax paid	(3,825.56)	5,748.05
Net cash provided by (used in) operating activities (note 2)	(3,322.73)	35,574.63
Net increase (decrease) in cash held	(3,322.73)	35,574.63
Cash at the beginning of the year	107,558.84	71,984.21
Cash at the end of the year (note 1)	104,236.11	107,558.84

The accompanying notes form part of the financial statements.

Institute of Water Administration Inc. ABN 96 103 789 875
Statement of Cash Flows
For the year ended 30 June 2013
2013
2012
Note 1. Reconciliation Of Cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts.

Cash at the end of the year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

	\$	\$
Cash at Bank	14,232.46	10,492.19
Short term deposits	90,003.65	97,066.65
	104,236.11	107,558.84

Note 2. Reconciliation Of Net Cash Provided By/Used In Operating Activities To Operating Profit After Income Tax

Operating profit after income tax	(15,771.51)	21,269.28
Increase/(decrease) in provision for income tax	(3,825.56)	5,748.05
Changes in assets and liabilities net of effects of purchases and disposals of controlled entities:		
(Increase) decrease in trade and term debtors	6,472.21	795.62
(Increase) decrease in prepayments	8,081.13	12,141.68
Increase (decrease) in trade creditors and accruals	1,721.00	(4,380.00)
Net cash provided by (used in) operating activities	(3,322.73)	35,574.63

The accompanying notes form part of the financial statements.

Institute of Water Administration Inc. ABN 96 103 789 875
Notes to the Financial Statements
For the year ended 30 June 2013

Note 1: Statement of Significant Accounting Policies

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards and other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Associations Incorporation Reform Act 2012.

The financial report covers Institute of Water Administration Inc. as an individual entity. Institute of Water Administration Inc. is an association incorporated in Victoria under the Associations Incorporation Reform Act 2012.

The following is a summary of the material accounting policies adopted by the economic entity in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

(A) Basis of Preparation

First-time Adoption of Australian Equivalents to International Financial Reporting Standards

Institute of Water Administration Inc. has prepared financial statements in accordance with the Australian equivalents to International Financial Reporting Standards (IFRS) from the 1 July 2005.

In accordance with the requirements of AASB 1: First-time Adoption of Australian Equivalents to International Financial Reporting Standards, adjustments to the company's accounts resulting from the introduction of IFRS have been applied retrospectively to 2005 comparative figures excluding cases where optional exemptions available under AASB 1 have been applied. These accounts are the first financial statements of Institute of Water Administration Inc. to be prepared in accordance with Australian equivalents to IFRS.

The accounting policies set out below have been consistently applied to all years presented. The entities have however elected to adopt exemptions available under AASB 1 relating to AASB 132: Financial Instruments: Disclosure and Presentation, and AASB 139: Financial Instruments: Recognition and Measurement. Refer the Notes for further details.

Reconciliations of the transition from previous Australian GAAP to IFRS have been included in Note 2 to this report.

Reporting Basis and Conventions

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, and financial assets and financial liabilities for which the fair value basis of accounting has been applied.

Cash and Cash Equivalents

Cash and Cash Equivalents includes cash on hand, deposits held at call with banks or financial institutions, other short term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short term borrowings in current liabilities on the balance sheet.

The accompanying notes form part of the financial statements.

Institute of Water Administration Inc. ABN 96 103 789 875
Notes to the Financial Statements
For the year ended 30 June 2013

Revenue

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers and Members.

Interest revenue is recognised on a proportional basis taking in to account the interest rates applicable to the financial assets.

All revenue is stated net of the amount of goods and services tax (GST).

Goods and Service Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

Prepayments

Prepayments represents deposits for future conference facilities and expenditure for costs where a benefit is to be gained in a future period.

Comparative Figures

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

The accompanying notes form part of the financial statements.

Institute of Water Administration Inc. ABN 96 103 789 875
Statement by Members of the Committee
For the year ended 30 June 2013

In the opinion of the Committee the Statement of Financial Position, Statement of Financial Performance, Statement of Cash Flows and Notes to the Financial Statements:

1. Presents fairly the financial position of Institute of Water Administration Inc. as at 30 June 2013 and its performance for the year ended on that date in accordance with Australian Accounting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



Pat McCafferty

President



Neil Brennan

Committee Member

The accompanying notes form part of the financial statements.

Institute of Water Administration Inc. ABN 96 103 789 875

Independent Auditor's Report to the Members

Report on the Financial Report

We have audited the accompanying financial report of Institute of Water Administration Inc. (the association), which comprises the Statement by Members of the Committee, the Statement of Comprehensive Income, the Statement of Financial Position, Statement of Cash Flows, Statement of Changes In Equity, a summary of significant accounting policies and other explanatory notes for the financial year ended 30 June 2013.

Committee's Responsibility for the Financial Report

The Committee of the association is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and the Associations Incorporation Reform Act 2012, and for such internal control as management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error. In Note 1, management also states in accordance with Accounting Standard AASB 101: Presentation of Financial Statements, that the financial report complies with International Financial Reporting Standards.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

The accompanying notes form part of the financial statements.

Institute of Water Administration Inc. ABN 96 103 789 875
Independent Auditor's Report to the Members

Auditor's Opinion

In our opinion:

(i) The financial report gives a true and fair view of the financial position of Institute of Water Administration Inc. as 30 June 2013, and of its performance and its cash flows for the year ended in accordance with the Australian Accounting Standards and the Associations Incorporation Reform Act 2012; and

(ii) the financial report also complies with International Financial Reporting Standards as disclosed in Note 1.

Signed on : 15 October, 2013



Christopher Falkingham FCA & FCPA,

Balance Corporation Pty. Ltd.

144 Cochranes Road, Moorabbin Vic. 3189

The accompanying notes form part of the financial statements.

Institute of Water Administration Inc. ABN 96 103 789 875
Compilation Report to Institute of Water Administration Inc.

We have compiled the accompanying special purpose financial statements of Institute of Water Administration Inc., which comprise the Income and Expenditure Statement and Balance Sheet as at 30 June 2013, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is to provide financial information to the committee of management.

The Responsibility of the Committee of Management

The committee of management is solely responsible for the information contained in the special purpose financial statements and has determined that the basis of accounting adopted is appropriate to meet the needs of the committee of management for the purpose of complying with the association's constitution.

Our Responsibility

On the basis of the information provided by the committee of management, we have compiled the accompanying special purpose financial statements in accordance with the basis of accounting and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information which the committee of management provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The special purpose financial statements were compiled exclusively for the benefit of the committee of management. We do not accept responsibility to any other person for the contents of the special purpose financial statements.



Balance Corporation Pty Ltd

144 Cochranes Road

Moorabbin VIC

9 October, 2013

Institute of Water Administration Inc. ABN 96 103 789 875
Income and Expenditure Statement
For the year ended 30 June 2013

	2013	2012
	\$	\$
Income		
Trading profit	8,932.11	32,619.06
Interest received	2,996.46	3,985.07
Total income	11,928.57	36,604.13
Expenses		
Audit fees	600.00	340.00
Awards and Certificates	8,016.19	7,000.00
Bank Fees And Charges	62.25	119.00
Honoraria	2,500.00	2,550.00
Legal fees	2,500.00	
Printing & stationery	410.00	311.00
Software Costs	8,118.55	268.18
Sundry expenses	551.40	926.22
Travel, accom & conference	4,941.69	3,820.45
Total expenses	27,700.08	15,334.85
Profit (loss) from ordinary activities before income tax		
	(15,771.51)	21,269.28
Income tax revenue relating to ordinary activities		
Net profit (loss) attributable to the association		
	(15,771.51)	21,269.28
Total changes in equity of the association	(15,771.51)	21,269.28
Opening retained profits	154,442.87	133,173.59
Net profit (loss) attributable to the association	(15,771.51)	21,269.28
Closing retained profits	138,671.36	154,442.87

Past Presidents, Secretaries and Treasurers

YEAR	PRESIDENT	SECRETARY/PUBLIC OFFICER	TREASURER
1967-68	J.C.G. Aplin	I.M. Symington	-
1968-69	A.P. Brumley	R.H. Leslie	-
1969-70	A. Dewar	R.A. Fletcher	-
1970-71	A.L. Carr	R.A. Fletcher	-
1971-72	N.P. Haymes	F.D. Trainor	-
1972-73	E.J. Austin	J.C. G. Aplin	-
1973-74	R.H. Leslie	C.J. Paterson	-
1974-75	R.A. Fletcher	A.L. Carr	J.C. Maglen
1975-76	F.D. Trainor	G.G. Scott	J.C. Maglen
1976-77	J.C. Maglen	G.G. Scott	G.J. Kerr
1977-78	E.J. Robbins	A.R. Edwards	G.J. Kerr
1978-79	B.E. Leach	A.R. Edwards	G.J. Kerr
1979-80	R.E. Dudley	N.R. Illig	E.J. Robbins
1980-81	A.R. Edwards	B.E. Leach	E.J. Robbins
1981-82	E.J. Austin A.R. Edwards	B.E. Leach	E.J. Robbins
1982-83	J.C. Maglan	B.E. Leach	E.J. Robbins
1983-84	L.C. Spitty	B.E. Leach	E.J. Robbins
1984-85	D.J. Roberts	B.E. Leach	L.J. Gleeson
1985-86	J.T. Wilkinson	B.E. Leach	L.J. Gleeson
1986-87	R.E. Dudley	B.E. Leach	J.C. Maglen
1987-88	L.J. Gleeson	B.E. Leach	J.C. Maglen
1988-89	R.A. Jordon	B.E. Leach	J.C. Maglen
1989-90	J.B. O'Brien	B.E. Leach	J.C. Maglen
1990-91	M.W. Brown	B.E. Leach	G.J. Kerr
1991-92	W.J. Hobson R.A. Fletcher	B.E. Leach	G.J. Kerr
1992-93	G.I. Keith	R.A. Fletcher	G.J. Kerr
1993-94	J.F. Martin	R.A. Fletcher	G.J. Kerr / J.T. Wilkinson
1994-95	N.P. Brennan	R.A. Fletcher / D.R. O'Doherty	J.T. Wilkinson
1995-96	R.A. Jordan	D.R. O'Doherty/R.D. Anderson	J.T. Wilkinson
1996-97	J.T. Wilkinson	R.D. Anderson	R.A. Jordan
1997-98	L.J. Gleeson	R.D. Anderson	R.A. Jordan
1998-99	D.J. Roberts	R.D. Anderson	R.A. Jordan
1999-2000	J.F. Martin	M.J. Wooten	R.A. Jordan
2000-01	D. Cavagna	M.J. Wooten	L.B. McLean
2001-02	R. Leamon	M.J. Wooten / P.A. Quinn	L.B. McLean
2002-03	R. Worland	P.A. Quinn	L.B. McLean
2003-04	L. Gleeson	P.A. Quinn	L.B. McLean / A. Hunt
2004-05	J.T. Wilkinson	P.A. Quinn	A. Hunt
2005-06	D. Heeps	P.A. Quinn	A. Hunt
2006-07	L.B. Mclean	P.A. Quinn	A. Hunt
2007-08	L. Mathieson	P.A. Quinn	A. Hunt
2008-09	I. Johnson	S. Johnston / K. Calvi	A. Hunt / D. Cappellari
2009-10	P. Quinn	S. Johnston / K. Calvi	D. Cappellari
2010-11	L. Mathieson	S. Johnston / K. Calvi	D. Cappellari
2011-12	L. McLean	S. Johnston / K. Calvi	D. Cappellari
2012-13	P. McCafferty	S. Johnston / B. Goodwin	D. Thomas



**Institute of Water
Administration**